

Spencer Town Council Regular Meeting  
July 20, 2015 at 7:00 P.M.  
Municipal Building  
90 N. West Street  
Spencer, IN 47460

Board Members present: Dean Bruce, Jon Stantz, and Cynthia Hyde

Also present: Clerk-Treasurer Cheryl Moke, Street Superintendent Larry Parrish, Sewer Superintendent John Hodge, Chief Richard Foutch, Redevelopment Commission President Michael Spinks, and Town Attorney Richard Lorenz

**IN THE MATTER OF APPROVAL OF MINUTES**

A motion was made to approve the Minutes as corrected. The motion was seconded and passed.

**IN THE MATTER OF PUBLIC ISSUES**

Les and Debbie Jordan were present to request approval of an event for a Tivoli Street Dance and VW car show for August 1<sup>st</sup>, 2015 from 12:00 p.m. until 11:00 p.m. They are requesting that Washington Street, between DeMarcus and Franklin, and Franklin Street, between Washington and Main, be closed.

**Cynthia Hyde made a motion to approve the event request. The motion was seconded and passed.**

The Clerk-Treasurer presented Closeout Form 1 for signature by the Chief Elected Official for the Spencer Health Clinic on behalf of SIDC.

**Dean Bruce made a motion to approve the Grantee Performance Report Closeout Form 1 and it was seconded and passed.**

**IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

Michael Spinks updated the Town Board on the Commission. He reported that he and Richard Lorenz visited West Lafayette to learn more about what they were doing in terms of redevelopment. He also asked about what budget he had for expenses incurred. For the remainder of 2015, they will be covered by the general fund budget. A formal budget process will begin in 2016.

**IN THE MATTER OF THE BUILDING DEPARTMENT**

There is still a request for a meeting, which will be set up by Sheila and Richard Lorenz.

**IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch reported that there is an issue with the Fair Board regarding enforcement of a handicap parking lot. He requested that Mr. Lorenz write a letter to the Fair Board explaining what the requirements are to maintain a handicap lot, in order for the Spencer Police to enforce it.

He reported that he is still planning on replacing the Department firearms, and is working on a way to do it at no cost to the town by selling confiscated weapons.

### **IN THE MATTER OF THE STREET DEPARTMENT**

Larry Parrish reported that he has his proposed paving project estimate from E & B Paving and Milestone. The project includes Morgan Street, Delaware Street, Wisconsin Street, South Washington, and South Harrison, at a total cost of \$84,346.00 from E & B and \$98,000 from Milestone. During the discussion, Larry said he was planning on cutting back a little on this paving so he could retain some of the budget for chip and seal.

**Jon Stantz made a motion to approve the proposal from E & B in the amount of \$84,346.00, to be adjusted down, as Larry Parrish sees fit. The motion was seconded and passed.**

Larry Parrish reported that they are keeping busy with trees, and there are a lot more that need to be maintained. He also mentioned that he would like to rent a stump grinder, so his crew could handle this job themselves, instead of hiring it out.

### **IN THE MATTER OF THE SEWER DEPARTMENT**

John Hodge presented a quote for a sludge holding tank blower. To rebuild, the quote is \$2,548.22, and a brand new tank costs \$2,815.00. The board agreed that a new one should be purchased.

**Cynthia Hyde made a motion to approve the purchase of the new sludge holding tank blower for \$2,815.00 from Power Equipment. The motion was seconded and passed.**

Cheryl Moke reported that a new customer applied to tap on to the sewer along State Road 43.

Mr. Lorenz asked if John could provide an estimate to the County for running a sewer to the Veterans Park. John said he provided one this morning to Mike Harvey, for \$88,000.00. The length was 1,500 feet at \$50 per foot plus 5 manholes. It was also mentioned that soil testing needed to be done out there as well.

### **IN THE MATTER OF ZONING AND PLANNING**

Mr. Lorenz reported that there will be a Planning Board meeting on Tuesday, July 28<sup>th</sup>.

