

DRAFT Minutes of July 11, 2018 Regular St. James Board Meeting
Beaver Island Transportation Authority Building | 26195 Main Street | Beaver Island, MI
| 5:00 pm

Present

Kathleen McNamara, Diane McDonough, Travis Martin, Julie Gillespie

Absent

Jeff Powers

Others

Sheri Richards, Elaine West, Kevin Boyle, Bobbi Welke, Bob Anderson,

General

Supervisor McNamara called to order a regular meeting of the St. James Township Board at 7:00pm on July 11, 2018.

Approval of Minutes

McNamara stated there would be a couple of additions to her Supervisor report, none of which will require any board action.

Moved by McNamara, supported by McDonough to approve the following minutes as presented:

- Minutes of the June 6, 2018 Regular Meeting
- Minutes of the June 15, 2018 Peaine & St. James Townships Special Joint Meeting
- Minutes of the June 21, 2018 Special Meeting

Motion Carried- Unanimous

Finance Report

Moved by Martin, supported by McDonough to approve the following as presented:

- The Monthly Finance Report
- Payment of Bills

Correspondence/Updates/Committee Reports

Public Works Committee Report

McNamara reported they discussed the tasks and timeline for the Marina project. Deputy Supervisor Cull is continuing to work on the harbor plan, which will be an amendment to the current recreation plan. McNamara Reported they are planning on hosting a public input session on the potential Marina project and the Harbor Plan sometime in August.

Omission

McNamara recognized an omission of item from the Finance report:

Moved By McNamara, and supported by McDonough to approve the Deputy Clerk salary of \$200.00 per month.

Motion Carried- Unanimous

Clerks Update

Gillespie reported that she attended the election training held on the island this week.

Treasurer's Update

McDonough reported that the tax bills have been sent out.

Potential Firewood Ordinance

McNamara asked for direction on whether the St James should look into drafting a firewood ordinance on the island. The current state ordinance will expire in September. Everyone was in agreement to have McNamara pursue a draft. McNamara stated that Pam Grassmick has volunteered to help.

Little Traverse Nature Conservancy

McNamara reported that she received a correspondence from a representative of LTNC about to potential partnerships:

- 1) Mt Pisgah Property | McNamara asked if the board members would be interested in a proposal in which the township would acquire the property that is currently owned by a Trust held by the Works family. There would be no cost to the township. All of the board was interested in this property.
- 2) Connolly Property | McNamara stated their was a request of the board to pursue grants to acquire this 40 acre property located in Port St James. The board agreed they needed more information about this project.

McNamara stated she would follow up on both properties and report back to the board at the August Regular Meeting.

Great Lakes Island Coalition

McNamara shared she would be attending the Great Lakes Island Summit on October 1-2, 2018 on Madeline Island, WI. She invited any other interested board members to attend.

County Proposed Funding for 911 Equipment Upgrade

McNamara informed the board that the county would be asking for .5 Mills for 3 years in the November 2018 election for 911 equipment upgrades. McNamara stated it would be up to the local townships to provide any further updates.

Use of the Township Hall

The Board discussed possible policies for use of the Hall. McNamara will draft one and present it at the August regular meeting.

Other Action Items

Appointment of Airport Commission Member

Moved by McNamara, and supported by Martin to approve the appointment of Dr. John Martin to the Airport Commission, term to expire in March 2021.

Motion Carried- Unanimous

Full Time Employee Benefit Description

Martin requested that McNamara discuss the potential changes with the current Maintenance Director. Kitty stated she would like to work towards having contracts with all employees and businesses contracted with the township.

McNamara moved to approve the Draft Employee Benefit Description for any new incoming employees and to authorize McNamara and Martin to meet with the current township employee to implement a contract that fits the description as close as Possible, supported by McDonough.

Motion Carried – Unanimous

Telecommunications Research Group

A member of the BIA, Bob Anderson, requested the formal support of the board to pursue a meeting with Great Lakes Energy about internet service on the island.

Moved by McNamara to support the development of a forum between BIA and Great Lakes Energy, supported by Martin.

Motion Carried - Unanimous

Supervisor's Report

McNamara reported on Smithsonian Exhibit, Tennis/Pickle Ball Court, Sewer Annual report, Board of Review opening, Waste Management Committee, Water Trail Opening, and Airport Commission Meeting to be held August 4th.

Public Comment

Kevin Boyle thanks the board for their support in pursuing better internet for the island. Bobbi Welke thanked the board for allowing the lighthouse to be opened to the public during the Historical Society's Picnic at the Point events.

Motion to Ajorn

Moved by McDonough, and supported by Martin, to adjourn at 6:18 p.m.

Motion carried- Unanimous

Submitted by

Jessica Anderson, Deputy Clerk
St. James Township
COUNTY OF CHARLEVOIX

