

ST. JAMES TOWNSHIP, BEAVER ISLAND

CHARLEVOIX COUNTY, MICHIGAN

GENERAL FUND

Proposed 2018 - 2019 Budget (FY19) - 4.1 Mills

(Fiscal Year April 1, 2018 to March 31, 2019)

Summary

Expected Revenue: \$420,150.00

Budgeted Expenditures: \$345,052.00

Net Revenue: \$75,095.00

Per L-4022, Real and Personal Property

Taxable Value = \$47,597,678.00

For more information contact:

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ST JAMES TOWNSHIP

GENERAL FUND PROPOSED 2018-2019 BUDGET

Updated 3/23/2018 Based Upon 4.1 Mills, Taxable Value \$47,597,678 Per L-4022

	2017-2018 ADOPTED 12/2017	2017-2018 ACTIVITY THROUGH 3/6/2018	2017-2018 AMEND 3/31/18	2018-2019 PROPOSED
<u>REVENUE</u>				
Taxes	230,836	229,390	229,390	230,150
Licenses & Permits	4,500	4,057	4,060	4,500
State	43,320	55,649	58,575	43,600
Interest & Rentals	39,900	36,508	39,900	39,900
Local Contributions (Peaine)	41,000	22,498	38,700	41,000
Local Contributions (Other)	14,900	1,885	2,000	15,000
Other Revenue	29,500	65,846	65,846	36,000
Grants	10,000	10,000	15,250	10,000
Total Revenue	413,956	425,833	453,721	420,150
<u>EXPENDITURES</u>				
101 Legislative	60,385	99,943	102,675	53,000
171 Supervisor	27,198	18,702	25,635	25,200
262 Elections	4,250	723	725	4,250
209 Assessor	17,500	16,326	17,500	17,500
215 Clerk	36,500	24,136	34,300	28,900
247 Board of Review	2,000	2,472	2,900	1,850
253 Treasurer	29,169	18,108	25,250	23,600
265 Building & Grounds	118,590	40,651	45,000	111,200
301 Second Deputy	4,800	2,575	2,575	4,800
276 Cemetery	1,000	843	845	2,000
410 Zoning & Planning	16,026	8,132	10,000	13,951
751 Parks & Recreation	56,829	99,840	105,000	58,801
Capital Outlay				
Total Expenditures	374,247	332,451	372,405	345,052
<i>Net Revenue</i>	<i>39,709</i>		<i>81,316</i>	<i>75,098</i>

NOTES: Revenue is similar to amounts adopted in December 2017. Expenditures: the adopted December 2017 and the Proposed 2018 are based on the budget categories in Pontem software and the column 2017-18 ACTIVITY is based on QuickBooks categories. The Final amended budget is also be based on QuickBooks. Starting April 1, 2018 the township will be using Pontem software for bookkeeping. **2018-19 Fiscal Year:** Slight increase in Salaries for board members to be closer to those of Peaine Twp. Increased sewer rates for public restrooms. Added 2k to township hall repair & maintenance. Added 20K for tennis /pickle ball resurfacing (about half will come from donations and 25% from Peaine Twp.). Added 4K for painting of lighthouse tower. In most repair/maintenance /capital outlay line items there are placeholders, reserving revenue for use as board decides which projects/grants to pursue. This cover sheet is a summary and details of line items are accounted for on a separate budget worksheet.

ST JAMES TOWNSHIP

STREET & ROAD FUND PROPOSED 2018-19 BUDGET

Updated 3/12/2018 Based Upon 2.0 Mills Taxable Value \$47,597,678 Per L-4022

	2017-18 ADOPTED BUDGET 291,532	ACTIVITY THROUGH 3/6/2018	2017-2018 FINAL AMEND.	2018-19 PROPOSED BUDGET 270,000
	BANK BALANCE 3/31/17			ESTIMATED BANK BALANCE 3/31/18
<u>REVENUE</u>				
TOWNSHIP TAX COLLECTION	101,320	82,741	95,084	95,195
INTEREST INCOME	80	122	125	120
REPAYMENT FROM SEWER FUND	13,000	13,000	13,000	13,000
TOTAL REVENUES	114,400	95,863	108,209	108,315
TOTAL AVAILABLE	405,932	95,863	108,209	378,315
<u>EXPENDITURES</u>				
SUPPLIES	800.00	591	600	800.00
DUST CONTROL	16,000.00	17,792	17,792	18,000.00
GRAVEL PURCHASE				150,000.00
STREET AND ROAD MAINTENANCE	3,000.00	75	75	3,000.00
SIDEWALK AND PATH MAINT	2,500.00	2,491	2,491	5,000.00
ROAD IMPROVEMENTS	175,000.00	81,463	81,463	70,000.00
STREET LIGHTS (ELECTRICAL)	8,300.00	8,288	9,400	8,000.00
STREET LIGHTS (REPLACEMENT W LED)	20,000.00	19,220	19,220	
CONTINGENCY	10,000.00	10,000		10,000.00
TOTAL EXPENDITURES	235,600	139,920	131,041	264,800
			Net Revenue	113,515

