

PUBLIC WORKS COMMITTEE*
ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN
MEETING MINUTES FOR NOVEMBER 2, 2018 @ 11:00AM @ GOVERNMENTAL CENTER

AGENDA ITEM

Attendees: Supervisor McNamara, Trustees Powers & Martin. Public: Paul Niehaus, Lucy Niehaus, Bob Tidmore

Minutes: Approved minutes of September 26, 2018 Meeting

Village Christmas lights – Committee agreed to have Paul and Brian Cole present at the November 7th board meeting a proposal to install overhead or other lamppost holiday lighting in the harbor area. It is expected that costs for this lighting would be in the \$3,000.00 - \$4,000.00 range. Tidmore noted that we should make sure this is okay with GLE if we were to use their poles.

Cemetery Fencing – Two rolls of fencing will arrive on the island this month; if weather permits, Darrell Butler will install the fencing along the south side of the cemetery. New posts may be needed. The remainder of the fencing will arrive in the spring.

Gravel Production – According to the Charlevoix County Road Commission, gravel production is about 60% complete. The deadline for completion of the gravel production without late fees is November 15th. The county will advise us on action to be taken if the deadline isn't met.

Anderson Marina Proposal – The JAW Foundation and Anderson Family continue to discuss potential sale. McNamara reported on an October 24 conference call with state granting coordinators, Little Traverse Conservancy and JAW Foundation attorney re: background on most likely granting timelines and fund matching scenarios should the sale go through and the property be gifted to the township.

Sewer Rate Study – Committee reviewed the [Rate Study 2018 Update](#) prepared by Performance Engineers, Inc. of Charlevoix. The committee recommends that the board adopt the Update and that the board adopt a rate of \$41.50 per REU for 2019. The increase will allow dollars to be saved for unexpected costs. Martin suggested having the engineer research costs for grease trap installation.

Municipal Dock Technology Upgrade – Committee favorably reviewed a proposal to build a network at the municipal dock to include increased bandwidth and customer access points in the harbormaster building and on the docks. The current arrangement for internet access is via a wireless link from the Chamber of Commerce office (per a use agreement). McNamara will gather actual costs for implementation.

Deputy Housing – It was decided to get quotes on replacement of the roof on the building use for summer deputy housing. It was also decided to drain the building and turn of the heat for the winter.

Donegal Bay Bike Path Maintenance – McNamara reported that the crack sealing that was to have been completed last month by the company contracted to work at the airport was not completed because the company's equipment was too heavy. Committee supported plan to have Darrell Butler research portable crack sealing equipment which could potentially be used by the townships, county and airport.

New Meeting Dates – Change to Fridays before board meetings at 11:00am.

Next Meeting Time: Friday, November 30, 2018 @ 11:00AM

*Public Works Committee established by Township Board on 12.7.2016 with following board members appointed: Supervisor McNamara, Trustee Powers and Trustee Martin.