

Approved June 12, 2024

St. James Township Planning Commission Public Hearing/Regular Meeting Minutes

Date: June 4, 2024 5:30 pm

St. James Township Hall

PUBLIC HEARING

Public Hearing Called to order: 5:30pm pm by Taylor-Blitz Quorum established, Pledge of Allegiance

Commissioners Present: Lori Taylor-Blitz, Vic VanDeventer, Cynthia Pryor, Mark Engelsman

Absent: Paul Cole

Pryor reviewed the Zoning Map Updates methodology and final draft. Questions from public and Commissioners taken. No Public Comment Offered. No Commissioner Comment Offered

Public Hearing Adjourned: 5:46 pm

REGULAR MEETING

Called to order: 6:00 pm by Taylor-Blitz Quorum established, Pledge of Allegiance

Roll Call of Commissioners: Present: Lori Taylor-Blitz, Vic VanDeventer, Cynthia Pryor
Mark Engelsman Absent: Paul Cole – unexcused.

MOTION to approve Agenda by: Engelsman 2nd: VanDeventer

All in favor: **Approved**

MOTION to approve Minutes for May 7, 2024 by: Engelsman 2nd by VanDeventer

All in Favor: **Approved**

NEW BUSINESS:

1. Approve Zoning Map Changes

Removed line item for Adrian-Rogers from list pending outcome of any further action.

MOTION to approve Zoning Map Changes as amended by: VanDeventer 2nd by Engelsman.

Roll Call Vote: VanDeventer – Y, Engelsman – Y, Talyor-Blitz-Y, Pryor- Y. Cole – Absent

All in Favor: **Approved**

Pryor indicated she was working on a relational property parcel data base for all zoning in St. James Township and requested help for this effort. Heather Robinson, attending, offered her assistance. Pryor and Robinson to work up a schedule of work and Pryor will work with Taylor-Blitz on stipend approval for the work.

Respectfully submitted: Cynthia Pryor – Recording Secretary

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2. S-1941 Kenwabikise Demolition of Burned Building

Shelby Harris, applicant representative, fielded a few questions concerning removal of waste materials.

MOTION to approve by: Pryor 2nd by VanDeventer. All in Favor: **Approved**

3. Adrian-Rogers Rezone Status

As the Charlevoix County Planning Commission denied the R-1 to Harbor rezone application from Adrian-Rogers, conversation of next steps indicated that this matter will appear before the St. James Township Board at their special meeting of June 19, 2024. Recommendations from the County were discussed. Pryor passed out additional information obtained by Charlevoix County Planning Commission Secretary – Pam Grassmick that provided further tools for Commission review of any future rezoning processes. **No action taken by the Commission.**

OLD BUSINESS:

- 1. Small Housing** – Engelsman shared that Pryor and he had met with Beth Crosswhite of the Port St. James Association (PSJA) in which a geographic area was agreed upon for a zoning overlay allowing buildings down to 400 square feet. Crosswhite met with the full PSJA board and their general response was this rezone should be an all or nothing rezone for the total PSJA district and optimally for all of St. James Township for all R2. Matter to be discussed further at meeting with Zach Sompels on following week.
- 2. RFP Zoning Ordinance Amendment** – Pryor to determine date of meeting with Zach Sompels.

ZONING ADMINISTRATOR UPDATE: Rick Speck provided a 6-month list of all permits for St. James Township.

CORRESPONDENCE: Charlevoix County Planning Commission packet sent from Kiersten Stark regarding Adrian-Rogers decision – part of meeting packet.

NEXT MEETING DATE: July 9, 2024 St. James Township Hall. Meeting with Zach Sompels to be determined based on Commissioners need for morning sessions. Pryor to determine and notify.

MOTION TO ADJOURN by Engelsman 2nd by VanDeventer. All in Favor **Approved.**
Adjourned 6:39 pm

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Respectfully submitted: Cynthia Pryor – Recording Secretary

Posted: June 10, 2024