

Spencer Town Council Regular Meeting  
March 15, 2021 6:00 P.M.  
Municipal Building and Via Microsoft Teams  
90 N. West Street  
Spencer, IN 47460

**Board Members present:** Jon Stantz, Dean Bruce, and Mike Spinks

**Also, Present,** Clerk Treasurer Cheryl Moke, Town Attorney Richard Lorenz, Sewer Supt. John Hodge and Street Supt Tony Floyd.

**IN THE MATTER OF APPROVAL OF MINUTES**

Approval of the minutes from March 5 were presented for approval. Mike Spinks made a motion to accept the minutes as presented. The motion was seconded and passed unanimously.

**IN THE MATTER OF PUBLIC MATTERS**

Darren Wells with GRW presented an update on the phosphorous removal project. He reported they are finalizing the design and the project will go to bids with advertising beginning April 5. A pre-bid meeting will be held in person on Monday, April 19 at 3:00 p.m. Bids will be opened on Wednesday, April 28 at 10:00 p.m. He said if everything goes as planned, bid will be awarded May 3 and construction begins around May 10. Construction period is a 5-month schedule, from May to October.

Matt Sward presented the SIDC contract for administration fees of the Storm water grant for \$6,700.

**Jon Stantz made a motion to approve the contract, seconded by Mike Spinks and unanimously approved.**

Maureen Hayden, with Commonwealth Engineers presented a contract for the storm water and wastewater utility study for \$60,000. Drew Flamion will get in touch with Jon regarding the date and time.

**Jon Stantz made a motion to authorize him to sign the contract. Mike Spinks seconded the motion. It passed unanimously.**

Maureen next updated the Board on the MCSP/Spencer project. She also said they are planning a kickoff meeting for Thursday, March 25, to be held at the conference room at the Inn. She will confirm the time later.

Next, Maureen presented an Agreement for an SRF Cost and Effectiveness Certificate for Jon to sign as part of the State Revolving Fund. Maureen also said she would draft a cover letter to go along with the application giving the Town's approval to proceed.

Next, an event request for 4 July Fireworks Celebration, to be held on Saturday, July 3 was presented. The location is not confirmed yet, but they wanted to reserve that date for the event. **Jon Stantz made a motion to accept the event request for July 3, with the place to be determined later. Dean Bruce seconded the motion, and it passed unanimously.**

The Apple Butter Festival presented an event request in order to request the dates and time. They will fill in more details later.

**Jon Stantz made a motion to accept the event request for September 18 and 19<sup>th</sup>. The motion was seconded by Dean Bruce and passed unanimously.**

Next, two invoices from Commonwealth Engineering were presented for professional fees for the I&I project; invoice 48780 for \$8,597.08 and 48781 for \$325.17.

**Mike Spinks made a motion to approve the two invoices, seconded by Jon Stantz. The motion passed unanimously.**

LWG presented an engagement letter for consulting services for the Redevelopment Commission.

**Mike Spinks made a motion to sign the letter, seconded by Dean Bruce and approved unanimously.**

#### **IN THE MATTER OF ECONOMIC DEVELOPMENT**

Marce King gave a report on projects that she is working on. She reported that the Public Restroom is scheduled to be completed on time and under budget.

#### **IN THE MATTER OF THE REDEVELOPMENT COMMISSION**

Next meeting will be the 3<sup>rd</sup> Monday in May.

#### **IN THE MATTER OF THE POLICE DEPARTMENT**

Jon Stantz read a department update from Chief Foutch.

#### **IN THE MATTER OF THE BUILDING DEPARTMENT**

The Clerk-Treasurer says she is talking with the person in charge of the house that burned down. He is working with the bank to get the lot cleaned up. He will keep her updated on his progress.

#### **IN THE MATTER OF THE STREET DEPARTMENT**

Tony Floyd gave a report on the Street Department. He presented a renewal quotation for Esri Inc, for the renewal of the ARCGis Online Field Worker and Professional Basic Term Licenses for \$1,050.

**Jon Stantz made a motion to approve the renewal, seconded by Dean Bruce. The motion passed unanimously.**

Tony asked the Board to declare certain scrap items as surplus.

**Jon Stantz made a motion to make the five items surplus, seconded by Dean Bruce. The motion passed unanimously.**

He presented several prices for used sweepers to the Board for consideration. He also said he asked about a lease program, and they take the cost and divide it over 5 years. He thought it was only on new equipment (*I think this should be confirmed*).

The Clerk-Treasurer was asked if there was enough money to make an \$80,000 purchase. She suggested that all departments and the Board come up with a list of what they are planning to spend over the next 5 years.

#### **IN THE MATTER OF SEWER DEPARTMENT**

John Hodge reported that four overload monitors went out and he had to purchase three. They were installed today, and he estimating the cost will be about \$4,000.

**Mike Spinks made a motion to approve the cost up to \$4000. The motion was seconded by Jon Stantz and passed unanimously.**

He also presented a bill from Living Waters for \$1,808.27 for annual maintenance.

**Jon Stantz made a motion, seconded by Dean Bruce and the motion passed unanimously.**

#### **IN THE MATTER OF PLANNING & ZONING**

Several board member openings need to be filled.

#### **IN THE MATTER OF THE FIRE TERRITORY**

Jon Stantz made a report on the fire territory. Lee Freeman reported they had 27 runs during the month of February. We are also assisting with Gosport during the daytime, because they have no one there. They applied for a grant to hire two more people for three years.

#### **IN THE MATTER OF PARKS & RECS**

Barbara Winders reported that they would be giving away trees again this year for Arbor Day, on Saturday, May 1. She also showed the Board a plaque they purchased in memory of Millie Ranard, a long time Board Member. Allie Peot, with MyPath, would like to get approval to put a

walking path through the park. The Clerk-Treasurer said she would provide contact information at the DNR to her.

**IN THE MATTER OF THE ATTORNEY**

Richard Lorenz said he was working on ordinances for cleanup along with the parking ordinance and will present it at the next meeting. He reported that the closing on the Riddle property would be scheduled in the next week or so.

He gave several other updates on projects he is working on, plans for growth that will affect Spencer as well by providing sewer service.

**IN THE MATTER OF NEW BUSINESS**

Dean reported that he had a conversation with Spencer Pride regarding electric needs for their festival. He was told that they are now in contact with Duke, and Duke would like to provide a way for them to access electric for festivals, as part of their community involvement.

Jon Stantz advertised a request for proposals for the sidewalk project on Main Street from Jefferson to Cooper. The proposals are to be turned in by April 2.

**IN THE MATTER OF OLD BUSINESS**

Mike Spinks announced that he has been elected President of the Redevelopment Association of Indiana. He also said he participated on an Environmental Resilience program on behalf of Spencer. We will receive a copy of those results when they become available.

**IN THE MATTER OF ADJOURNMENT**

A motion and a second to adjourn the meeting was made and passed unanimously. The meeting adjourned at 7:25 PM.

Jon Stantz  
Jon Stantz, President

Dean Bruce  
Dean Bruce, Vice-President

Mike Spinks  
Mike Spinks, Member

Attest Cheryl Moke  
Cheryl Moke, Clerk-Treasurer