



**ST JAMES TOWNSHIP, BEAVER ISLAND, CHARLEVOIX COUNTY, MICHIGAN  
SPECIAL BOARD MEETING AGENDA FOR DECEMBER 13, 2022, AT 5:30 PM  
UPPER LEVEL – BI COMMUNITY CENTER**

APPROX. TIME	AGENDA ITEM
5:30 pm	<b>Welcome:</b> Call to order, Pledge of allegiance, Board/public input on agenda revisions
5:35 pm	<b>Minutes:</b> Review, revise, approve minutes of Regular Board Meeting of November 10, 2022 and Special Board Meeting of November 29, 2022
	<b>Amended Motions:</b> from prior meetings of September 14, 2022 and November 10, 2022.
	<b>Goal Setting:</b> January 2023 Session Preparation
5:45 pm	<b>Finance and Administration</b>
	<ol style="list-style-type: none"><li>1. FY2022/2023 Budget Amendments: TIS Portion of General Fund (Motion)</li><li>2. Monthly Finance Report/Banking Status (Accept)</li><li>3. Regular payments as presented by the clerk (Motion)</li><li>4. Sale price of Township’s Harbor Property – revised sale price (Motion)</li><li>5. 2023 Schedule of Official Meetings (Motion): Second Wednesday at 5:30 pm on January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13. January through April and December at the BIC Center upper floor; Committee meetings: 1:00 pm on first Wednesday for F&amp;A; 8:00 am on third Wednesday for PW+. These meetings are held at the Government Center.</li><li>6. Assessment activities</li><li>7. Approval of BOR Members (Motion)</li><li>8. Approval of Training for new Planning Commissioners (Motion)</li></ol>
6:25 pm	<b>Public Works, Health, and Safety</b>
	<ol style="list-style-type: none"><li>1. Master Plan Update Status</li><li>2. Park and Recreation Plan Update Status</li><li>3. Proposed Trail Easement from Old DNR property to Gull Harbor Nature Area (Motion)</li></ol>
6:45 pm	<b>Public Comments:</b> Each comment is to be restricted to 3 minutes
	<b>Adjourn</b> via a motion

## Draft Motions of Possible Items that need Motions/Resolutions

Amend the September 14, 2022 Township Meeting minutes motion to clarify that the Board is approving compensating Lori Taylor-Blitz in the amount of \$50/week for working a minimum of 2 hours each week to work on updating the master plan. In addition, she will be paid a \$100 stipend for any master plan updating work prior to 9/14/22. This amended motion is made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Motion passed by \_\_\_\_\_ or Motion failed by \_\_\_\_\_.

Amend the November 10, 2022 Township Meeting minutes to record the motion that was discussed, specifically that the Board approves paying a \$300 stipend to Anthony Miller in recognition of his excellent work in serving as the 2022 Campground Host. This amended motion is made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Motion passed \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the TIS budget amendment. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the monthly finance report and approve the regular payments. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to change the minimum sale price of the Township's harbor property to \$350,000. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve scheduling the 2023 Regular Township Board Meetings on the second Wednesday of the month at 5:30 pm with continuing the meetings at the BIC Center upper level during the winter and at the township hall during the remainder of the year. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the Board of Review members as of January 1, 2023, which are: Chair: Frank D'Andraia; Members are Audrey VanDyke and Kathleen Antkoviak; Alternate is Marcy Dean

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to authorize spending upto \$1,000 for training for Planning Commissioners. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to authorize the supervisor to work with adjacent property owners to create the easements which would be necessary for a future trail from within the township's old DNR property to the Gull Harbor Nature Area. Motion passed by \_\_\_\_\_ or Motion failed \_\_\_\_\_.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the meeting. Motion passed.