

DRAFT Minutes of April 4, 2018, Regular St James Township Board Meeting
St James Township Hall - 37735 Michigan Ave - Beaver Island MI 49782-

Present - Kitty McNamara, Alice Belfy, Travis Martin

Absent - Diane McDonough, Jeff Powers

Others – Julie Gillespie

General

Supervisor McNamara called to order a regular meeting of the St. James Township Board at 10:00 a.m. on April 4, 2018

Revisions to Agenda

Belfy requested of payment to Accident Fund in the amount of \$,170.00 and to discuss the July 2018 Regular Board Meeting date.

Approval of Minutes

Moved by Martin, supported by McNamara, to approve the following minutes, with noted typo corrections to the March 7, 2018, minutes as presented:

- Minutes of the March 7, 2018, Regular Meeting
- Minutes of the March 24, 2018 Annual Meeting

Motion carried.

Finance

Moved by McNamara, supported by Belfy to approve the April 4, 2018, Board Finance Report as presented. Motion carried.

Moved by McNamara, supported by Martin to approve the payment of bills, including the Accident Fund (workmen's comp) payment, as presented. Motion carried.

Correspondence /Updates/Committee Reports

- Letter from Beaver Island Airport Commission expressing gratitude for all the hard work Darrell Butler has done at the Township Airport (see attached).
- Public Works Committee did not meet.
- Clerk will post bid notices for 2018 lawn care with an 11:00 a.m. April 26, 2018, deadline.
- Moved by Belfy, supported by McNamara, to approve the Beaver Island Municipal Dock Staffing Guidelines for Summer 2018 as presented (see attached). Motion carried.

Correspondence/Updates/Committee Reports – con't

- Woollam Foundation Offer – McNamara and Martin are scheduled to conference with the Woollam Foundation this Friday; feedback from Planning Commission was not obtained at the April 3 meeting Planning Commission as this meeting was cancelled; and response was received from Young, Graham & Wendling on cursory review of marina purchase proposal.
- Township Consolidation - Supervisor McNamara shared info from township attorney on possible township consolidation.

Library Appointment

Moved by McNamara, supported by Martin, to appoint Kathy Tidmore to Library Board.
Motion carried.

Board Goals Update

Moved by McNamara, supported by Martin, to table preliminary discussion of board goals until the May 2018 meeting. Motion carried.

July Board Meeting Date

Moved by McNamara, supported by Belfy, to set July 11, 2018, at 10:00 a.m. as the regular July board meeting date (due to the first Wednesday of the month being the 4th of July). Motion carried.

Adjournment

Moved by McNamara, supported by Martin to adjourn meeting at 11:00 am. Motion carried.

Respectfully submitted

Julie Gillespie, Deputy Clerk
St James Township Clerk, Beaver Island
Charlevoix County, Michigan

Attachments (2):

1. Letter of Praise for Darrell Butler from Beaver Island Airport Commission
2. Beaver Island Municipal Dock Staffing Guidelines for Summer 2018