2017-2018 fiscal year: 2017-18 budget completed these projects as planned for : sidewalk edging & prep between sidewalks & road; dust control, Donegal Bay road improvements, and replacement street lights with more efficient LED lights which are dark sky compliant. Additionally, a contingency fund of roughly 10% of tax collection. **2018-2019 fiscal year** budgeted projects include bike path crack repair and vegetation trimming, (2.5k) purchase of gravel(10tons), roadside prep and seeding harbor area(2.5k) finish current DBR Project (60k); specific recommendations for spending will be presented to the township board by the Public Works Committee. *Prepared by K.McNamara*

ST JAMES TOWNSHIP

FUND # 536 SEWER FUND PROPOSED 2018-19 BUDGET

Updated 3/12/2018					2017-2018 BUDGET FINAL AMENDMENT	2018-2019 BUDGET PROPOSAL
				2017-2018 BUDGET		2018-2019 BUDGET PROPOSAL
BALANCE FORWARD				23,895		25,400
				ESTIMATED BANK BALANCES 3/31/17*		ESTIMATED BANK BALANCES 3/31/18*
<u>REVENUE</u>						
TAX COLLECTION (SPECIAL ASSESSMENT)				0	0	0
USE FEE				33,315	43,200	44,715
HISTORIC USE FEE				600	600	
HISTORIC CONNECTION				2,200	2,200	2,200
INTEREST/OTHER INCOME					8	10
TOTAL REVENUES				36,115	46,008	46,925
TOTAL AVAILABLE				60,010	46,008	72,325
<u>EXPENDITURES</u>						
BOND PAYMENT (FINAL)				0	0	0
DEBT SERVIC (LOAN PMT. TO CCB)				7,000	5,860	7,000
SUPPLIES					250	250
UTILITIES				1,500	1,500	1,500
WAGES & BENEFITS				20,000	13,000	13,000
PAYROLL TAXES				1,530	1,000	1,000
CONTRACTED SERVICES				0	475	500
MAINTENANCE				3,000	7,732	
REPAYMENT TO ROAD FUND				13,000	13,000	13,000
OTHER EXPENSES					150	500
CAPITAL OUTLAY						5,000
PERMITS				1,500	3,000	0
TOTAL EXPENDITURES				47,530	45,967	41,750
Remaining Balance				12,480	41	30,575

Notes: 17-18 fiscal year year: All of the Historic Unbilled and/or uncollected sewer user fees which the township was legally able to recover have been paid by customers. Based upon completed Rate Study, User Fees were increased near the end of the fiscal year. Expenditures in the 2017-2018 Final Amendment column are as reflected in QuickBooks. Also, the payback to the Road Fund was a hit to the bottom line; and will continue to be for the next several years. **2018-2019 fiscal year:** * Estimated Bank balance reflects Sewer Use Fund (\$15.4K) and Capital Improvement Fund (\$10K) Increased User Fees will generate more revenue; expenditures need to be kept at a minimum, \$5,000.00 will be directed to capital improvement account. *Prepared by K.McNamara*

ST JAMES TOWNSHIP

MUNICIPAL DOCK BUDGET PROPOSED BUDGET 2018-19

UPDATED: MARCH 13, 2018	2017-2018 BUDGET	2017-2018 BUDGET FINAL AMEND	2018-2019 BUDGET PROPOSED
BALANCE FORWARD			6,500 APPROXIMATE BEGINNING BANK BALANCE
<u>REVENUE</u>			
DOCK FEES	50,000	49,390	55,000
OTHER INCOME	1,000	1,320	1,500
TOTAL REVENUES	51,000	50,710	56,500
TOTAL AVAILABLE	51,000	50,710	63,000
<u>EXPENDITURES</u>			
HARBOR MASTER (WAGES & PTE)	22,000	11,800	22,000
PAYBACK GF FOR HISTORIC PAYROLL			
TAXES	10,000	10,000	10,000
DOCK ASSISTANT (WAGES & PTE)	4,900	11,300	4,900
FICA		1,800	1,800
ELECTRIC	3,000	8,712	4,500
SEWER FEES	3,500	3,600	4,100
OPERATING EXPENSES	1,500	1,500	1,500
FACILITY MAINTENANCE	2,000	2,000	2,000
TELEPHONE/CABLE	1,300	1,657	1,300
INSURANCE	700	940	700
CAPITAL OUTLAY	2,000		3,000
OTHER EXPENSES		4,415	
TOTAL EXPENDITURES	50,900	57,724	55,800
Net Revenue	100	-7,014	7,200