

Spencer Town Council Regular Meeting  
December 5, 2022, 6:00 P.M.  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Jon Stantz, Dean Bruce, and Mike Spinks

**Also, Present,** Clerk Treasurer Cheryl Moke, Tony Floyd and Richard Lorenz

**IN THE MATTER OF APPROVAL OF MINUTES**

**Mike Spinks made a motion to approve the minutes from the previous meeting, seconded by Jon Stantz. The motion passed 3-0.**

**IN THE MATTER OF PUBLIC ISSUES**

Amended Salary ordinance No. 2022-18 For the Year 2023 was presented for approval. The ordinance was amended to reflect recent changes in personnel.

**Jon Stantz made a motion to approve the ordinance, seconded by Mike Spinks. The motion passed 3-0.**

Regarding Texas Pike Lift Station and Sludge Dewatering projects, the following invoices from Commonwealth Engineers were presented for approval:

Invoice #54304 - \$ 1,622.91

Invoice #54305 - \$ 329.30

Invoice #54306 - \$ 19,500.00

**Dean Bruce made a motion to approve the invoices, seconded by Mike Spinks. Motion passed 3-0.**

Regarding the MCSP project, CEI invoice # 54253 for \$32,323.92 was presented for approval  
**Jon Stantz made a motion to approve the invoice seconded by Mike Spinks. Motion passed unanimously.**

Next an application by Bill Abram for sanitary sewer construction was up for consideration. Action was tabled until the next meeting when the engineer would be available for certifying.

Fiscal Plan for the Annexation of The Real Estate pursuant to the provisions of IC 36-4-3 et seq. was presented by the town attorney for approval.

**Jon Stantz made a motion to approve the fiscal plan, seconded by Mike Spinks. Motion passed unanimously.**

Ordinance 2022-19 To Annex Certain Real Estate Into The Town of Spencer was submitted by the town attorney for approval. The request for annexation was made by Workforce Housing, LLC and pertains to parcel nos. 60-10-20-200-310.000-027.

**Jon Stantz made a motion to approve the ordinance, seconded by Mike Spinks. Motion passed unanimously.**

A question regarding the cleanup of limbs along River Road caused by the sewer expansion was discussed to determine the responsibility. The Clerk-Treasurer agreed to follow up with Drew Flamion.

#### **IN THE MATTER OF ECONOMIC DEVELOPMENT**

No report

#### **IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

Mike Spinks updated the Board about the upcoming planned meetings.

#### **IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Foutch was absent.

Richard Lorenz presented a letter of resignation from Brad Deckard for approval.

**Jon Stantz made a motion to accept the resignation, seconded by Mike Spinks. The motion passed unanimously.**

Richard Lorenz also reported that the drug takeback program will be suspended until a yet to be determined future date.

#### **IN THE MATTER OF THE BUILDING DEPARTMENT**

Richard Lorenz reported on his progress with the Daniel Hasselburg property. He will create a letter to the property owner along with a list of items that need to be corrected to get the property in compliance and pass along to the Board for review. If these items are less than \$10,000 the Town can contract to have it done and place a lien on the property.

#### **IN THE MATTER OF THE STREET DEPARTMENT**

Tony reported that a trash container was destroyed as a result of the accident at the VFW building. He was advised to get an estimate to replace to Ashley Fleetwood who will check on insurance coverage by the owner of the car in the accident. He was told to hold off the replacement until after the first of the year.

He asked about the need to winterize the Riddle building. He was instructed to go ahead and get the water turned off and do whatever was necessary. Mike Spinks asked Tony about the vehicles and equipment parked behind the building. Tony said he would remove the Town's equipment and notify Brett Levy about his vehicles parked there.

He also reported that during a stump removal, a portion of the sidewalk in front of Rich Kay's house was pulled up. The Town will need to replace that.

Richard Lorenz reported that the Community Crossings Grant was awarded for approximately \$107,000. In order to meet the deadline for completing the project he put together a bid packet to begin the process and to award the bid by February 6, 2023.

Richard Lorenz submitted Ordinance 2022-20 Concerning Authorization for Execution of INDOT Agreements as permitted by Indiana Code Chapter 36-1-3. This will permit the President of the

Town of Spencer to execute any INDOT agreements and any documents related to INDOT Grant Programs.

**Mike Spinks made a motion to approve the ordinance, seconded by Jon Stantz. The motion passed unanimously.**

Next Richard asked for approval of the Contract and Specifications for 2022-2 Community Matching Grant.

**Jon Stantz made a motion to approve, seconded by Mike Spinks. Motion passed unanimously.**

#### **IN THE MATTER OF SEWER DEPARTMENT**

No report.

#### **IN THE MATTER OF PLANNING & ZONING**

#### **IN THE MATTER OF THE FIRE TERRITORY**

Nothing to report.

#### **IN THE MATTER OF PARKS & RECS**

No report.

#### **IN THE MATTER OF THE ATTORNEY**

Richard Lorenz updated the Board on several issues he is working on.

#### **IN THE MATTER OF OLD BUSINESS**

Jon Stantz reported that he was looking into an E-Waste Recycling day at the Fair Grounds that would be county-wide.

In regard to the Town Manager position, Richard Lorenz presented the most recent updated job description. He said the next steps in the process will be the authorization of the position by the Board, updating the current ordinances, and advertising for the position.

Ordinance 2022-21 To Amend Title III: Administration, Chapter 30, Town Officials Pursuant to the Provisions of I.C. 36-5-5 *et seq.* was presented by Richard Lorenz for approval by the Board.

**Jon Stantz made a motion to approve the ordinance, seconded by Dean Bruce. The motion passed unanimously.**

Discussion on how and when to advertise the position took place next. It was decided to advertise in AIM and Indeed. There will also be notification using social media to make local people aware of the opening.

In regard to the Municipal Building, Jon Stantz will look into comparable costs for the Harmony building. Mike Spinks proposed that they have London Witte look at the financial aspects of the project.

**IN THE MATTER OF NEW BUSINESS**

**IN THE MATTER OF CLAIMS**

Claims were approved unanimously.

**IN THE MATTER OF ADJOURNMENT**

**A motion and a second to adjourn the meeting were made and passed unanimously. The meeting adjourned at 7:35 PM.**

Jon Stantz

Jon Stantz, President

Dean Bruce

Dean Bruce, Vice-President

Mike Spinks

Mike Spinks, Member

Attest Cheryl Moke

Cheryl Moke, Clerk-Treasurer