

**St. James Township Planning Commission Special Meeting**  
**Tuesday, May 16, 2023 6:00 PM**  
**St. James Township Hall**  
**37735 Michigan Ave, Beaver Island, MI 49782**

**AGENDA:**

1. Call to Order, Establish Quorum, Pledge of Allegiance  
Roll Call of Commissioners
2. Approve Meeting Agenda
3. Approve 5/2/23 Meeting Minutes
4. New Business
  - a. Critical Dune Ordinance – EGLE Audit 2022
  - b. S-1903 Visser Critical Dune Application Review/TIS Report
  - c. Township Proposed Strategic Plan
  - d. Recording Secretary Role and Responsibilities /Process Flow
  - e. Items that need Joint Planning Commission Meetings
5. Old Business
  - a. Zoning Ordinance Update – Consultant List Review
6. Correspondence
7. Board Member & Public Comment
8. Adjournment

Meeting Packet:

Agenda  
Draft Minutes for Approval: May 2, 2023  
EGLE Audit 2022 Letter  
Section 6.14 Critical Dune District  
Section 11.08 Variance from CD Requirements  
S-1913 CD Application  
Township Proposed Strategic Plan  
PC By-Laws  
Consultants List for Zoning Ordinance Update  
PC Correspondence to Charlevoix County