

Spencer Town Council Regular Meeting
May 3, 2021 6:00 P.M.
Municipal Building and Via Microsoft Teams
90 N. West Street
Spencer, IN 47460

Board Members present: Jon Stantz, Dean Bruce, and Mike Spinks

Also, Present, Clerk Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewer Supt. John Hodge and Street Supt Tony Floyd, Chief Richard Foutch is absent.

IN THE MATTER OF APPROVAL OF MINUTES

Approval of the minutes from March 15 were presented for approval. Mike Spinks made a motion to accept the minutes as presented. The motion was seconded and passed unanimously.

IN THE MATTER OF PUBLIC MATTERS

Darren Wells, with GRW, presented the bids for the phosphorous removal project.

Freitag-Weinhardt, Inc.	\$335,550
Graves Construction Services	\$343,343
Reynolds Construction	\$402,402

All bids were a bit higher than originally anticipated, but that is what is trending at this time. Darren's recommendation is to accept the bid from Freitag-Weinhardt.

Next on the agenda was the opening of bids for the sale of surplus equipment. Three bids were received:

Curtis Dubois	\$2,600
Andrew Minnick	\$2,000
Isaiah Jackson	\$2,500

Scrap value was between \$1,000 and \$1,200.

Mike Spinks made a motion to sell the surplus equipment to Curtis Dubois for \$2,600. Dean Bruce seconded, motion passed 3-0.

An event request was presented for Rev20 Worship Festival. The event is scheduled to be held on Saturday, August 7 from 8:00 a.m. to 8:00 p.m. They are requesting the closure of Main between Franklin and Market, and Market between Main and Washington. They will bag the parking meters themselves. Other requests are barricades from the Town, water from Cooper Park for the vendors, and power for sound equipment and vendors as needed from the County. **Jon Stantz made a motion to event request, seconded by Dean Bruce. The motion passed 3-0.**

Next on the agenda was a proposal from Frey Software to provide a custom program to facilitate fund and account number changes in accordance with the SBOA mandate. The proposed cost for this change will be \$4,985.

Jon Stantz made a motion to approve the proposal, seconded by Mike Spinks. The motion passed 3-0.

Next on the agenda is a request by the Clerk-Treasurer to approve an engagement letter from Hartman and Williams, LLC for accounting services related to 2020 end of year reconciliation. In addition, a second mandate from the SBOA is to have a capital assets management program. In order to comply with this, costs for all assets will need to be estimated. These assets include the value of all streets and sewer lines as well as all real and personal property. If possible, the Clerk-Treasurer would like to ask for an estimate on doing this, after they complete the first project.

Jon Stantz made a motion to approve the letter of engagement for accounting services, seconded by Dean Bruce. The motion passed 3-0.

Next, Jon Stantz read a letter from Watts Law Office proposing a gifting of property owned by Jerry Townsend, located at 350 S Harrison Street. Mr. Townsend would like the Town of Spencer to own the property under the condition it would remain forever green. The Board talked it over, and decided that they would accept the gift.

Jon Stantz made a motion to accept the gift of property, and thanked Mr. Townsend for his gift. The motion was seconded by Mike Spinks and passed 3-0.

Next, Mark Rogers gave an update on the MyPath/Sidewalk project on Main Street from Jefferson to Cooper. He said he received two quotes on the project. One from Milestone for \$288,000 and one from Steve Egemo for \$72,500. A third response from Mershon was withdrawn. *The Town cost for this project may fall into the COVID fund since it improves the Town in such a way that residents could now walk between the downtown and the park safely.*

Jon Stantz made a motion to accept the bid from Steve Egemo to install the sidewalks from Jefferson to Cooper on the east side of Main Street. Dean Bruce seconded the motion. The motion passed 3-0.

IN THE MATTER OF ECONOMIC DEVELOPMENT

Marce King spoke to the Board about the "Overstreet Proposal". This proposal involves renovating the second floor where their offices are currently located to create a business incubator and meeting spaces for current businesses. It will create 10 spaces for this use. The downstairs will be remodeled to include a staircase for access to the upstairs. They are working closely with Ivy Tech and the Bill and Gail Entrepreneur program to establish this. Marce stated her goal is to raise \$55,000 to complete this project. Marce said she has reached out to Duke Energy and Hoosier Energy and is waiting on a response, but tonight she is making a formal request from the Town for \$20,000 towards this project. *This possibly could fit as a COVID related expense since it is a contribution to a non-profit.* Mike Spinks asked if she approached Cook and Boston about this project. She stated The Chamber already has Cook and Boston as sponsors, but this would be another special capital project. The Board stated they think it is a good project, but would like to have until the next meeting to make a decision.

IN THE MATTER OF THE REDEVELOPMENT COMMISSION

Some discussion regarding the formation of a Developmental Corporation took place. Originally, it was thought that the Town Board could handle this. Richard Lorenz felt it would be beneficial to look at what other towns of similar size are doing.

IN THE MATTER OF THE POLICE DEPARTMENT

No report.

IN THE MATTER OF THE BUILDING DEPARTMENT

Nothing new to report. Jon Stantz asked about a particular residential property that Rick Hero owns, and whether it was fit to be inhabited. Richard Lorenz said he would get back to him on that.

IN THE MATTER OF THE STREET DEPARTMENT

Tony Floyd gave a report on the street operations. He requested permission to purchase a trailer for \$2,500 for carrying and storing barricades to be used in events, and other crowd control situations. There is a possibility that this could be COVID related and come from the COVID fund.

Jon Stantz made a motion to allow Tony to purchase the trailer from Spencer Trailer Sales for \$2,500. The motion was seconded by Dean and passed 3-0.

Tony also had a complaint form regarding stop signs at West and North. Jon Stantz suggested that a sign saying, "Cross Traffic Does Not Stop" be added to enforce the stop sign.

Dean Bruce had a couple of requests about trees around town that he turned over to Tony; one is across from his house, and one is on the Town lot across from the MyPath shelter. Mike Spinks mentioned there was a dead tree by the elementary school at the back parking lot entrance.

IN THE MATTER OF SEWER DEPARTMENT

John Hodge reported on operations and collections.

IN THE MATTER OF PLANNING & ZONING

Nothing to report at this time.

IN THE MATTER OF THE FIRE TERRITORY

Nothing new to report.

IN THE MATTER OF PARKS & RECS

Dean said they had a successful tree giveaway for Arbor Day.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz gave a report on various projects. He updated the Board on the MCSP joint project.

IN THE MATTER OF OLD BUSINESS

IN THE MATTER OF NEW BUSINESS

Dean Bruce mentioned that several residents were inquiring about the public gardens planned for Prospect Park. Water should be available on those lots since they were originally residential lots.

IN THE MATTER OF CLAIMS

Claims were tabled until the next meeting.

IN THE MATTER OF ADJOURNMENT

A motion and a second to adjourn the meeting was made and passed unanimously. The meeting adjourned at 7:32 PM.

Jon Stantz

Jon Stantz, President

Dean Bruce

Dean Bruce, Vice-President

Mike Spinks

Mike Spinks, Member

Attest Cheryl Moke

Cheryl Moke, Clerk-Treasurer