

Spencer Town Council Regular Meeting  
June 5, 2017 at 7:00 P.M.  
Municipal Building  
90 N. West Street  
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce, and Michael Spinks

Also present: Clerk-Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewer Superintendent John Hodge, and Street Superintendent Larry Parrish

**IN THE MATTER OF APPROVAL OF MINUTES**

Michael Spinks made a motion to accept the previous minutes as written. The motion was seconded and passed.

**IN THE MATTER OF PUBLIC ISSUES**

In the matter of RVs parking in the alleyway behind E. Indiana, after discussion about whether the alley was vacated or not, Mr. Lorenz said he would like to have the opportunity to look at it, and research it further.

Next, a complaint about weeds at a property located at 307 Lincoln was discussed. Since the property owner appears to have abandoned the property, it was determined that the Street Dept. should assume the mowing for the time being. The cost of the mowing will be tallied, and recorded as a lien against the property.

Next, Kevin Clevenger spoke to the board about a citation he received regarding an abandoned vehicle on his property. Even though he claimed he had it in a portable garage, it was still in violation of the state statute. After further discussion, he was told he had to remove the vehicle from his property.

Andrea White and Melody Carpenter were present to discuss events for Farm to Table, Tivoli Street Dance, REV20 and the VW Car show. They would like to combine the Tivoli Street Dance, REV20 and the VW show with some changes to their original proposals for August 5th. Jon Stantz suggested they redo their event form with these changes and come back to the next meeting. Andrea said they decided to cancel the Farm to Table this year in its present form.

Next, Jon Stantz did a first reading of Ordinance 2017-07 for Re-Establishing the Cumulative Capital Development Fund. There will be public notice in the newspaper on June 7th, and June 14<sup>th</sup>. On June 19<sup>th</sup>, at 6:45 p.m. there will be a public meeting held prior to the regular meeting. The ordinance will come up for a vote at the regular meeting.

Next, Resolution and Adoption 2017-08 for the Hoosier S.T.A.R.T. 457(b) Plan was presented for approval. The resolution will allow the town employees to participate in the state plan if they choose do. The plan is administered by the State of Indiana. Along with the resolution, there is an agreement that will allow the Town of Spencer to proceed after approval by the State.

**Michael Spinks made a motion to adopt the Resolution and approve the agreement to proceed with the plan. The motion was seconded and passed.**

Jon Stantz discussed the bid information for an inspector for the Safe Routes to School project. The State requires that we get two bids, and only one was received. As a result, we may have to pay for the inspector ourselves. He said he would follow up with INDOT on this.

**ECONOMIC DEVELOPMENT**

Nothing new to report.

**IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

Mike Spinks and Cheryl Moke will be meeting with Richard Lorenz to review the residential properties and try to come up with a recommendation to remove some of the these from the first TIF district.

### **IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch reported on a couple of issues that he was working on with the Attorney. There was also some discussion about working with Milestone so that the Town has some prior notification before streets are closed.

### **IN THE MATTER OF THE STREET DEPARTMENT**

Larry Parrish reported that he completed two batches of the crack seal repair. He said he would like to do a lot more of this in the future because it helps preserve the roads. He also talked about Liquid Roads that he would also like to begin using to preserve the roads and cut down on the maintenance. He said he had an estimate for \$22,000 for doing all of Thornridge with this process.

### **IN THE MATTER OF THE SEWER DEPARTMENT**

John Hodge reported on the maintenance and operations of the sewer plant and collection system. He said he found places in Prospect Park where there were inflow pipes were broken off. He talked to the property owner, repaired these, and extended them higher in the hopes that they will not be cut off again.

### **IN THE MATTER OF THE FIRE TERRITORY**

Nothing new to report.

### **IN THE MATTER OF THE BUILDING DEPT**

An issue came up recently where there was some new construction, and the builder had tapped into the sewer without coming into the Town and applying for a Tap on. Subsequently, after the new owner moved, in the Sewer Dept. still did have any notification and therefore did not set them up as a new customer. Jenny Osborne and Cheryl Moke discussed, and decided that the inspection process will have to incorporate steps to include this whenever there is new construction within the Town limits.

### **IN THE MATTER OF THE ATTORNEY**

Richard Lorenz said there will be a hearing in June in regards to a change in zoning for the Demil property. He also mentioned he had not heard from the owner and they are proceeding with whatever they can to clean up the property.

### **IN THE MATTER OF OLD BUSINESS**

In the matter of the Downtown Streetscape project, Michael Spinks reported that 3 different individuals showed up for the information meeting related to the bid process.

In the matter of the Community Crossing Grant, Michael Spinks reported that he and Cheryl Moke attended an information meeting on June 1<sup>st</sup> in Seymour. The consensus was, if there is plan for up to \$400,000 worth of work, then the Town would be able to dedicate \$100,000 to it. Larry will work on the plan.

Michael Spinks reported that he, along with the Chief, was scheduled to meet with Cook, Inc., regarding an award they were going to give to the Police Dept. The meeting is for Thursday.

Richard Lorenz reported that he was working on a filing for properties owned by Rick Hero and will have it filed at the courthouse the following week.

Jon Stantz reported he heard from Darren Wells regarding lights for the Morgan Street project. He was asked by INDOT to review the submittals for the lighting project, and said that GRW was not under contract for that. He offered to prepare a contract not to exceed \$3,500.

**Jon Stantz made a motion to allow GRW to prepare a contract for the review of submittals, not to exceed \$3,500. The motion was seconded and passed.**

Cheryl Moke reported that she had received a quote from Elevate maps, and would forward it to the Board. The representative will be at the meeting on June 19<sup>th</sup>, and will have a demo using some of our information.

**IN THE MATTER OF NEW BUSINESS**

Richard Lorenz an ordinance to Enact a Registration and Inspection Program for Residential Rental Properties. The purpose of the ordinance is to provide for the registration and inspection of residential property and to facilitate the prevention and correction of laws and ordinances pertain to these properties. Mr. Lorenz asked the Council to review the ordinance for a discussion at a future meeting.

**IN THE MATTER OF CLAIMS**

Claims were presented and approved.

**IN THE MATTER OF ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

/S/ JON STANTZ  
Jon Stantz, President

/S/ DEAN BRUCE  
Dean Bruce, Vice-President

/S/ MICHAEL SPINKS  
Michael Spinks, Member

Attest /S/ CHERYL MOKE  
Cheryl Moke, Clerk-Treasurer