

Spencer Town Council Regular Meeting
August 15, 2022, 6:00 P.M.
90 N. West Street
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce, and Mike Spinks

Also, Present, Clerk Treasurer Cheryl Moke, Town Attorney Richard Lorenz, John Hodge, Tony Floyd and Chief Foutch.

IN THE MATTER OF APPROVAL OF MINUTES

Mike Spinks made a motion to approve the minutes from the previous meeting, seconded by Dean Bruce. The motion passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

First, Jon Stantz, on behalf of the Town of Spencer, recognized Carmen Shrope for her volunteer efforts in weeding the downtown flower beds and working in Cooper Park. He stated that she will be receiving a gift card from her favorite restaurant to show their appreciation.

An event request for the Owen Valley/Homecoming Parade was presented. It was tabled until the event request got a Right of Way Permit from INDOT.

A lease agreement between Angela Paris and the Town of Spencer was presented for renewal. Angela was not present but was asking for the same terms as last time.

Jon Stantz made a motion to renew the lease, seconded by Dean Bruce. The motion passed 3-0.

The Event request for the VFW Truck/Car Show was tabled to get more information until the next meeting.

Drew Flamion gave an update on the Texas Pike project. He has two IDEM permits, the first one for the Town application, certification of gallons per day. The town will not have any increase of capacity.

Mike Spinks made a motion to sign the application, seconded by Jon Stantz. The motion passed 3-0.

Next, the developer's application, which the Town has to sign off on the certification of capacity. For this one, the town has to sign they have capacity. The capacity states they will have 30,000 gallons per day with a peak of 123,000/

Jon Stantz made a motion to sign the certification of capacity, seconded by Dean Bruce. The motion passed 3-0.

Next, the authorization to bid the project, contingent to acquiring easements was presented to signature. (***The easement acquisition will have to be completed prior to the bidding process.***). The current plan is to advertise 8/31 and 9/7 with bid opening on 9/19/2022.

Jon Stantz made a motion to allow the bidding process to begin contingent upon the easement acquisitions, seconded by Mike Spinks.

Drew also recommended that the Town get a Bond anticipation note. Richard Lorenz said that Ron Walker also suggested that we look at local banks to see what may be available for a bridge loan. He also commented that Cook may also be considering financing this bridge loan.

Invoice 53175 from Commonwealth for the Texas Pike Project in the amount of \$18,800 was presented for approval.

Mike Spinks made a motion to approve the invoice, seconded by Dean Bruce. The motion passed 3-0.

Lastly, Drew reported on the sludge dewatering project. He said bids have to be opened by February 1, 2023, in order to complete on time. He presented Task Order No. 2022-05 outlining the work to be done. The total compensation for this task is not to exceed \$459,000. He asked for the Board's approval to proceed.

Mike Spinks made a motion to approve, seconded by Dean Bruce. Motion passed 3-0.

Ordinance 2022-2013 for Additional Appropriations was presented for approval.

Jon Stantz made a motion to approve the ordinance, seconded by Dean Bruce. The motion was passed 3-0.

Ordinance 2022-2014 Pertaining to Garbage Amended was presented for approval.

Mike Spinks made a motion to approve the ordinance, seconded by Dean Bruce. The motion was passed 3-0.

Ordinance 2022-2015 to Amend Title IX Dumpsters was presented for approval.

Jon Stantz made a motion to approve the ordinance, seconded by Dean Bruce. The motion was passed 3-0.

Amy Curtis with Etica went over the proposal to the Board on the plans to begin the municipal building project. The team consists of Etica Group for design, Meyer-Najem, construction and HWC for engineering.

Jon Stantz made a motion to approve the proposal and allow the group to move forward. Motion was seconded by Dean Bruce and passed 3-0.

IN THE MATTER OF ECONOMIC DEVELOPMENT

Marce King made a report on various projects. She noted that the wayfinding project needs someone to sponsor the making of the signs. Mike Spinks said he would be willing to approach Stello for this.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Mike Spinks gave a brief report on the commission and the fund balances. The next meeting will be held on September 21.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Foutch gave a department report.

IN THE MATTER OF THE BUILDING DEPARTMENT

IN THE MATTER OF THE STREET DEPARTMENT

Tony reported on the department. He reported that the delivery of the new truck probably will be six months. He also provided estimates for removal of 5 trees. The lowest estimate was with Truax Family Tree Service in the amount of \$5,100.

Jon Stantz made a motion to approve the quote for \$5,100 seconded by Dean Bruce. The motion passed 3-0.

IN THE MATTER OF SEWER DEPARTMENT

John Hodge gave an update on the plant and collections. He presented a quote for Spencer Trailer Sales for a new trailer for the lawn mower in the amount of \$2,995.

Mike Spinks made a motion to approve the purchase of the trailer, seconded by Dean Bruce. Motion passed 3-0.

IN THE MATTER OF PLANNING & ZONING

IN THE MATTER OF THE FIRE TERRITORY

Jon Stantz gave a report. The budget was approved by the board.

IN THE MATTER OF PARKS & RECS

The Clerk-Treasurer received some pricing on equipment. She will share with the Parks Board. She also mentioned she has a contact that she will talk to about grants.

IN THE MATTER OF THE ATTORNEY.

Richard Lorenz talked about the funds and the needs that are coming up in the near future. The Clerk-Treasurer asked for an updated spreadsheet, listing the projects, dates, and total cost estimate. She will provide further information on fund balances and budgets.

The Clerk-Treasurer requested a resolution for paying certain vendors by ach in order to meet the due dates. Writing checks and using the mail is no longer guaranteeing that payments are made on time. The Attorney agreed to work on this.

IN THE MATTER OF OLD BUSINESS

IN THE MATTER OF NEW BUSINESS

IN THE MATTER OF CLAIMS

Claims were approved unanimously.

IN THE MATTER OF ADJOURNMENT

A motion and a second to adjourn the meeting were made and passed unanimously. The meeting adjourned at 7:35 PM.

Jon Stantz

Jon Stantz, President

Dean Bruce

Dean Bruce, Vice-President

Mike Spinks

Mike Spinks, Member

Attest Cheryl Moke

Cheryl Moke, Clerk-Treasurer