

Spencer Town Council Regular Meeting  
November 2, 2020 6:00 P.M.  
Municipal Building and Via WebEx  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Michael Spinks, Dean Bruce, and Jon Stantz.

**Also,** Present Clerk-Treasurer Cheryl Moke, Richard Lorenz (via WEBEX), Sewer Supt. John Hodge, and Street Supt. Tony Floyd, Chief Marshal Richard Foutch

**IN THE MATTER OF APPROVAL OF MINUTES**

A motion to approve the previous minutes for October 5 and October 19 was made and seconded. The motion passed unanimously.

**IN THE MATTER OF PUBLIC MATTERS**

Julie Coffin, on behalf of Spencer Main Street, presented an event request for Christmas on the Square. The date is set for December 5, from 5:00 PM to 7:00 P.M. She acknowledged there were two things that could shut the event down (wind and an increase in the Corona virus, which they will monitor and react to). Their event presentation shows that they plan to have the event outside, with a drive through "winter wonderland" tent set up on Market Street between Washington and Main Streets. The tent will be decorated and Santa will be at the end of the drive with a gift for every child. Windows in the downtown will be painted, and they are getting new decorations for the light posts. They would also like to decorate the meters as they have in the past.

Marce King gave an update on the Public Restroom Project. She reported the design was going back to the original plan, with the broken roof. The reason for this is to allow more sun exposure for daylight to enter. She reported that it is still scheduled to be completed by December 1<sup>st</sup>.

Marce King presented a Service Agreement between the Town of Spencer and Owen County Economic Development Corporation for \$35,000 for 2021.

**Dean Bruce made a motion to approve the agreement, seconded by Jon Stantz. The motion was passed unanimously.**

Next, Dean Bruce updated the Board on the COVID-19 Grant. He reported that to date, they have received 33 applications from small businesses for up to \$10,000. Eight applications have been approved by the review board and submitted to OCRA for funding.

Next, the GRW Modification agreement was presented again for approval. The modification is to complete the job (oversee the bid process, walkthrough and final inspection), which was not part of the original agreement. The cost of this modification will cost an additional \$37,500.

**Jon Stantz made a motion to approve the modification, seconded by Dean Bruce. The motion passed 3-0.**

Next, Drew Flamion updated the Board on the I&I project. He reported that the CCT work is completed. They have 20 days to review and prioritize the work. A progress meeting will be set for around November 18, where they can decide the priority list, and if additional areas need to be added.

Pay application 1 from Robinson Piping for \$53,212.74 was presented for the Board's approval. **Jon Stantz made a motion to approve the pay application for Robinson Piping. Dean Bruce seconded the motion, and motion passed unanimously.**

Next, Change Order 1, for additional 1,500 feet of sewer line inspection in the amount of \$3,176.89 was presented for approval.

**Jon Stantz made a motion to approve the change order as presented. Dean Bruce seconded, and the motion passed 3-0.**

**IN THE MATTER OF ECONOMIC DEVELOPMENT**

Marce King updated the Board on the Broadband Ready Community initiative. She said she has shared a survey and asked everyone to participate in it. She reported on several other projects they are currently working on.

**IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

They are to meet on November 18. The public meeting will also be held during this meeting.

**IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch gave a short report on his department.

**IN THE MATTER OF PLANNING/ZONING AND BUILDING DEPARTMENT**

No change on the trailer parked on New Jersey Street.

Richard Lorenz said they are still waiting on materials from Mike Sudol for the next meeting.

**IN THE MATTER OF THE STREET DEPARTMENT**

Tony Floyd gave a report on the street department operations.

**Mike Spinks made a motion to allow Tony to buy a chain for his saltbox, not to exceed \$1,600. Jon Stantz seconded and the motion passed 3-0.**

**IN THE MATTER OF THE SEWER DEPARTMENT**

John Hodge reported that the number 2 sewage pump out on Highway 43 had to be pulled because of a seal failure. To repair, it will cost \$2,977.

**Jon Stantz made a motion to approve an invoice for the repair. Mike Spinks seconded, and the motion passed 3-0.**

John reported that the line at 106 W Main, had been cut off from the main by INDOT during construction. The Town paid INDOT \$33,200 for contingencies. Jon Stantz said he has been in contact with Greg Prince about this matter, and he will report on it.

**IN THE MATTER OF THE PARKS DEPT**

Dean Bruce gave a short report. He noted that Mr. Shrope has been invited to fill the vacancy on the Parks Board.

**IN THE MATTER OF THE FIRE TERRITORY**

Jon Stantz reported on the Fire Territory. An Ordinance to propose fees for fire runs will be considered at the next Territory Board meeting to be held on November 9.

**Dean Bruce made a motion to approve Ordinance 20-2 Establishing and Implementing a Program to Charge Mitigation Rates for Deployment of Emergency and Nonemergency Services. Jon Stantz seconded the motion and the motion was passed unanimously.**

**IN THE MATTER OF THE PARKS DEPT**

Dean Bruce updated the Board on issues the Board presented at the last meeting. Everything seems to be maintained properly by the Street Department at this time. The Parks Board also agreed to invite Ron Shrope to fill the vacant seat on the Board.

**IN THE MATTER OF THE ATTORNEY**

Richard provided notes on various projects.

**IN THE MATTER OF OLD BUSINESS**

Jon Stantz updated the Board on the Sidewalk program.

**IN THE MATTER OF NEW BUSINESS**

**IN THE MATTER OF CLAIMS**

Claims for the past two meetings were approved by motion and seconded. The motion passed unanimously.

**IN THE MATTER OF ADJOURNMENT**

The meeting adjourned at 7:41 PM.

/s/ Mike Spinks  
Mike Spinks, President

/s/ Jon Stantz  
Jon Stantz, Member

/s/ Dean Bruce  
Dean Bruce, Vice-President

Attest /s/ Cheryl Moke  
Cheryl Moke, Clerk-Treasurer