

Spencer Town Council Regular Meeting
July 3, 2023, 6:00 P.M.
90 N. West Street
Spencer, IN 47460

Board Members present Mike Spinks, Jon Stantz, and Dean Bruce.

Also, Present, Clerk Treasurer Cheryl Moke, Attorney Richard Lorenz, and Hunter Stogsdill

IN THE MATTER OF APPROVAL OF MINUTES

Dean Bruce made a motion to approve the minutes as presented. Motion was seconded and passed.

IN THE MATTER OF PUBLIC ISSUES

Tyler Hammond presented an event request for the Apple Butter Festival 9/16 -9/17. They are requesting the closing of Market, Main and Washington around the square. Additionally, they requested Market to Harrison, and west to Montgomery. Setup will start at noon of the 15th. They will need barricades for all the street closures. Essentially, this year's festival will be the same as prior years.

Jon Stantz made a motion to approve the request, seconded by Dean Bruce. Motion passed 3-0.

Next, invoices for the two sewer projects were presented for approval:

Related to the MCSP project -

Commonwealth Invoices for SRF Reimbursement from March (not previously approved)

- 55515 - \$ 8,747.66
- 55516 - \$ 30.87
- 55517 - \$12,150.00
- 55518 - \$ 3,908.13

Jon Stantz made a motion to approve, seconded by Dean Bruce. Motion passed.

- Commonwealth invoice #56108, 5/31/2023 - \$40,396.45
- Commonwealth invoice #56284 6/21/2023 - \$31,956.30

Jon Stantz made a motion to approve, seconded by Dean Bruce. Motion passed.

Texas Pike Lift Station and Sludge Dewatering projects

- Reed and Sons Construction Payment Application #4 \$47,828.06, retainage \$2,517.27
- Commonwealth invoice #56176 5/31/2023 - \$3,955.03
- Commonwealth invoice #56344 6/22/2023 - \$7,060.90
- Commonwealth invoice #56345 6/22/2023 - \$9,800.00

Jon Stantz made a motion to approve, seconded by Dean Bruce. Motion passed.

Next, the Attorney presented a Notice of Sale of Surplus Property for approval. This notice is for two dump trucks and one former police car. Bids are to be received before 4:00 pm, August 7th and will be opened on the same day at 6:00 pm at the regular meeting.

Jon Stantz made a motion to declare the three items as surplus and to approve the notice to proceed to sale. Dean Bruce seconded, and the motion passed 3-0.

The Clerk-Treasurer announced that she was in the process of hiring a part time payroll clerk to begin in August.

Jon Stantz made a proposal to provide the employees with an incentive pay of \$2,500 to show the Board's appreciation for their hard work.

Mike Spinks made the motion, seconded by Jon Stantz. Motion passed 3-0.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

They will meet August 16.

IN THE MATTER OF THE POLICE DEPARTMENT

A report on the storm damaged vehicles was made. Nothing else to report.

IN THE MATTER OF THE BUILDING DEPARTMENT

A report on a couple of properties was made.

IN THE MATTER OF THE STREET DEPARTMENT

Nothing new to report.

IN THE MATTER OF SEWER DEPARTMENT

Liz Vest requested an adjustment to her sewer bill for \$150 due to damage to the water meter. She has been out of state for more than two months, and her most recent bill was for more than \$200. She discovered the problem, repaired it, had the water company check the readings and now is requesting this one-time adjustment. As a note: If this is not repaired and continues, she is not entitled to another adjustment.

Jon Stantz made a motion to approve the request for the one-time adjustment in the amount of \$150. Dean Bruce seconded and motion carried 3-0.

IN THE MATTER OF PLANNING & ZONING

Richard Lorenz reported that Mike Sudol is requesting a subdivided lot for two separate duplexes, which includes 4 separate units. He will complete the necessary paperwork and preliminary plats to get approval. These are located at the corner of Main and Clay.

IN THE MATTER OF THE FIRE TERRITORY

Jon Stantz reported that a board member's term was up. Chris Conner has indicated he would like to be reappointed.

Jon made a motion to reappoint Chris Conner, seconded by Dean Bruce. The motion passed unanimously.

IN THE MATTER OF PARKS & RECS

Dean reported the Parks department has lost a few members. They will continue to search for new members. The Clerk-Treasurer reminded the Board that Colleen Minnemyer has expressed an interest in having some role in the parks department. Since she lives outside the town limits, she is unable to be a board member in its present format. She has experience in planning greenspace, applying for grants, creating publicity and planning events. She will be at the next meeting to speak to the Board about a potential role.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz gave an update on the Texas Pike project. He also reminded the board that there are two vacancies on local boards.

IN THE MATTER OF OLD BUSINESS

Jon Stantz reported that he talked to Right on Q, and they are not interested in adding additional parking space on the Riddle property. He said there is a sizeable hole in the lot that could present a danger. He proposed that the lot be blocked off to prevent people parking there without permission.

IN THE MATTER OF NEW BUSINESS

IN THE MATTER OF CLAIMS

Claims were approved 3-0.

IN THE MATTER OF ADJOURNMENT

A motion and a second to adjourn the meeting were made and passed unanimously. The meeting adjourned at 7:10 PM.

Mike Spinks
Mike Spinks, President

Jon Stantz
Jon Stantz, Vice-President

Dean Bruce
Dean Bruce, Member

Attest Cheryl Moke
Cheryl Moke, Clerk-Treasurer