

Spencer Town Council Regular Meeting
March 19, 2018 at 7:00 P.M.
Municipal Building
90 N. West Street
Spencer, IN 47460

Board Members present: Michael Spinks and Dean Bruce. Jon Stantz was absent.

Also present: Clerk-Treasurer Cheryl Moke, Town Attorney Richard Lorenz, and Chief Marshal Foutch, Sewer Supt. John Hodge and Street Supt. Larry Parrish.

The meeting began with the introductions of the newly sworn in reserve deputy marshals. The new officers are Shelby Waggoner, Shauna Wetzel, Connor Felton, William Hayne, Kathleen Angrick, and Kyle Jackson.

IN THE MATTER OF APPROVAL OF MINUTES

Dean Bruce made a motion to accept the previous minutes as written. The motion was seconded and passed.

IN THE MATTER OF PUBLIC ISSUES

First item on the agenda is Matt Sward with SIDC presenting Pay Application #4 from Milestone in the amount of \$79,036.08, of which \$72,405 will come from the grant funds and \$6,631.08 from the EDIT funds.

Mike Spinks made a motion to approve the invoice. The motion was seconded and passed.

Rhonda Farmer spoke on behalf of the need for a dog park in Spencer. She reported that she has several people who are working on this project, but they are still in need of property. Richard Lorenz mentioned that he said there was a representative of the parks over in Bloomington, and she would like to meet with a group to talk about what all is entailed. Dean asked if she had put together the design for the park, listing the needs first. Steve Cradick who was also present, stated they have looked into it and had a list of requirements. He did mention what he looked at so far, that it will take quite a bit of resources in addition to the property. They will continue to look into it further. Mr. Lorenz will try to set up a meeting with Monroe County parks.

Judith Epp, on behalf of Spencer Pride, presented an event request for the Pride Festival to be held on June 2nd. They are requesting the closing of Market Street between Main and Washington as they have in the past, between 8:00 a.m. and 6:00 p.m. They also request waiver of the fee since they are a non-profit.

Next, Cheryl Moke updated the Board on what MyPath was currently working on. They are planning on putting in some signage along the path for direction and possibly sights of interest. She told them to work with Larry Parrish on the design and placement of these signs. After they have completed, they will need to have Town Board approval.

They are also planning a "Spring Cleanup Day" for a date in April. Cheryl requested approval by the board to donate the large yellow trash bags for this project. The board approved the request.

Next, the President did the first readings to reestablish the Accumulative Funds for Capital Development fund and for the Fire Territory Equipment Replacement Fund. There will be a public hearing for these funds held before the next meeting at 6:30 p.m. for the Fire Territory and 6:45 p.m. for the Cumulative Development Fund. These funds are already established but need to go through the process to reestablish every year.

Next up, the Zuercher Software License and Service Agreement was presented for signature. The total contract is for \$49,478 with 50% of the payment due upon signing. The contract was

approved at the last meeting, and all that was required at this time is a signature to move forward.

Kris Myers with Rural Transit presented some information on the services provided for Owen County and Spencer in particular. She also wanted to thank the Board in person for the support they are providing for their organization.

The next order of business was a request from Pamela Sturgeon for approval to operate a hot dog cart business on a sidewalk in downtown Spencer. She has selected the area on the east side of Washington, between Franklin and Market, near the rural transit bus pick up. She must get approval to operate first, before she moves forward with the purchase of the cart, and the certifications from the health department and Indiana Department of Revenue.

Mike Spinks made a motion to approve Pamela Sturgeon to operate a hot dog cart as she proposed, contingent upon receiving the appropriate certifications from the health department and Indiana Department of Revenue. The motion was seconded and passed.

IN THE MATTER OF ECONOMIC DEVELOPMENT

Cassandra Toth introduced Donald Bingham, the new Economic Development Coordinator, to the Board. Donald will be representing The Economic Development at the Town Board Meetings in the future.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Next meeting is scheduled for Wednesday, March 21st.

IN THE MATTER OF THE POLICE DEPARTMENT

Austin Combs reported that he got pricing from AT&T and Verizon. Mike Spinks said when they make a decision, they can bring it to the board for approval.

IN THE MATTER OF THE BUILDING DEPARTMENT

Jennie Osborne asked for a waiver of fees for the construction of the new EMS site. The Commissioners had agreed at their morning meeting.

Mike Spinks made a motion to waive the building permit fees for the new EMS building. The motion was seconded and passed.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish reported that the timing chain went out on the Dodge Durango and he would like to have it declared surplus and disposed of. Richard Lorenz mentioned that the County is putting together an auction, to dispose of surplus equipment. It might be a good idea if the Town included this vehicle, and the two police cars that the Chief wants to surplus as well. The Clerk Treasurer will work on the paperwork for surplus and coordinating with the County by the next meeting.

Larry reported, weather permitting, he will begin patching potholes. He also discussed how he wants to use his budget for the street paving. Dean Bruce remarked that Larry is the best judge of what he needs, and how to allocate it.

IN THE MATTER OF THE SEWER DEPARTMENT

John Hodge reported on the plant and maintenance. He asked for approval to rebuild a pump in the amount of \$2,427.04.

Mike Spinks made a motion to approve, the motion was seconded and passed.

Next John asked for approval to buy a spare grinder pump for \$2,500. He is recommending buying a new one rather than rebuild, because of the age of the pump. He is asking for pre-approval so that when one goes out, he will have the ability to buy it.

Mike Spinks made a motion to approve, the motion was seconded and passed.

Next, he asked for approval of a repair bill from Cassady Electric for \$1,823.00

Dean Bruce made a motion to approve, the motion was seconded and passed.

Lastly, he asked for approval of an invoice from Living Waters for annual maintenance of the chlorinator feeders in the amount of \$1,650.56.

Mike Spinks made a motion to approve, the motion was seconded and passed.

IN THE MATTER OF THE PLANNING AND ZONING

Mike Spinks proposed that the proposal for the zoning change be tabled until the zoning definitions are reviewed and expanded to better meet the needs of the Town.

Richard Lorenz shared zoning definitions and permitted uses as defined by Monroe County. Their definitions are much broader, and he agreed that it is time to look at these and come up with something that is tailored to our use.

Mike Spinks made a motion to rescind the previous recommendation for a zoning change along Fletcher and Morgan east of Fletcher. The motion was seconded and passed.

IN THE MATTER OF THE FIRE TERRITORY

The Clerk-Treasurer reported that the Territory purchased a 2014 Ford SUV for use in errands and department business. The cost was \$15,500.00

IN THE MATTER OF THE ATTORNEY

Nothing else to report.

IN THE MATTER OF OLD BUSINESS

IN THE MATTER OF NEW BUSINESS

Jon Stantz provided additional information on signs through email. It will be discussed at the next meeting Larry Parrish asked if there was any data to back up the need for the additional signage at these particular corners to justify the expense. He pointed out that residences at several locations would expect new signage as well.

Jon Stantz also sent a 50/50 sidewalk improvement program for discussion. It will be discussed further at a future meeting.

IN THE MATTER OF CLAIMS

Claims were presented and approved.

IN THE MATTER OF ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

/S/ MIKE SPINKS
Mike Spinks, President

/S/ DEAN BRUCE
Dean Bruce, Vice-President

ABSENT
Jon Stantz, Member

Attest /S/ CHERYL MOKE
Cheryl Moke, Clerk-Treasurer