

# St. James Township Invitation to Bid 2019 Lawn Maintenance

St. James Township is accepting bids for **2019** Spring, Summer, and Fall lawn maintenance (mowing, weed trimming, and picking up debris as needed) at the following township owned properties:

St. James Township Hall

**Lighthouse Park**

Gull Harbor Pathway

McDonough Ball Park

Sheriff's Residence

Empty Lot across from Sheriff's Residence

Empty Lot next to Veteran's Park

**Public Restrooms**

**Municipal Dock**

**Paradise Park**

Municipal Dock-Spring Cleanup and trim

Cedar hedge to 6'

Governmental Center

Twp. Lot at Font Lake Landing Area

**Township Campground**

Drain Field

**Bike Path**

Tennis Court

Township Campground-Spring Cleanup

Township Cemetery

Main Street & Bike Path Trimming

**Public Beach/Play Ground**

1. Each bid must be submitted on the attached Bid Submittal Form.
2. Please bid on each item on a per occurrence basis.
3. Successful bidder(s) will provide proof of commercial general liability insurance, workers compensation insurance, motor vehicle insurance, and a completed Form W-9 – Request for Taxpayer Identification Number.
4. Successful bidder shall furnish labor, equipment, material, and supplies necessary to perform the work. Damage to trees shrubs, other vegetation, structures, etc. shall be the responsibility of the bidder. Successful bidder shall be available for other grounds maintenance works as may be requested by the SJTWP Supervisor
5. All work will be performed as needed; however, it is expected that the areas above indicated by **bold type** are given priority to ensure groomed properties for major weekends and events from Memorial Weekend through Labor Day.
6. The Township Board reserves the right to accept and/or reject all bids in whole or in part.
7. Bids must be received in the office of the St. James Township Clerk, Governmental Building 37830 King's Highway, P O Box 85, Beaver Island, MI 49782) **by 11:00 a.m. on Monday April 29, 2019.**
8. For additional information regarding this bid contact:

Julie Gillespie, St. James Township Clerk

[clerk.stjamestwp.bi@gmail.com](mailto:clerk.stjamestwp.bi@gmail.com)

231-448-2761

# St. James Township 2019 Lawn Maintenance Bid Submittal Form

Bidder Contact Information

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone/Email \_\_\_\_\_

Bid

**St. James Township 2019 Lawn Maintenance**

Property	Bid Amount per Occurrence	Property	Bid Amount per Occurrence
St. James Township Hall		Township Cemetery	
Lighthouse Park		Governmental Center	
Gull Harbor Pathway		Font Lake Landing Area	
McDonough Ball Park		Township Campground	
Sheriff's Residence		Drain Field	
Lot Across from Sheriff's Resid.		Bike Path	
Lot next to Veteran's Park		Tennis Court	
Public Restrooms		Public Beach/Playground	
Municipal Dock		Township Campground-Spring Cleanup	
Paradise Park		Municipal Dock-Spring cleanup and trim cedar hedge to 6'	

Bidder Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>For Office Use Only:</b>			
Proof of Worker's Compensation/Liability Insurance	_____ Yes _____ No	_____ Initial	
Form W-9 Request for Taxpayer Identification.	_____ Yes _____ No	_____ Initial	