

Spencer Town Council Regular Meeting
March 20, 2017 at 7:00 P.M.
Municipal Building
90 N. West Street
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce, Michael Spinks

Also present: Clerk-Treasurer Cheryl Moke, Chief Richard Foutch, Street Superintendent Larry Parrish, Sewer Superintendent John Hodge, Town Attorney Richard Lorenz, Gwen Tucker

IN THE MATTER OF APPROVAL OF MINUTES

Michael Spinks made a motion to accept the previous minutes as written. The motion was seconded and passed.

IN THE MATTER OF PUBLIC ISSUES

Angela Stoner on behalf of ABATE submitted an event request for May 27th from 9:00 a.m. to 12 noon. She is requesting use of the shelter closest to the fairgrounds, and a police escort for their cyclists out of town. She said it could be anywhere from 5 to 15 participants.

Dean Bruce made a motion to approve the request, contingent on upon receiving the insurance document. The motion was seconded and passed.

Next up was Cory Whitesell who presented the latest update for the Downtown Streetscape project. He provided plans for 90% completion for review a couple of weeks ago, and also presented the plans to the County Commissioners today. He also did a walk through with several people, including board member, Michael Spinks and Street Superintendent Larry Parrish. He stated that all plans would be completed by next Wednesday, and he will advertise for bids. A pre-bid meeting will be held on April 11th at 3:00 p.m., and the bids will be opened publicly at the Town Hall on Wednesday, April 19th at 3:00 p.m. After that they plan on awarding the contracts sometime in May. The target start date is June 5th and he will set a target end date to be just prior to the Apple Butter Festival, but that deadline will be a little tight.

Update on budget shows that the project is still a little higher than what was planned. He said he would take a couple premium items and put them in at the alternate in order to be within the budget, for now. He discussed the few remaining items that required decisions to complete the project.

Next item on the agenda was the resolution in the amount of \$625,000 for additional appropriations from the EDIT fund. The Resolution was signed at a previous meeting, and the requirements of advertising were met. A public meeting was held this evening prior to the regular meeting took place to complete the process. There were no objections from the public at the meeting.

Jon Stantz made a motion to accept Resolution 2017-02 for Additional Appropriations in the amount of \$625,000 from the EDIT Fund. The motion was seconded and passed.

ECONOMIC DEVELOPMENT

Gwen Tucker reported that a new employee had recently been hired. She reported on the Economic Development projects they are currently working on.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Mike Spinks reported they met on the prior Wednesday and they continue to work with the County Auditor's office to get the correct information for the Gateway report due on April 17th.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Foutch updated the council on the status of the insurance claim for the K-9 vehicle. He also reported that the Little League contacted him and they were changing the route. They will still be required to fill out a request for their event.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish reported on various issues his department is working on.

IN THE MATTER OF THE SEWER DEPARTMENT

John Hodge reported on maintenance at the plant and collections. He presented a bill from Living Waters Company for the annual service to the injectors in the amount of \$1,588.70. **Dean Bruce made a motion to approve the invoice. The motion was seconded and passed.**

He reported that a cleanout was required at Walnut & Sycamore Streets. He called Fluid Waste to take care of this, and presented a bill in the amount of \$1,581.25 for approval by the board. **Jon Stantz made a motion to approve the invoice as presented. The motion was seconded and passed.**

IN THE MATTER OF THE FIRE TERRITORY

Mike Spinks reported on the Fire Territory meeting. He reported that they will be transferring the old ladder truck to another fire station. Since it is a transfer, they will not have to advertise, but they will still have to declare it surplus. They will also need a resolution stating their intention to transfer and pass at their next meeting. Additionally, the Town will need to have to pass the same resolution since the truck is titled in the name of the Town of Spencer.

IN THE MATTER OF PLANNING & ZONING

A meeting is scheduled for next week.

IN THE MATTER OF THE ATTORNEY

Nothing else to report.

IN THE MATTER OF OLD BUSINESS

Jon reported that Larry Parrish, John Hodge, and he will be attending a pre-construction meeting next week in Seymour. He also reported that he received a bill from INDOT in the amount of \$90,017.80 for the light fixtures for the 46 Project. The Clerk-Treasurer said an additional appropriation request for this will have to be made from the EDIT fund.

Dean Bruce made a motion to approve the invoice from INDOT in the amount of \$90,017.80 for lighting improvements. The motion was seconded and passed.

There was some discussion about setting a meeting with INDOT to discuss the 46/43 intersection.

IN THE MATTER OF NEW BUSINESS

Jon Stantz talked about the Town Cleanup Day. He confirmed that Sam Hobbs will provide inmates and trailers to pick up the trash bags. He also looked into purchasing yellow trash bags from ULINE to distribute to the town residents. He said he priced the 45 gallon bags to be \$55 for a box of 100, and we should order 2,000. He also talked to Republic and he can get dumpsters for \$345 flat rate, as long as the weight is not over ten tons. He would like to have the date to be scheduled for Saturday, May 20th. Richard Lorenz commented that he thought the county had negotiated a rate of \$100 per dumpster. Jon Stantz said he would check on that. Jon will work on what CANNOT be placed in the trash bags or landfill. He is estimating that they will probably need four dumpsters.

In regards to the paving of the trailhead parking lot, Jon Stantz reported that he talked to Andrea Oeding, and suggested that they split the cost. The total cost is estimated at **\$26,000**. Andrea said she would work on that.

Dean Bruce mentioned that Arbor Day event will be held on April 29th from 10 to 2, but there will be a formal announcement at a later date.

A bill from HWC for 90% completion of the Downtown Streetscape was presented for approval. **Dean Bruce made a motion to approve the invoice in the amount of \$23,512.50. The motion was seconded and passed.**

Jon Stantz reported that he was looking into the policy from different municipalities for parking and parking meters and would like to take the lead on putting together a recommendation for a policy for the Town. The other Board members agreed to have him work on this.

IN THE MATTER OF CLAIMS

Claims were presented and approved.

IN THE MATTER OF ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

/S/ JON STANTZ
Jon Stantz, President

/S/ DEAN BRUCE
Dean Bruce, Vice-President

/S/ MICHAEL SPINKS
Michael Spinks, Member

Attest /S/ CHERYL MOKE
Cheryl Moke, Clerk-Treasurer