

FINANCE COMMITTEE*
ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
 MINUTES FOR, SEPTEMBER 26, 2019, REGULAR COMMITTEE MEETING
 10:00AM @ SJT GOVERNMENTAL CENTER

In Attendance: Supervisor McNamara, Clerk Gillespie, Treasurer McDonough
 Approved minutes of the August 26, 2019

MONTHLY FINANCE REPORT

- **Review Draft** – Reviewed and prepared for distribution
- **View Pontem Monthly Report** – Clerk will have available early next week
- **Correspondence from MI Dept of Treasury** – McNamara will draft letter on behalf of township re: actual expenditures in the GF exceeded budgeted amount by \$1,341.00.

Sewer Billing

- **Hear Update from Treasurer** – Treasurer reported that billing is up to date. She will send documentation of billing to committee.

Budget Amendment – for October Meeting

- **Review areas for amendment – General Fund** – McNamara will work on budget amendment, will not be ready for October meeting, but will be for November.

Summer Parks & Rec Needs

- **Gardens and Planning for Next Year** – McNamara and McDonough to meet with gardener Heidi Vigil on 9.30.19 to discuss needs for next summer.

OTHER ITEMS AS MAY COME BEFORE THE COMMITTEE:

Next Meeting Date: October 28, 2019

TASK	SUPERVISOR	CLERK	TREASURER

*Finance Committee established by Township Board on 12.7.2016 with following board members appointed: Supervisor, Treasurer and Clerk.