

# REVISED - - St. James Township - - REVISED

## Invitation to Bid

### 2017 Lawn Maintenance

St. James Township is accepting bids for **2017** Spring, Summer, and Fall lawn maintenance (mowing, weed trimming, and picking up debris as needed) at the following township owned properties:

- |  |  |
|--|--|
| A. St. James Township Hall                   | L. Township Cemetery   |
| B. Lighthouse Park                           | M. Fire Hall   |
| C. Gull Harbor Pathway                       | N. East Side Fire Hall   |
| D. McDonough Ball Park (every 2 wks.)        | O. Township Campground   |
| E. Sheriff's Residence                       | P. Drain Field   |
| F. Empty Lot across from Sheriff's Residence | Q. Bike Path   |
| G. Empty Lot next to Veteran's Park          | R. Tennis Court  |
| H. Public Restrooms                          | S. Assist Township Personnel with Labor<br>for Bike Path & Sidewalk Clean Up |
| I. Municipal Dock                            | T. Main St & Bike Path Trimming  |
| J. Paradise Park                             | U. <b>Public Beach &amp; Playground</b>                                      |

1. Each bid must be submitted on the attached **Bid Submittal Form.**
2. Please bid on each item on a per occurrence basis.
2. Each bid must be accompanied with proof of Worker's Compensation/Liability Insurance. Failure to provide the required documentation negates the bid.
3. Each bid must include a completed Form W-9 – Request for Taxpayer Identification Number.
4. Successful bidder shall furnish labor, equipment, material, and supplies necessary to perform the work. Damage to trees shrubs, other vegetation, structures, etc. shall be the responsibility of the bidder.
5. All work will be performed as needed.
6. Bids must be received in the office of the St. James Township Clerk (Governmental Building 37830 King's Highway, P O Box 85, Beaver Island, MI 49782) **by 11:00 a.m. on Tuesday, April 18, 2017.**
7. For additional information regarding this bid contact:

Alice Belfy, St. James Township Clerk  
[belfy.stjamestwp.bi@gmail.com](mailto:belfy.stjamestwp.bi@gmail.com)  
(231) 448-2761 – office  
(231) 675-1044 - cell

# St. James Township Bid Submittal Form

Bidder Contact Information

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone/Email \_\_\_\_\_

Bid

**St. James Township 2017 Lawn Maintenance**

Required

1. Worker's Compensation/Liability Insurance
2. Form W-9 Request for Taxpayer Identification Number

**For Office Use Only:**

Proof of Worker's Compensation/Liability Insurance is attached.     Yes     No     Initial

Form W-9 Request for Taxpayer Identification is attached.     Yes     No     Initial

Property	Bid Amount per Occurrence	Property	Bid Amount per Occurrence
A. St. James Township Hall		L. Township Cemetery	
B. Lighthouse Park		M. Fire Hall	
C. Gull Harbor Pathway		N. East Side Fire Hall	
D. McDonough Ball Park		O. Township Campground	
E. Sheriff's Residence		P. Drain Field	
F. Lot Across from Sheriff's Resid.		Q. Bike Path	
G. Lot next to Veteran's Park		R. Tennis Court	
H. Public Restrooms		S. Assist w/Bike Path & Sidewalks	Per Hr/Per Employee
I. Municipal Dock		T. Main St. & Bike Path Trimming	
J. Paradise Park			

Bidder Signature \_\_\_\_\_ Date \_\_\_\_\_