



Beaver Island
Michigan

Supervisor's Lens

Notes to Township Board Members from Supervisor Kathleen McNamara

APRIL 25, 2019

VOLUME 4, NUMBER 5

SJTGC = St James
Township
Governmental
Center
SJTH= St James
Township Hall



Tuesday April 30 @
7:00PM @ SJTH
**Planning
Commission
Meeting**



Wednesday May 1
@ 5:30PM @ SJTH
**Regular Board
Meeting**

**St James
Township
Board**

Welcome Cynthia Pryor as Deputy Supervisor

Cynthia Prior has accepted my offer to work as the deputy supervisor. She and her husband, Bob, moved to the island from the Marquette area a couple of years ago. I am looking forward to having Cynthia's assistance on such things as communication research, grant support and natural resources issues.

Finance

The monthly finance report is included with this board packet. Clerk Gillespie will forward a new Monthly Budget Report that shows adopted budget revenue and expenditure categories compared to what has been received and spent each month. She will also forward a copy of the bills for payment.

Included in this board packet is the 2019 St James Township Schedule of Wages. This is updated from the document first approved by the township in 2018. It reflects a 2.8% increase in certain employee categories and reflects same for township officials as approved by electors at the annual meeting. The document was discussed at the recent finance committee meeting and committee recommends township board approval. Full minutes of the committee meeting are also included.

Public Work Committee

Woollam / Anderson Proposal Update - Woollam and Anderson continue to work toward consensus on a buy-sell agreement, but timeline is not known. It appears unlikely that the agreement will be finalized in time for the township to take ownership and operational responsibility for the 2019 boating season. The committee identified possible next steps for the township – see included minutes. A more complete update will be provided at the board meeting. Summer projects are also outlined in the committee minutes and will be reviewed for the full board.

Municipal Dock Summer 2019

*As I mentioned at the last board meeting, the posting for **Dock Assistants** garnered three excellent applicants. Rachel Champenoy will not be returning. Per board authorization, Trustee Martin and I, along with Collins and Wisner, held interview and present the following recommendations for hiring: We recommend hiring the following individuals on a part time basis: Dennis Manachino, Kevin McDonough and Tina Drost. All would be paid at the \$15.00 rate, assuming that the board approves the updated salary schedule. All are excellent candidates, and combined, their total hours are within the guidelines adopted at the last meeting and within the budget adopted in March. Additionally, having this many trained staff will make the transition to operating the other marina easier if that comes about.*

Wednesday May
15 @ 11:00AM @
SJTGC **Public**
Works Committee



Monday May 20
@ 1:00PM @
SJTGC **Finance**
Committee
Meeting



Tuesday May 14 @
5:00PM @ BI
Community School
Telecommunicatio
ns Advisory
Committee



**Feel free to
stop in or give
me a call if you
have any
questions or
want anything
added to the
agenda. Kitty**

Telecommunications Committee

Included with this board packet are minutes of the April telecommunications committee meeting. I will give an update at the township meeting. Full minutes and supporting documents for this committee can be found on St James Township's website.

BI Transportation Authority Appointment

April 26th is the deadline for application for this board appointment. So far I have received one applicant:

Dear Supervisor McNamara,

I would like you to consider me for the vacant position on the BITA board. I have read the qualifications you are looking for and believe that I can fulfill the duties stated.

As you are aware I was part of the team with BITA and BIBCO that designed and built the EMERALD ISLE and dock facilities. As senior captain for many years I was responsible for maintaining them also. Together we did great things; and I believe there is still much work to be done.

Sincerely, Kevin McDonough

I will let you know if I receive any other applicants for the position.

Michigan and Marijuana: A Local Government Educational Webinar

Included in this board packet is a flyer about a 6 session webinar series for local government officials to learn about implementation of the new Michigan Regulation and Taxation of Marijuana Act (MRTMA). The 1.5 hour sessions are monthly beginning May 23 and ending October 24th. I have asked Chairman Bob Tidmore to add the item to the planning commission agenda for next week. I would like them to consider enrolling a member along with a township board member. I am hoping that Peaine Township will do the same to ensure a common approach to understanding the issues and making common decisions. I would even like to consider having the webinar sessions held in a common location where the content can be projected and interested community members can watch as well. I will be at the planning commission meeting on the 30th to discuss this. Bill Kohls and I have spoken about this and I will follow up with him before the Wednesday township meeting.

Michigan Coastal Management Program Grant

Included in this packet is a document providing an overview of a Coastal Zone Management special grant program. The grant might be able to provide funding for a stairway from the campground, down the bluff, to the beach. Grant range is from 10K to 75K and does require a 50% match, but we might be able to use the already designated campground funds as a match. Before the meeting next Wednesday, I will do some research to help the board decide if the township should pursue this grant.

Discussion of Board Goals for 2019-2020

Included with your last packet was a copy of the most recent board adopted goals – October 2017. Please take the time to review those goals and let me know if you think other areas are more important. I will try to develop a format for discussion and potential goal action plans to share on Wednesday.

I will be in the office from 9:30 – 3:30 M-W next week.