

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
November 14, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also present was the Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

II. Attendance:

Bill Mageary, Gloria and Wayne Pillsbury, Gene Streck, Darren Rogers, Kody Lagasse, Sharon Jackson, and Roland Legere.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 11/7

Michael J. Cote made a motion to approve November 7, 2023, minutes as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

V. Public Comment

Bill Mageary has stated his concerns about the Community building's final cost being between \$1 to \$1.2 million dollars. Shawn Cavanaugh had stated that this was an estimate and there are areas where costs can be decreased or eliminated.

VI. Unfinished Business

i. Town Administrator Update

- Tree clearing begins in December on the Community Building Lot.
- Commons walkway, Recreation Committee would like to utilize our plowing contractor; we were estimated \$1,500 for the season (purchase of a snowblower and employee wages). After discussion it was stated that there was an extra snowblower at the Safety Building but would need to be serviced.

ii. Update from Tri-County Waste Group Meeting

- The 12 communities will work together to seek another long-term waste handling agreement.
- Dwayne Morin will contact Lynn Mistretta, the attorney who assisted the group in the last 2 negotiations and lawsuits, to assist with the negotiations. (The Group currently has \$5,800.00 in our account for legal services. Once we determine what the legal costs will be, he will send out information to the communities.)
- The negotiating committee will be comprised of Dwayne Morin (North Berwick), Steve Buck (Sanford), Tim Pellerin (South Berwick), Chris Simeoni (Kennebunkport) and Ed Walsh (Acton).
- The Group will start discussions with Casella as well as look at other alternatives. Both Eco Maine and Waste Management NH Turnkey have expressed interest in the group's waste and recycling.
- Items of concern to be included in the negotiation process: MSW and CDD Tipping fees; HHW reimbursements; Recycling efforts, incentives, and tipping fees; and transportation locations limiting towns transportation. Possibly look at transfer station communities joining together for a transportation piece for the delivery of our wastes to the company selected.
- The goal is to have an agreement by December of 2024 for FY26 budgeting season.

- iii. Suggestions for addressing safety concerns on Route 11 at the PSB.
Michael J. Cote explained that he spent some time up at the Public Safety Building last week and that he does not believe a traffic/speed study is going to fix the safety concern of traffic on Route 11. He suggested perhaps installing a light that could be activated at the station when emergency vehicles are leaving and returning to the building. He also suggested installing a crosswalk with flashing lights for those traveling on foot from the parking lot to the building. Shawn Cavanaugh also suggested mounting revolving lights on the soffits of the building from McMaster-Carr for under \$200; the only concern with that would be if the traffic would see it from the road. The TA will reach out to DOT and the State to see if there are any programs that could help with costs.

VII. New Business

- i. Department Head Briefings
 - Road Commissioner, North – Darren Rogers
 - i. Stockpiled salt sand for the winter.
 - ii. Did ditching lines on Owl's Nest Rd. and then moving onto North Ridge Rd.
 - Rescue Chief – Gene Streck
 - i. Rescue Chief wanted to thank Kati Roeser for staying 4 hours longer than her shift to assist with a critical patient.
 - ii. Had a call on Treasure Island on Saturday.
 - iii. Sherwin Williams donated paint to paint the day room.
 - iv. Received the new guidelines for Medicare (1,200+ pages).
 - v. The ambulance will be going in tomorrow for its quarterly oil change.

- ii. Aetna Service Provider Contract (*tabled from previous meeting*)

The only concern would be the confidential arbitration clause but that would be covered under the HIPAA law.

Michael J. Cote made a motion to approve the Aetna Service Provider Contract as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Michael J. Cote made a motion at 6:25pm to take a recess; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Michael J. Cote made a motion at 6:35pm to reconvene; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- iii. Estimate from Surveyor to mark property line
Line Pro Surveying submitted as estimate of less than \$500 (*still have a lot of information already on file*) to go out and flag the Easterly property line on Map 007/Lot 005-E as requested after a joint meeting with the Conservation Committee/Three Rivers Land Trust/and the Town Administrator. Selectman Cavanaugh asked if the Town could recoup the cost. Michael J. Cote made a motion to approve Line Pro Surveying to go flag the easterly property line on Map 007/Lot 005-E; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
- iv. Establish Workshop dates for budget review
The Town Administrator suggested a Board workshop at 5pm every Tuesday thru the end of December (*or until completed*) to work on the budgets. Starting next week with General Government.

VIII. Information

- i. Special Town Meeting 11/14 @ 6:30pm, re: reallocation of remain ARPA funds
- ii. Planning Board Agenda, 11/14 @7pm

- iii. Spirit of America Award Presentation – 11/15 @ 3pm York County Commissioners Office
- iv. Zoning Board of Appeals Public Hearing, 12/04 @7pm
- v. Food Drive, Cookie Walk, Crafts, Visit with Santa, 12/10 1pm-3pm Shapleigh Memorial School
- vi. Shapleigh State Referendum results

IX. Executive Session - Executive Session pursuant to 1 MRSA 405 (6) (a), Personnel Matters

Michael J. Cote made a motion to go into Executive Session pursuant to 1 MRSA 405 (6) (a), Personnel Matters at 6:52pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Michael J. Cote made a motion to come out of Executive Session pursuant to 1 MRSA 405 (6) (a), Personnel Matters at 7:00pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Shawn J. Cavanaugh made a motion to advertise for 2 additional part-time fill-in employees for the Transfer Station; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

X. Signatures

- i. Warrants

XI. Any other business the Board may wish to present

XII. Adjourn

Michael J. Cote made a motion to adjourn at 7:01pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.