

**PUBLIC WORKS COMMITTEE\***  
**ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN**  
MEETING MINUTES FOR SEPTEMBER 15, 2021 @ 11:00AM @ ST JAMES TWP HALL

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**Attending:** Members McNamara and Cole. Member Moore Absent. Public: Bobbi Welke  
Minutes of the August 18, 2021 meeting were approved.

**Agenda**

**Culvert Management** - Citizen Bobbi Welke reported the members of the US Fish & Wildlife Service will be on the island the week of October 20-24 to conduct inventories of our streams and culverts for the national stream crossing/culvert database. The information will be useful to the CCRC.

**Road safety Initiative Update** – MDOT Transportation Engineer is reviewing all PDO and injury crashes reported from 2016-2020 for Peaine and St. James Township. She will send the write-up to you once it is complete for review and will set up a Microsoft TEAMS meeting to discuss. Peaine Township has been invited to be part of the process that would lead to the development of a Road Safety Plan. Cole reported that Greg Doig produced drone footage of harbor area traffic to forward to the MDOT engineer working on the project.

**Harborview Park Update** – Picnic Table is on site, awaiting umbrella. Roberts' John Service has everything ordered to complete plumbing upgrade and will get started within the next few weeks.

**Campground Improvement Project** – McNamara has requested an extension on the completion date from MDNR. Project is underway, but tables and septic tank are slow in arriving due to supply chain issues. PEI Engineer will be onsite 9/16/2021 to inspect the work that has been completed.

**Township Storage Space** – McNamara has reached out to Eager Beaver Clean & Store for insight into the storage business. Committee needs to assign someone to develop a plan for board adoption, Cole and McNamara view the site and confer with township maintenance and marina personnel about township storage needs.

**Township Lighting – Dark Sky Compliant** – Upcoming Event “Dark Sky Challenge” October 14<sup>th</sup> to coincide with the NLMIC Meeting; requested that the 4 street lights at the point be turned off for a 2-hour period on the evening of the 14<sup>th</sup>. Committee agreed and McNamara will contact Darrell Butler about how to make this happen. Cole will research the question of making township lighting more dark sky compliant.

**Sewer Annual Report** – PEI Engineer to be on site 9/16/2021 to begin process of completing the sewer annual report. He will meet with McNamara and D McDonough (treasurer and sewer billing person) to discuss scope of the report to include review of policies and procedures and REU assignment.

**Electrical Outlets to Light Poles** – Cole to request quote for installation of electrical outlets on the village light poles to facilitate hanging of Holiday Lighting.

**Gull Harbor Preserve** – Committee agreed to work with the Little Traverse Conservancy about trails, signs and parking at this township preserve which is adjacent to the new Stanhope Family Nature Preserve.

**Future Topics**

Fall/Winter Maintenance

Next Meeting Date is October 20, 2021

\*Public Works Committee established by Township Board on 12.7.2016. Current Members: Supervisor McNamara, Trustee Cole and Trustee Moore.