

**Draft Minutes of October 11, 2022 Special St James Board Meeting
St James Township Hall | 37735 Michigan Ave. | Beaver Island, MI | 5:30pm**

Present

McDonough, Welke, Fingerroot, Gillespie, Cole

Absent

None

General

Supervisor Welke called to order a special meeting of the St. James Township Board at 5:30 pm on October 11, 2022.

Approval of Minutes

Moved by Fingerroot, supported by Gillespie to approve the September 14, 2022 Regular Meeting Minutes and the September 28, 2022 Special Meeting Minutes as presented.

Motion Carried-Unanimous

Finance and Administration Committee

Moved by McDonough, supported by Cole to approve the purchase of a Radar/Speed Trailer for an amount of \$4,260 from the Streets and Road Fund, in addition to funding from Peaine Township and BIHS.

Motion Carried-Unanimous

Moved by Welke, supported by Fingerroot to approve a payment using ARPA funds in an amount not exceeding \$21,500 to cover the cost of broadband payments.

Motion Carried-Unanimous

Moved by Cole, supported by Gillespie to approve the payment of up to \$10,000 to have the septic field's tanks pumped for a total of 16,000 gallons of waste.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to increase the mileage payment from \$0.75/mile to \$1/mile for all employees using a personal vehicle for township business, retroactive to 10/1/22.

Motion Carried-Unanimous

Moved by Cole, supported by Gillespie to increase Shelby Harris to a 40-hour/week employee by adding 10 hours/week as admin assistant, effective

11/1/22 when Cynthia Pryor will step down from this position. In addition, Shelby will begin work as a project specialist at \$22/hour for 12 hours/week through the end of the fiscal year. Funding will come from the 'retaining employee' category of ARPA funds in the amount of \$6,000 pending approval from the Finance Committee.

Motion Carried-Unanimous

Moved by Welke, supported by McDonough to set the open and closing dates for both Marinas as requested by the DNR. The season will be set from 5/15 to 9/30 for the North Marina and 6/10 to 9/5 for the South Marina.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to approve the transient rates according to line item G and seasonal rates according line item rate 3 for the 2023 season for both township marinas.

Motion Carried-Unanimous

Moved by Welke, supported by Cole to make regular monthly payments as well as the five additional payments as proposed.

Motion Carried-Unanimous

Moved by McDonough, supported by Cole to authorize the supervisor to execute a contract with the County Equalization Department for performing St. James Township's assessing duties.

Motion Carried-Unanimous

Public Works, Health, and Safety Committee

Moved by McDonough supported by Gillespie to approve Resolution 2022.10.11 #1 as presented, authorizing the supervisor to execute a Federally Funded Grant for funding obstruction removal on Parcel E-10.

Motion Carried-Unanimous

Moved by McDonough, supported by Cole to approve Resolution 2022.10.11 #2 as presented, authorizing the supervisor to execute an agreement with Mead & Hunt to provide construction administration for obstruction removal on Parcel E-10.

Motion Carried-Unanimous

Moved by Fingerroot, supported by McDonough to approve Resolution 2022.10.11 #3 as presented, authorizing the supervisor to execute an agreement with Wonsey Tree Service to provide for obstruction removal on Parcel E-10.

Motion Carried-Unanimous

Moved by McDonough, supported by Cole to authorize the supervisor to engage with the township's attorney, auditor, and interested parties in property negotiations and document approval to transfer the township-owned Harbor Property that is currently for sale for the privately-owned Masini Property, if purchased by an interested community member.

Motion Carried-Unanimous

Moved by McDonough, supported by Cole to convert the Waste Management Committee to the Waste Management Commission.

Motion Carried-Unanimous

Moved by McDonough, supported by Cole to approve funding up to \$2500 from the Street and Road Fund for four streetlights at Whiskey Point to be upgraded to Dark Sky requirements as a demonstration project to gain community support for the development of any future Dark Sky ordinance.

Motion Carried-Unanimous

Other Action Items

Moved by McDonough, supported by Welke to reappoint Denise McDonough as a member of the Beaver Island District Library Board effective 1/1/23.

Motion Carried-Unanimous

Moved by McDonough, supported by Gillespie to appoint Victor VanDeventer as a member of the St. James Planning Commission.

Motion Carried-Unanimous

Public Comment

None.

Moved by McDonough, supported by Cole to adjourn at 6:57 pm.

Motion Carried-Unanimous

Submitted by:

Tessa Jones, Deputy Clerk
St. James Township
COUNTY OF CHARLEVOIX