

BEAVER ISLAND NATURAL RESOURCES ADVISORY COMMITTEE

SUBJECT TO REVIEW/AGREEMENT WITH BOTH TWP BOARDS

Peaine and St James Townships believe that effective management of the Beaver Island archipelago's natural resources is important for the economic vitality and quality of life on our archipelago. The 2023 Master Plan, which serves as the official policy guide for the Island's future development and growth, includes the management of our many natural resources. To help with the expectations of the reported policies associated with natural resource management and assist the Island's natural resources specialist, the proposed advisory committee will serve as a forum for discussion and guidance to make recommendations to the township boards, employees, and community as a whole.

1. **Committee Goal:** The committee may advise the townships regarding natural resources and management, recognizing the archipelago's habitats and wildlife, including rare and endangered species, are monitored, protected, preserved, and restored for their ecological and economic value and the well-being of the Island community.
2. **Committee Name** – The name of this Committee shall be: Beaver Island Natural Resources Advisory Committee and shall be established for a period of 5-years, and then renewal for future five-year increments, as necessary to deliver on the 2023 Master Plan and subsequent amendments or editions.
3. **Committee Membership** – The Committee shall be composed of five (5) volunteer members, who shall be a representative cross-section of the citizens of the Island. Committee members shall be broadly representative of the Island's population with diverse backgrounds and a reasonable knowledge of natural resources. The Township Boards shall each appoint a board member to serve as a liaison to this advisory committee. The Township Supervisors shall appoint the members upon approval of the boards.
4. **Committee Officers** – The officers of the committee shall be a Chairperson, Vice Chairperson, and a Secretary. The committee shall elect its Chair, Vice-Chair, and Secretary at its first meeting to serve for the duration of the committee's 5-year status. The Chairperson shall have the authority to contact local, state and federal officials and vendors seeking information on behalf of the Townships.
5. **Committee Meetings** – The committee shall meet at least 4 times per year and shall report to the Township Boards through their liaison board member after each meeting.
6. **Compliance with OMA and FOIA** – Written notice of the time and place of the meeting shall be sent out to committee members and to the Township Clerks not less than 24 hours before the meeting. The committee shall comply with the Open Meetings Act and shall be subject to FOIA. Copies of agendas and minutes as well

as any communications with local, state and federal officials and vendors shall be concurrently sent to the Township Clerks and posted to a common webpage.

7. **Establishment of Quorum** – One-half of the currently appointed members of the committee shall constitute a quorum. No meeting shall be called to order unless a quorum is present. A majority vote of those present shall be required in order for the Board to act on any matter before it. Telephonic participation in a meeting may be allowed.
8. **Scope of Committee's Purpose** – The first meeting of the Committee shall be to discuss and recommend to the Township Boards a document identifying specific objectives of the committee.
9. **Committee Recommendations** – The Committee is advisory in nature and is not granted the authority to negotiate or enter into any agreements on behalf of the Townships.
10. **Committee Expenditures** – The Townships shall reimburse committee members for their reasonable, out-of-pocket expenses subject to the prior approval of the Township Supervisors.