

## Spencer Town Council Regular Meeting

December 17, 2018 at 7:00 P.M.

Municipal Building  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Michael Spinks, Dean Bruce and Jon Stantz

Also present, Attorney Richard Lorenz, Street Superintendent Tony Floyd, Sewer Superintendent John Hodge, Chief Marshal Richard Foutch, and Clerk-Treasurer Cheryl Moke.

### **IN THE MATTER OF APPROVAL OF MINUTES**

**Dean Bruce made a motion to accept the previous minutes as written. The motion was seconded and passed.**

### **IN THE MATTER OF PUBLIC MATTERS**

Regarding the Sidewalk Program, Judith Epp asked how the program worked. She reported that her business and one of her neighbors were interested in applying, and wanted to proceed with the application. Jon Stantz said he would talk to the others along the same block to see if there was any interest, and then assess the cost, and the design. He also reported that the application process would be cut off on March 15. After assessing applications, the funding will be available for projects to be completed between May 15 and October 15.

GRW invoice for the services rendered regarding the wastewater operating permit was presented for review and sign-off. The entire cost for this service, for \$2,500 was approved at a previous meeting.

Next, the Clerk-Treasurer presented the meeting and holiday calendars. She recommended that the Town Meetings change to a start time of 6:00 P.M. After further discussion, Mike Spinks recommended the same meeting time for the Redevelopment Commission, Planning Commission, and Board of Zoning Appeals.

Next, the holiday calendar for 2019 was presented. Since 2019 is a town election year, the election date was suggested as a holiday in the event that there is an actual election.

**Jon Stantz made a motion to change the meeting start times to 6:00 P.M. and approve the holiday calendar as recommended.**

A request for vacating Brookside Drive was presented. Andy Swanson, with JPS submitted site plans for review. After discussion, the board listed questions they need more information on, before they would move forward with the request. The questions are:

1. Drainage – how will this be handled?
2. Access to utilities
3. Sewer line needs to be eliminated
4. Entry from the north end. This could be a problem with the traffic

The Clerk-Treasurer said the civil engineer wanted to address any questions the board has, prior to proceeding with the plan and formal request. She said she would pass along these questions and get back to the board with his answers.

### **IN THE MATTER OF ECONOMIC DEVELOPMENT**

Don Bingham reported on projects they are currently working on.

### **IN THE MATTER OF THE BUILDING DEPARTMENT**

### **IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch reported that he as prepared and delivered a 5-year strategic plan and budget.

**IN THE MATTER OF THE STREET DEPARTMENT**

Tony Floyd reported the new stop signs are now in place around the square. He presented a quote for a security system from Endeavor. He recommended the system without cameras, for an upfront equipment cost of \$804 and a fee of \$39.95 plus \$4.25 maintenance per month. **Dean Bruce made a motion to approve the Endeavor contract to install the security system and monthly fees for three years. The motion was seconded and passed.**

Jon Stantz asked that Tony install the lighted speed limit sign on Fletcher coming into town.

Tony reported that he looked at traffic counts on Hillside for two Saturdays, before and after the completion of the INDOT construction project. During construction, the 24-hour count was 2,832 vehicles, and after construction, the count was 921.

**IN THE MATTER OF THE SEWER DEPARTMENT**

John Hodge reported on the sewer operations and collections.

**IN THE MATTER OF PLANNING/ZONING**

Hickam and Lorenz sent out the coded map for review.

**IN THE MATTER OF THE ATTORNEY**

Mr. Lorenz presented a check from Donald Tharp, developer for the CVS property for \$25,000 as a donation.

**IN THE MATTER OF OLD BUSINESS**

The 2019 Salary Ordinance proposals were presented for review. The Board agreed to approve the proposal for a 3% increase.

**Jon Stantz made a motion to approve the 3% increase. The motion was seconded and passed.**

**IN THE MATTER OF NEW BUSINESS**

No new business.

**IN THE MATTER OF CLAIMS**

Claims were presented and approved.

**IN THE MATTER OF ADJOURNMENT**

The meeting adjourned at 8:21 p.m.

/s/ Michael Spinks  
Mike Spinks, President

/s/ Dean Bruce  
Dean Bruce, Vice-President

/s/ Jon Stantz  
Jon Stantz, Member

Attest /s/ Cheryl Moke  
Cheryl Moke, Clerk-Treasurer