

St. James Township

2020 - 2022 General Fund Budget

Draft for Adoption March 24, 2021 and Amendment November 2021. 4.25 mills

		2021-2022 ADOPTED MARCH 2021	PROPOSED 2021-2022 AMEND NOV 2021
Revenue		estimate	actual
Taxes	beginning bank balance	\$311,432.00	\$382,820.00
Current Real Property Taxes		194,115.00	194,115.00
Delinquent Real Property Taxes		20,920.00	20,920.00
Property Tax Administration Fee		20,420.00	20,420.00
Total Taxes		235,455.00	235,455.00
Interest and Rents			
Interest Income		100.00	100.00
Tower Rentals		20,000.00	20,000.00
Other Rentals		3,350.00	3,350.00
Total Interest and Rents		23,450.00	23,450.00
Total General Revenues		258,905.00	258,905.00
Program Revenues			
Licenses and Permits			
Zoning Permits		1,400.00	2,000.00
Campground Fees		1,500.00	3,600.00
Total Licenses and Permits		2,900.00	5,600.00
State Grants			
State Revenue Sharing		33,400.00	33,400.00
DNR Grant TIS		07,000.00	4,810.00
Other State Revenue		13,000.00	111,400.00
Total State Grants		53,400.00	149,610.00
Contribution From Local Units			
Contributions From Local Units - Peaine		49,500.00	77,750.00
Contributions From Local Units - other than Peaine		23,000.00	23,000.00
Total Contribution From Local Units		72,500.00	100,750.00
Total Program Revenues		128,800.00	255,960.00
Fund: General Fund			
Special Items			
Other Revenue			
Grants		211,200.00	211,200.00
Other Revenue		35,000.00	35,000.00
Due from Other Funds			
Private Contributions and Donations		1,000.00	1,000.00
Total Other Revenue		247,200.00	247,200.00
Total Special Items		186,000.00	247,200.00
Total Revenues		634,905.00	762,065.00
	<i>Expected Revenue + Bank Balance</i>	946,337.00	1,144,885.00
Expenditures			

General Government		
Governing Body		
Trustee Wages	14,000.00	14,000.00
Administrative Assistant		4,000.00
Unemployment Compensation - SUTA	100.00	100.00
FICA	750.00	1050.00
Medicare	200.00	200.00
Supplies	1,200.00	1,200.00
Computer & Software	1,000.00	12,000.00
Legal Fees	4,000.00	4,000.00
Printing and Publishing		0,800.00
Professional & Contractual Services	5,000.00	42,500.00
Audit/Accountant Fees	10,000.00	9,000.00
Insurance	15,000.00	15,500.00
Website Maintenance	3,500.00	3,500.00
Transportation	500.00	500.00
Printing and Publishing		500.00
Professional Development	500.00	900.00
Miscellaneous	3,000.00	2,000.00
Transfers Out	0.00	0.00
Total Governing Body	58,750.00	111,750.00
Supervisor		
Supervisor - Wages	19,500.00	19,500.00
Deputy Supervisor Wages	3,200.00	3,200.00
FICA	1,200.00	1,200.00
Medicare	300.00	300.00
Supplies	250.00	500.00
Computer & Software	250.00	800.00
Transportation	250.00	250.00
Professional Development	500.00	500.00
Miscellaneous	200.00	200.00
Total Supervisor	25,650.00	26,450.00
Clerk		
Clerk - Salary	19,500.00	19,500.00
Deputy Clerk - Salary	3,500.00	3,500.00
FICA	1,250.00	1,250.00
Medicare	300.00	300.00
Supplies	1,000.00	1,000.00
Computer & Software	2,000.00	2,000.00
Transportation	500.00	500.00
Postage		200.00
Printing and Publishing	300.00	300.00
Professional Development	500.00	500.00
Miscellaneous	200.00	200.00
Total Clerk	29,050.00	29,250.00
Board of Review		
Board of Review Wages	500.00	1000.00

FICA	50.00	100.00
Transportation	300.00	300.00
Printing and Publishing		300.00
Professional Development	250.00	250.00
Miscellaneous	500.00	500.00
Total Board of Review	1600.00	2450.00
Treasurer		
Treasurer Salary	18,000.00	18,000.00
Deputy Treasurer - Wages	3,000.00	3,000.00
FICA	1,200.00	1,200.00
Medicare	300.00	300.00
Supplies	250.00	250.00
Computer & Software	1,000.00	1,200.00
Postage	1,250.00	1,250.00
Transportation	300.00	300.00
Miscellaneous	450.00	450.00
Total Treasurer	25,750.00	25,950.00
Assessor/Equalization Department		
Wages	1,000.00	1,000.00
FICA	50.00	50.00
Medicare	10.00	10.00
Professional & Contractual Services	15,900.00	19,800.00
Miscellaneous	550.00	550.00
Total Assessor/Equalization Department	17,510.00	21,410.00
Elections		
Wages	1,000.00	1,000.00
FICA	150.00	150.00
Medicare	50.00	50.00
Supplies	500.00	500.00
Transportation	400.00	400.00
Professional Development	150.00	150.00
Miscellaneous	0,500.00	500.00
Total Elections	2,750.00	2,750.00
Building and Grounds		
Maintenance Director	59,300.00	59,300.00
Cleaning Wages	0.00	0.00
FICA	4,500.00	4,500.00
Health Insurance	14,000.00	14,000.00
Medicare	700.00	700.00
Supplies - Governmental Center	100.00	100.00
Supplies - Restrooms	1,000.00	2,600.00
Supplies - Township Hall	800.00	800.00
Internet Pools of Service		18,500.00
Phone/Internet - Deputy Residence	800.00	800.00
Phone/Internet - Governmental Center	5,600.00	5,600.00
Phone/Internet - Township Hall	1,200.00	1,200.00
Transportation	500.00	500.00

