

**St. James Township Planning Commission Draft Agenda**  
**Tuesday, February 6, 2024 6:00 pm**  
**Printshop Museum Conference Room**

**AGENDA:**

1. Call to Order, Establish Quorum, Pledge of Allegiance  
Roll Call of Commissioners
2. Approve Meeting Agenda
3. Approve Meeting Minutes for January 9, 2024 Special Meeting and January 18, 2024 Special Meeting
4. New Business
  - a. A Housing Market Analysis of Beaver Island– Motion to Joint Planning Commission for inclusion as an Addendum to the Beaver Island Master Plan
  - b. St. James Township Strategic Plan and Public Works Committee – Cole/Harris
5. Old Business
  - a. Zoning Ordinance Amendment Status – Draft Minutes from Beaver Island Joint Planning Commission Meeting
    - RFP - Engelsman
  - b. Joint Planning Commission Meetings
    - Planning Commission Training – Harris
    - Regularly Planned meetings to take care of joint business
  - c. Tiny Houses Status - Engelsman
6. Zoning Administrator Updates – Rick Speck
7. Township Updates – Cole
8. Correspondence – Pam Grassmick Email to St. James Planning Commission – re: Fogg Project – Michigan Ave
9. Board Member and Public Comment
10. Next Meeting Date and Adjournment – March 5, 2024

Meeting Packet

Agenda

Draft Minutes January 9, 2024 Special Meeting

Draft Minutes January 18, 2024 Special Meeting

Draft Minutes January 19, 2024 Joint Planning Commission Special Meeting

St. James Township Public Works Documents – Strategic Plan

A Housing Market Analysis of Beaver Island

Email from Pam Grassmick

MOTION to the Beaver Island Joint Planning Commission. St. James Planning Commission recommends the inclusion of 'A Housing Market Analysis of Beaver Island', developed by Community Researches, LLC for the Beaver Island Community Development Corporation/Northern Home CDC, to the Beaver Island Master Plan Addendum.