

Spencer Town Council Regular Meeting
April 19, 2021 6:00 P.M.
Municipal Building and Via Microsoft Teams
90 N. West Street
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce, and Mike Spinks

Also, Present, Clerk Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewer Supt. John Hodge and Street Supt Tony Floyd, Chief Richard Foutch

IN THE MATTER OF APPROVAL OF MINUTES

Approval of the minutes from March 15 were presented for approval. Mike Spinks made a motion to accept the minutes as presented. The motion was seconded and passed unanimously.

IN THE MATTER OF PUBLIC MATTERS

Shirley Kinney on behalf of Main Street spoke to the board about their work on maintaining flowerpots, tree plots, and the flowers along the railroad. She said the cost to do this work, even with volunteer labor, is more than the Main Street Group can afford. This year, it will cost them approximately \$3,400 to replace pots, flowers, and hire someone to do the work along the railroad tracks. She has looked for assistance, but so far has only been able to raise \$100. She asked if the Town of Spencer could help. The Board discussed and agreed to offer \$2,000 on an annual basis for their work.

Jon Stantz made a motion to donate \$2,000 to the Main Street Group, seconded by Mike Spinks. The motion passed unanimously.

Next, the Brotherhood Scholarship Car & Tractor Show Event Request to be held at Cooper Commons Park on August 7, 2021 was submitted for approval.

Mike Spinks made a motion to approve the event request, seconded by Jon Stantz. The motion passed 3-0.

Quotes from AME Group for additional equipment for meeting room (Quote 280325 for \$1,408), and upgrades for nine computers (Quote 277760 for \$6,763) were presented for approval.

Dean Bruce made a motion to approve the quotes, seconded by Mike Spinks. The motion passed unanimously.

A quote for the purchase of six new laptops for the three board members and the three in the Clerk-Treasurer's office for \$5,999.64 was presented for approval. Additionally, because of the limit on the dollar amount for the Town credit card, the Clerk-Treasurer asked that she be allowed to use her American Express to make this purchase from Amazon so she would be able to order them all at once.

Mike Spinks made a motion to approve the purchase of the laptops seconded by Dean Bruce. Jon Stantz made a motion to approve the purchase using the CT's credit card seconded by Dean Bruce. Both motions passed unanimously.

Note: *These purchases will come from the ARP fund, since they are related to COVID. This will allow the Board members and the Clerk-Treasurer's office to work remotely and to conduct meetings and training via TEAM Meetings using Microsoft 360.*

Ordinance 2021-09 To Establish a Local ARP Fund to Receive the Allocation Allotted was presented for approval. This Ordinance must be approved prior to receiving any allocation, or paying any invoices from the fund.

Dean Bruce made a motion to approve the Ordinance, seconded by Mike Spinks. The motion passed unanimously.

A Lease agreement between the Town of Spencer and Axtrom Industries Pallet Division was presented for approval. This lease is for outside use only on recently purchased property

located on Short Street. Axtrom is currently leasing space, and this agreement will allow them to continue. The rental price is \$400 per month.

Jon Stantz made a motion to approve the lease seconded by Mike Spinks. The motion passed unanimously.

Next, Resolution 2021-08 Authorizing Entering into a Loan, and related documents were presented to process the loan for purchase of equipment. The loan is in the amount of \$140,000 for a new police vehicle and a used street sweeper.

Jon Stantz made a motion to approve the loan documents, seconded by Dean Bruce. The motion passed unanimously.

GRW Invoice number 0056609 for \$1,875.00 for phosphorous bidding was presented for approval.

Dean Bruce made a motion to approve the invoice, seconded by Mike Spinks. The motion passed unanimously.

Judy Epp made a request to use the area in front of the Pride Store to sell items as a fundraiser. Pride with Pets at Our Side Fund Raiser will be held the first weekend of each month beginning in May, and ending in September. Money donated will be given to various humane organizations throughout Owen County.

Dean Bruce made a motion to approve the request, seconded by Jon Stantz. The motion passed 3-0.

IN THE MATTER OF ECONOMIC DEVELOPMENT

No report.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Nothing to report.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Foutch reported that Officers Mauder and Wilderson graduated from the ILEA and are back on duty. In addition, Officers Musgrave and Jackson are now attending.

He also reported that CPR certification is complete with most town employees recertified.

IN THE MATTER OF THE BUILDING DEPARTMENT

Nothing new to report.

IN THE MATTER OF THE STREET DEPARTMENT

Tony Floyd said Marce King requested to block off all parking spots on the first Friday of June, July, and August beginning Friday morning for both sides of Market for the Whippoorwill Festival. The Board suggested she make sure it is okay with the Courthouse that she does that. He also reported that he would take over the camera system for the public restroom.

Tony reported that he sold scrap surplus items for a total of \$1,700. Sealed bids will be taken on the grader until May 3.

Tony asked if you could purchase a utility trailer for barricades and cones. Cost will be around \$2,000. He will look around for the best price.

IN THE MATTER OF SEWER DEPARTMENT

John Hodge reported that they had their annual IDEM inspection and everything went well.

IN THE MATTER OF PLANNING & ZONING

Richard Lorenz reported that they were moving forward with the Jeffers zoning issue. The next meeting will be on April 27.

IN THE MATTER OF THE FIRE TERRITORY

Nothing new to report.

IN THE MATTER OF PARKS & RECS

Dean reported that they had a small ceremony in honor of Millie Ranard at the Park and placed a plaque. Arbor Day Tree Giveaway will be on Saturday, May 1, from 10:00 A.M. to 4:00 PM or until they run out of trees.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz gave a report on various projects.

IN THE MATTER OF OLD BUSINESS

Richard Lorenz reported he met with the Bean family and they reached an agreement. He will continue to work with them.

Richard requested that someone be the lead on the MyPath/Sidewalks project. The MOU needs coordination with all parties involved, and all parties should participate in some way, whether it is in a monetary or in-kind contribution. Jon received two estimates on the sidewalk project and he will be talking with Allie and Mark Rogers this week about it.

IN THE MATTER OF NEW BUSINESS

Mike Spinks said he had an inquiry about ADA accessible entryways into their building.

Dean asked about the sidewalks on the north side of the square. Jon said he has talked to Mike McCracken and he thinks they will be able to complete that project this year as well.

IN THE MATTER OF CLAIMS

A motion and a second were made to approve claims as presented and passed unanimously.

IN THE MATTER OF ADJOURNMENT

A motion and a second to adjourn the meeting was made and passed unanimously. The meeting adjourned at 7:20 PM.

Jon Stantz
Jon Stantz, President

Dean Bruce
Dean Bruce, Vice-President

Mike Spinks
Mike Spinks, Member

Attest Cheryl Moke
Cheryl Moke, Clerk-Treasurer