Professional Development	100.00	100.00
Electric - Deputy Residence	700.00	700.00
Electric - Governmental Center	2,000.00	2,000.00
Electric - Township Hall	4,000.00	4,000.00
Fuel Oil - Deputy Residence	500.00	500.00
Fuel Oil - Governmental Center	3,000.00	3,000.00
Sewer Use - Restrooms	4400	4,400.00
Vehicle Fuel and Maintenance	1,500.00	3,500.00
Repair & Maintenance - Deputy Residence	1,000.00	1,000.00
Repair & Maintenance - Governmental Center	10,000.00	10,000.00
Repair & Maintenance - Restrooms	20000.00	20,000.00
Repair & Maintenance - Township Hall	1,000.00	1,000.00
Repair and Maintenance	500.00	500.00
Lawn Care	14,000.00	13,000.00
Snow Removal	1,200.00	1,200.00
Cleaning	1,000.00	1,000.00
Freight	500.00	500.00
Miscellaneous	1,000.00	1,000.00
Miscellaneous - Deputy Residence	100.00	100.00
Miscellaneous - Governmental Center	500.00	500.00
Miscellaneous - Restrooms	300.00	300.00
Miscellaneous - Township Hall	200.00	200.00
Recycling	29500.00	29,500.00
Total Building and Grounds	185,500.00	206,600.00
Cemetery		
Professional & Contractual Services	500.00	500.00
Repairs	200.00	200.00
Miscellaneous	200.00	200.00
Total Cemetery	900.00	900.00
Total General Government		
	347,460.00	427,510.00
Public Safety		
Police/Sheriff/Constable		
Professional & Contractual Services - 2nd Deputy	7,000.00	10,000.00
Total Police/Sheriff/Constable	7,000.00	10,000.00
Total Public Safety	7,000.00	10,000.00
Community and Economic Development		
Planning Commission		
Wages	10,000.00	5,500.00
FICA	300.00	300.00
Medicare	100.00	100.00
Meeting Stipend	4,000.00	4,000.00
Professional Service	18,500.00	18,500.00
Transportation	500.00	500.00
Professional Development	500.00	500.00
Miscellaneous	500.00	500.00
Total Planning Commission	34,400.00	29,900.00
Zoning Administration		

Wages	8,000.00	8,000.00
FICA	500.00	500.00
Medicare	200.00	200.00
Transportation	500.00	500.00
Professional Development	500.00	500.00
Miscellaneous	100.00	100.00
Total Zoning Administration	9,800.00	9,800.00
Fund: General Fund		
Total Community and Economic Development	44,200.00	39,700.00
Recreation and Culture		
Parks & Recreation Department		
Wages	14,000.00	14,000.00
Wages - Invasive Species		
FICA	1,000.00	1,000.00
Medicare	200.00	200.00
Supplies & Equipment - Campground	500.00	500.00
Supplies & Equipment - Jewell Gillespie Park	400.00	400.00
Supplies & Equipment - B. McDonough Ballpark	100.00	100.00
Supplies & Equipment - Tennis Courts	100.00	100.00
Supplies & Equipment	1,000.00	1,000.00
Supplies & Equipment Gardening	1,000.00	3,500.00
Professional & Contractual Services	2,000.00	2,000.00
Professional & Contractual Services - Campground	05,000.00	05,000.00
Planning for Special Projects	10,000.00	10,000.00
Fireworks	5000.00	5000.00
Invasive Species Control		
Capital Outlay - Campground	180,000.00	180,000.00
Capital Outlay - Waterways Trail	100.00	100.00
Portable Toilet Pump Out	4,000.00	5,700.00
Repairs & Maintenance - Campground	1,000.00	1,000.00
Repairs & Maintenance - Jewell Gillespie Park	1,000.00	100.00
Repairs & Maintenance - B. McDonough Ballpark	100.00	100.00
Repairs & Maintenance - Tennis Courts	100.00	100.00
Repairs & Maintenance - Lighthouse Park	100.00	100.00
Repairs & Maintenance - Boat Launches	1000.00	200.00
Miscellaneous	2,000.00	2,500.00
Miscellaneous - Public Safety	200.00	200.00
Repairs & Maintenance - Waterways Trail	100.00	100.00
Total Parks & Recreation Department	230,000.00	233,000.00
Total Recreation and Culture		
	230,000.00	233,000.00
Terrestrial Invasive Species		
Wages - Invasive Species Admin	15,000.00	15,200.00
Wages Interns/Other	39,800.00	600.00
FICA		950.00
Medicare		
Equipment and Office Supplies	3000.00	1,650.00
Treatment Supplies	1,650.00	3,000.00

Education / Outreach	5,750.00	5,750.00
Travel	3750.00	1,000.00
Professional Development	1000.00	1,000.00
Miscellaneous	3750.00	3,750.00
Total Terrestrial Invasive Species	73,700.00	32,900.00
Total Expenditures	702,360.00	743,110.00
Fund: General Fund		
CHANGE IN FUND EQUITY	-67,455.00	18,955.00
<i>Potential End of Year Bank Balance</i>	<i>243,977.00</i>	<i>401,775.00</i>