

Shapleigh Select Board
Meeting Minutes
January 9, 2024

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also, present was the Town Administrator, Michelle Rumney.

II. Attendance:

Kody Lagasse, Andrew Auger, Gene Streck, Darren Rogers, Steve Guillemette, and Wayne and Gloria Pillsbury.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 01/02/24

Michael J. Cote made a motion to approve the minutes from 01/02/24 as submitted; seconded by Shawn J. Cavanaugh. Motion carried, 3/0.

V. Unfinished Business

i. Updates from the Administrator

- Received feedback from DOT regarding traffic beacon plan from Electric Light, he advised that stamped engineered plans need to be submitted, and he provided links for guidelines. All information was forwarded to the PSB Committee and the Board of Selectmen. The Fire Chief would like to look into it further and find a solution that will work, the Board agreed that it is necessary as a safety measure.
- Concerns were expressed to the Administrator from the EMA director on behalf of the Fire, Rescue, and EMA departments about overnight sheltering at the community building. Also, questioned if the building is designed that it can be added on to at a later date, shouldn't we plan for sprinkling now.

The architect has reached out the Fire Marshall for clarification on EMERGENCY use and sprinkler requirements and is waiting to hear back. The Administrator met with the architect today to go over the bid package with anticipated due date of February 6th if we are able to put it out this week. We are waiting response from Maine Fire Marshall's in regards to overnight sheltering in emergency situations. Looking for feedback from Board about sprinklers if the Fire Marshall will require them if the building would potentially be used for emergency shelter.

The EMA Director and Fire Chief both spoke during the meeting in favor of moving forward with a sprinkled building. The Board expressed that they would like to explore the cost of a system to be installed and suggested that if it is not required at this time by the Fire Marshall for sheltering needs, we look into at least having it roughed in for future expansion. The Administrator will connect with the Fire Chief for installers in the area and will hold off on putting the bid package out.

- Exterior parking lot light at Library not working, Normand Electric was out and looked at it on Thursday, the unit needs to be replaced. He has ordered a new dusk to dawn LED unit identical to those installed at Town Hall and will install as soon as it comes in.
 - Maine Association of Realtors sent notice of open applications for their heating assistance fund, which provides low income households in Southern Maine with a one-time 100 gallon delivery of fuel, referrals from the General Assistance department is required and assistance is only given while funds last.
- ii. 2024 Town Meeting Warrant review of final warrant articles

Michael J. Cote made a motion to move forward with the 01/09/2024 version of the Town Report and send it to the Budget Committee, seconded by Shawn J. Cavanaugh. Motion carried, 3/0.

VI. New Business

i. Department Head Briefings

- Darren Rogers- Road Commissioner North: worked on filling pot holes on the dirt roads with ledge pack, maintenance on the shoulders, cleaning out Garland Road culvert and cutting open snowbanks to allow for water flow ahead of the heavy rains coming overnight into tomorrow.
- Steve Guillemette- Fire Chief: The Department has been working on reviewing and updating their Ice Water Rescue Program, coincidentally a few days after the updates were complete, Steve McLean of S.A. McLean in Limerick reached out to inquire if the Department had an Ice Rescue Sled as he had a used one he was interested in donating. The Chief is very appreciative of the donation as a new sled would cost around \$6,000. It did not come with the 300ft of rope or the paddle, but after pricing that out, it would only cost the Town \$500 to put the donation into service after proper training is done. The Board expressed their gratitude and asked the Town Administrator to send a letter of thanks on behalf of the Town. The Chief also informed the Board that the department will begin mandatories this week. He reminded residents to use proper safety measures during power outages and keep generators away from the house where the carbon monoxide could enter the home through doors and windows.
- Gene Streck- Rescue Chief of Service: Reiterated the Fire Chief's statements on safety measures and also reminded everyone that if there is flooding to avoid driving through highwater on the road. Updated the Board that the Stryker power loader and cot were serviced this week and that we need to look at replacing batteries that are not covered in the warranty. The Chief wanted to recognize current and previous officers of the Department. All the efforts that have been put in over the last couple of years has brought the Department forward and Shapleigh's crew, both officers and duty staff is by far the hardest working and most dedicated to the Department in the area, he expressed that he can not give them enough recognition for their efforts.

Shawn J. Cavanaugh expressed "kudos" to the Chief for having the foresight to have additional staff on duty during the storm so that people were not having to travel during inclement weather from home when additional manpower was needed.

ii. Application for hire- Rescue

Michael J Cote made a motion to hire Shaun Allen to the Rescue Department at the Rescue Chief's recommendation, seconded by Shawn J. Cavanaugh. Motion carried, 3/0.

VII. Information

- i. Planning Board Agenda- Meeting 1/9/24 cancelled
- ii. Planning Board Public Hearing 2/13/24 at 6:30; Proposed Zoning Ordinance Amendments
- iii. York County Sheriff's Office Monthly report
- iv. Letter from Hodgdon Road property owner in rebuttal to attorney's letter

VIII. Executive Session- none needed

IX. Signatures

- i. Warrants

X. Any other business the Board may wish to present- none presented

XI. Adjourn

Michael J. Cote made a motion to adjourn at 6:46pm, seconded by Shawn J. Cavanaugh. Motion carried, 3/0.