

Spencer Town Council Regular Meeting  
April 5, 2021 6:00 P.M.  
Municipal Building and Via Microsoft Teams  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Jon Stantz, Dean Bruce, and Mike Spinks

**Also, Present,** Clerk Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewer Supt. John Hodge and Street Supt Tony Floyd, Chief Richard Foutch

**IN THE MATTER OF APPROVAL OF MINUTES**

Approval of the minutes from March 15 were presented for approval. Mike Spinks made a motion to accept the minutes as presented. The motion was seconded and passed unanimously.

**IN THE MATTER OF PUBLIC MATTERS**

Julie Coffin, on behalf of The Main Street Inc., presented an event request for May 2, with a rain date of May 8. The event is called Tailgate Sale on the Square, where participants can rent parking spaces to sell items out of their trunks. They are asking for permission to block the parking spaces on the outside of the square on Market, Main, and Washington. The streets will not be blocked from traffic. The hours for the event will be from 10am to 3pm. They are also asking for traffic control if needed.

**Mike Spinks made a motion to approve the event request, seconded by Jon Stantz, and passed unanimously.**

Next, Resolution 2021-04 Reestablishing Cumulative Capital Development Fund was presented for approval. A public hearing was held prior to the meeting as part of the requirement. Also, notice was published in the newspaper two times before the meeting.

**Dean Bruce made a motion to approve the resolution. The motion was seconded and passed.**

Resolution 2021-05 Reestablishing Fire Protection Territory Equipment Fund was presented for approval. The same requirements were met for the resolution.

**Dean Bruce made a motion to approve; the motion was seconded and passed.**

Ordinance 2021-06 to Amend Title VII Traffic Code, Chapter 77 Parking was presented for approval.

**Mike Spinks made a motion to approve the amendment, seconded by Dean Bruce and the motion passed 3-0.**

Next up, Drew Flamion with Commonwealth Engineers presented Change Order #2 for the Sewer Rehab project for approval by the Board. This change order increases the days to complete the project by 112, and increases the cost. However, Drew said it will still be well below the grant amount of \$705,000 so there will still be some time to get additional work done, that was not part of the original bid. He said OCRA wants it spent, and not returned.

**Mike Spinks made a motion to approve Change Order #2 for an increase of \$155,675.72 and additional 112 days. Dean Bruce seconded, and the motion passed 3-0.**

Next Drew presented Pay Application #3 to Robinson Pipe Cleaning for \$70,049.20.

Commonwealth Engineers invoice 49017 for \$7,078.51 and invoice 49018 for \$947.94 were presented for approval.

**Dean Bruce made a motion to approve both invoices for payment, Mike Spinks seconded. The motion passed 3-0.**

SIDC invoice #6 for \$6,600 was presented for approval.

**Mike Spinks made a motion to approve the invoice, seconded by Dean Bruce. Motion passed 3-0.**

AME Quote 280160 for meeting room equipment for streaming and recording meetings in the amount of \$3,954.53.

**Dean Bruce made a motion to accept the quote, seconded by Mike Spinks. The motion passed 3-0.**

Next, board assignments to fill vacancies was under consideration. Ed O'Brien agreed to fill the position for the Indiana Alcohol and Tobacco Board.

Planning and Zoning openings were up next for consideration. Residents interested in volunteering for openings are; Ed Hines, Jeff Jones, Rob White, and Ed O'Brien. All four have agreed to take a position. The assignments will be made after a determination of their political affiliation to make sure it fits the requirements.

**Mike Spinks made a motion to approve all the new assignments, seconded by Dean Bruce. The motion passed 3-0.**

#### **IN THE MATTER OF ECONOMIC DEVELOPMENT**

No report.

#### **IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

Nothing to report.

#### **IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch reported on the police department. He presented a plan for new equipment for the next 3 years. Some discussion took place about purchasing new equipment with an equipment loan from Peoples State Bank. The Clerk-Treasurer has been in discussion with Dave Landis and they will agree to do this with the rate of 2.25%. She will continue to work with Chief Foutch on the purchase of a new vehicle and Tony Floyd for the street sweeper.

Rich Foutch requested to add Luke Freeman as a reserve.

**Mike Spinks made the motion to add Luke to the reserve roster, seconded by Jon Stantz. The motion passed 3-0.**

Chief Foutch asked about the route of the Apple Butter Festival Parade for purposes of requesting a parade permit. The Board approved the festival event, and the application included a request for parade permit. It was approved if they intend to use the old parade route.

#### **IN THE MATTER OF THE BUILDING DEPARTMENT**

Nothing new to report.

#### **IN THE MATTER OF THE STREET DEPARTMENT**

Tony Floyd gave a report on the Street Department. He presented a revised 5-year plan for new equipment and improvements.

**Jon Stantz made a motion to approve the purchase of the street sweeper and the new police car pending the approval of the bank equipment loan.**

Tony inquired about the disposal of surplus equipment. Richard Lorenz said it should be ready for approval by the next meeting.

#### **IN THE MATTER OF SEWER DEPARTMENT**

John Hodge requested approval of a quote replace the two rollup doors on the plant for a total of \$5,000.00.

**Dean Bruce made a motion to replace the two overhead doors from Mid-American Garage Doors for a total of \$5,000. The motion was seconded by Mike Spinks and passed 3-0.**

#### **IN THE MATTER OF PLANNING & ZONING**

Richard Lorenz reported that they were moving forward with the Jeffers zoning issue. The next meeting will be on April 27.

**IN THE MATTER OF THE FIRE TERRITORY**

Jon Stantz made a report on the fire territory. Lee Freeman reported they had 27 runs during the month of February. We are also assisting with Gosport during the daytime, because they have no one there. They applied for a grant to hire two more people for three years.

**IN THE MATTER OF PARKS & RECS**

Dean reported that they would have their Arbor Day tree giveaway on May 1 from 10 am to 2 pm.

**IN THE MATTER OF THE ATTORNEY**

Richard Lorenz asked about the plans for the sidewalk project, and wanted to make sure all parties are included in coordinating the details to complete it. He also brought up the purchase of the new property, and thought there should be meetings among all departments to brainstorm how this property will be used.

The Clerk-Treasurer mentioned that the Fire Territory was considering a major equipment purchase, and will probably want to apply to the SRF for bonds. Her question is, is it possible to have two applications in the same year for bonds, even if one of those will be forgiven. If they are able to apply for bonds, then an audit will be required. Richard said he would look into that.

Jon Stantz proposed that the department heads meet for a brain storming session regarding the newly purchased property. A date of April 26 at 6:00 pm was set for the first meeting.

**IN THE MATTER OF OLD BUSINESS**

Jon Stantz reported that he was unable to contact anyone about the Bean resident. He will attempt to contact Steve tomorrow about the eviction. They discussed a couple of other properties and their statuses, including the Demil property.

**IN THE MATTER OF NEW BUSINESS**

Jon Stantz reported that he spoke with Debbie Keith and Sheila Reeves today and they said they would plan a Town Clean up this year, and free dumpsters will once again be provided and placed at the fairgrounds. He will check to on the available date.

**IN THE MATTER OF CLAIMS**

Approval of claims was tabled until the next meeting.

**IN THE MATTER OF ADJOURNMENT**

A motion and a second to adjourn the meeting was made and passed unanimously. The meeting adjourned at 7:30 PM.

Jon Stantz  
Jon Stantz, President

Dean Bruce  
Dean Bruce, Vice-President

Mike Spinks  
Mike Spinks, Member

Attest Cheryl Moke  
Cheryl Moke, Clerk-Treasurer