



Town Of Spencer
Founded February 12, 1820
Municipal Building
90 N. West Street , Spencer, Indiana 47460
Phone 812-829-3213 Fax 812-829-1567

Application for Adjustment of Sewer Bill

Is the adjustment requested for you: <input type="checkbox"/> Personal Residence or <input type="checkbox"/> Other: Type of property or structure: _____ (i.e. rental unit)		
Name:		Phone Number:
Address:	City & State	Zip:
Service Address (if different than above):		
Account Number:	Location Number:	Billing Cycle:
Describe type of leak, date leak was repaired and attach a copy of repair bill or receipts:		
Signature:		Date:

Office Use Only

Date application received: _____	Time Frame Waived By Office: <input type="checkbox"/> Yes <input type="checkbox"/> No
Computation:	
1. Water meter read after fill (Gallons) _____ - _____ Water meter read before fill (Gallons) = _____ Gallons	
2. _____ Gallons @ \$ _____ per 1,000 Gallons = \$ _____ plus late fee \$ _____ = \$ _____ adjustment requested	
Adjustment:	
<input type="checkbox"/> Approved: <input type="checkbox"/> Denied	
Date Approved: _____	
Amount Approved: _____	
Date Adjustment Entered In Computer: _____	