

FINANCE COMMITTEE*
ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
AGENDA FOR NOVEMBER 26, 2018, REGULAR COMMITTEE MEETING
1:00PM @ SJT GOVERNMENTAL CENTER

AGENDA ITEM

Attending: McNamara, McDonough. **Absent:** Gillespie. Approved minutes of 10.22.18 meeting

MONTHLY FINANCE REPORT – Committee reviewed draft, McNamara will update and distribute to board.

Sewer Billing – McDonough reported on billing and collection. One customer has received late fees and she will follow up per regulations.

Winter Taxes – McDonough reported that winter taxes will be mailed out this week. McNamara to produce an informational insert to go to taxpayers.

Move to Common email Server – McNamara, McDonough discussed and shared information. Consensus is to work with current township web site host to set up township email accounts. Also discussed having an eNotify application on the township website which would allow citizens to sign up to get an email when items are added to the website. No final decision made.

2019-2020 Budgeting – The following items were identified to consider for inclusion in the next budget year: town Christmas tree to replace aging tree at sidewalk, review and document real needs for summer employees to make sure that all necessary work is being completed.

*Finance Committee established by Township Board on 12.7.2016 with following board members appointed: Supervisor, Treasurer and Clerk.