Dean Bruce appointed Tad Wilson to the Zoning Board, and also asked him if he would be interested in joining the Planning Board. Tad said he would sit in on the next meeting to decide.

### **IN THE MATTER OF THE FIRE TERRITORY**

Nothing to report.

### **IN THE MATTER OF THE ATTORNEY**

Regarding the revised Nuisance Ordinance, Richard Lorenz said he will send out a copy again to the Board for review.

Regarding the Food Vendor Ordinance, he said he is reviewing state requirements to make sure what we will need to have here in Spencer.

Mr. Lorenz gave a report on the trip to West Lafayette in greater depth. There were a couple of concepts that he learned about that he felt were very interesting. One idea was to turn the project over to a contractor, in a sort of lease transaction. They also partnered with Purdue University Foundation to help fund some of these projects. He said he would like to have someone make a presentation to the Community Foundation and possibly Indiana University as well.

### **IN THE MATTER OF OLD BUSINESS**

The Clerk-Treasurer proposed a revised salary ordinance to correct a couple of pay rates that were not addressed in the original ordinance. The first one was for an officer hired in December of 2014 under the 2014 ordinance, but did not receive the annual COLA in January of 2015. As a result, a new hire was recently hired at the 2015 new hire rate, which was 3% higher than the previous. The amendment corrected this, by moving the first officer up to the new rate at 6 months.

The second correction was for revising the job title for a Street Dept. employee. His job was not covered by the original ordinance. The employee worked half the year as a street laborer and the second half as a Laborer/CDL Driver. This resulted in a small increase in the salary ordinance.

Cynthia Hyde suggested that a meeting be set to discuss next year's salary ordinance early. The Clerk-Treasurer suggested they set a time, and she will advertise the meeting.

**Cynthia Hyde made a motion to approve the amended salary ordinance for 2015. It was seconded and passed.**

Cynthia Hyde also asked about the employee health insurance. She stated that there were some problems that Officer Foutch reported to her. No one else indicated they had any problems with the insurance at this time. The Clerk-Treasurer stated she was in fact, looking at another insurance provider, but would investigate the issues that Officer Foutch and Officer Bonebrake were having once she gets more information from them.

Next, the Clerk Treasurer gave a quick update on the phone situation. She is working with Endeavor Communications on a plan to replace the current system, with a hosting by Endeavor. More information will be shared and presented at the next meeting for approval.

Next, a discussion of the State 46 Project contract took place. The consensus was that the Town will have to pay a total of \$114,200.00 for lighting, and it may have to be paid by the end of this year. All other questions about the contract, were essentially boilerplate, and were ready for signature.

There were still questions about other costs the Town may have to identify before the project is put out to bid. Richard Lorenz said he will contact them about a deadline for having further cost information to the State.

**Jon Stantz made a motion to approve the agreement between the Town of Spencer and the State of Indiana for the lighting project. The motion was seconded and passed.**

### **IN THE MATTER OF NEW BUSINESS**

The Clerk-Treasurer presented a GRW invoice in the amount of \$3,690.00. Jon Stantz said he wanted to call them to see what they are working on because he thought this project was shelved.

The Clerk-Treasurer next presented the Appropriations Report for the General Fund at June 30<sup>th</sup>, and the Funds and Cash Statement at June 30<sup>th</sup>, 2015. She reported that the spending is a little less than 50% of budget with half the year gone.

### **IN THE MATTER OF CLAIMS**

Claims were not presented but will be presented at the next meeting.

**IN THE MATTER OF ADJOURNMENT**

Jon Stantz motioned to adjourn at 8:32 p.m.

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Dean Bruce, President

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Jon Stantz, Vice-President

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Cynthia Hyde, Board Member

Attest: \_\_\_\_\_  
Cheryl Moke, Clerk-Treasurer