

Spencer Town Council Regular Meeting
September 18, 2017 at 7:00 P.M.
Municipal Building
90 N. West Street
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce and Michael Spinks.

Also present: Clerk-Treasurer Cheryl Moke, Town Attorney Richard Cyr, Street Supt., Larry Parrish. Sewer Supt. Hodge and Chief Marshal Foutch were absent.

IN THE MATTER OF APPROVAL OF MINUTES

Michael Spinks made a motion to accept the previous minutes as written. The motion was seconded and passed.

IN THE MATTER OF PUBLIC ISSUES

Jacob Balash, on behalf of Spencer Pride and the Unity Store requested that they be allowed to set out chairs in front of their store to indicate they are open. The Board suggested that the sidewalks be finished first, then they would discuss what could be done to accommodate them.

Sharon Barger requested that they get barricades to close Main Street between Market and the railroad crossing for 45 minutes starting around 6:30 p.m. on September 29th for the POW/MIA Ceremony.

Mike Spinks made a motion to approve the event request. The motion was seconded and passed.

Next, Misty Wyatt, with the Tivoli requested approval of Halloween Happenings, the Haunted Hayride, October 27, 2017 from 6:00p.m. to 10:00pm. They are not requesting any street closures. The route will begin at the courthouse parking lot, go south on Washington St, west on Cooper and across the Bridge. They will return the same route.

Jon Stantz made a motion to approve the event request. The motion was seconded and passed.

Next, the Board considered a request from Lois West for a sewer adjustment. After review of the unpaid bills, it was determined that an adjustment of \$160.47 would be approved. This amount represents the unpaid penalties for the past two years. The balance of the bill will still have to be paid by the property owner.

Dean Bruce made a motion to approve the adjustment in the amount of \$160.47. The motion was seconded and passed.

Carla English was present and requested an update on the proposed increase in fines for sign violations. Richard Lorenz said there were several ordinances in the process of being changed, and he will get them all to the Board for approval, possibly by the next meeting.

A change order in the amount of \$3,317.50 for the Streetscape Project was presented for approval. The change was due to an engineering firm locating water lines.

Dean Bruce made a motion to approve the change order as described. It was seconded and passed.

Next, an invoice from SIDC in the amount of \$9,600 for grant administration was presented.

Dean Bruce made a motion to approved the invoice. The motion was seconded and passed.

Three invoices from HWC relating to the Downtown Streetscape project were presented for the total amount of \$16,517.94.

Mike Spinks made a motion to approve the invoices as presented. The motion was seconded and passed.

Next, Draw #1 from Milestone for the Downtown project was presented for approval. The total invoice was \$165,608.45, of which \$84,587.00 will come from grant funds and \$81,021.45 will be paid out of EDIT funds.

Jon Stantz made a motion to approve Draw #1. The motion was seconded and passed.

ECONOMIC DEVELOPMENT

Gwen Tucker discussed the Spencer Main Street Christmas on the Square activities, and reported all the activities will be contained on the courthouse side, and within the courthouse. She also reported that the EDC will hold their annual meeting on October 24th, at the Christian Life Center at 6:00 p.m. This year, the theme will be Hawaiian.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Next meeting is Wednesday, September 20th. They will have a Developer speaking to the group.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Foutch wrote an update stating that he is close to hiring a new officer to replace the recent resignation. He also stated they are working on adding more reserves to their roster.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish reported on his department. He looked into the parking around the elementary school, and he will post no parking signs in the areas where he thinks they are needed. He asked if the board would like to have the curbs between East and Fletcher, along Hillside painted yellow, and they agreed it should.

IN THE MATTER OF THE SEWER DEPARTMENT

John Hodge reported on the plant and maintenance. He also asked if he could get approval to order four sludge bags per year at around \$1,575.00 as needed.

Jon Stantz made a motion to approve the purchase of a dewatering bag in the amount of \$1,575. The motion was seconded and passed.

IN THE MATTER OF THE FIRE TERRITORY

IN THE MATTER OF THE BUILDING DEPARTMENT

IN THE MATTER OF PLANNING AND ZONING

IN THE MATTER OF THE ATTORNEY

The Attorney asked about the new meter rates. The consensus was to wait until the first of the year and change them all at that time. New meters will need to be purchased and reprogrammed with the new rates. The suggested new rates along with new parking permits will be presented at the next meeting for discussion and approval.

IN THE MATTER OF OLD BUSINESS

In regards to the INDOT project, Jon Stantz reported that somewhere around September 27th INDOT will switch sides on Morgan Street and begin on the south side, between the west end and Main Street.

Jon Stantz presented a proposal for the Safe Routes to School Project which includes replacing sidewalks and ADA corners between Main Street and 275 feet west of Lincoln. Supplemental #1, Designation # 1400858, total cost is \$201,561.63. The Town's portion of \$37,090.41 has already been paid.

Mike Spinks made a motion to authorize the approval of the contract. The motion was seconded and passed.

Next Jon Stantz reported that after sending out requests for proposals for the inspection contract, HWC came in with the low bid of \$26,876.71, with the Town's share being just over \$10,000.

Jon Stantz made a motion to accept HWC as the Inspection personnel for the SRTS project. The motion was seconded and passed.

The Clerk Treasurer said that Mark Rogers was preparing a resolution to turn the assets for the MyPath Trailhead over to the Town. She also offered to continue on as the Town representative to the MyPath organization.

IN THE MATTER OF NEW BUSINESS

Mike Spinks mentioned that the police car that was not drivable be declared surplus and sold to whoever might be interested. He also mentioned there was another police car that may need be repaired, and he would suggest they look into this, instead of purchasing a new one at this time.

IN THE MATTER OF CLAIMS

Claims were presented and approved.

IN THE MATTER OF ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

/S/ JON STANTZ
Jon Stantz, President

/S/ DEAN BRUCE
Dean Bruce, Vice-President

/S/ MICHAEL SPINKS
Michael Spinks, Member

Attest /S/ CHERYL MOKE
Cheryl Moke, Clerk-Treasurer