

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:05 pm
September 26, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6:05pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also present was the Office Assistant, Joanne Holland, The Town Administrator, Michelle Rumney was absent.

II. Attendance:

Darren Rogers, Sharon Jackson, Gloria and Wayne Pillsbury, and Gene Streck.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 09/12

Michael J. Cote made a motion to approve September 19, 2023, minutes as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

V. Public Comment - None

VI. Unfinished Business

i. Town Administrator Update

- Need to Pick a date/time for a special town meeting for deputy contract renewal (cost estimate provided) November sometime after election. No date or time was set for a special town meeting.
- Time to think about Town Report cover and dedication.
Shawn J. Cavanaugh made a motion to table to a later date; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.
- Updated floor plan provided by Building Committee, Architect is still working on the building/construction plans. Will need to get back on Planning Board agenda when plans are accepted by the Board for building approval. I have drafted Septic and Land Clearing Requests for Proposals for the Board to review. When the Board is ready to proceed, T.A will add in a “due” date for bids. After discussion Shawn J. Cavanaugh made a motion to table until a later date; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.
- Mousam Watershed Dam Coalition – Acton Selectboard member requested financial report from Sanford. Fund shows a surplus over the last two years. I have cc'd Shawn as the Shapleigh Board representative, as well as member Roland Legere who will relay to Jeff Kolod. After discussion the Board wants the \$14,000 overage to be applied to the next billing cycle.

ii. Cost estimate for Deputy Contract Renewal.

The Deputy Contract renewal estimate came in at \$73,385.25 if the Town of Acton agrees with the contract and \$146,770.50 if the Town of Acton decides to not renew the contract. The Board requested that the T.A contact the Town of Acton to set up a meeting.

iii. Draft RFP for land clearing and septic install.

Shawn J. Cavanaugh made a motion to table until next week’s meeting (October 3rd); seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

VII. New Business

i. Department Head Briefings

- Road Commissioner – North, Darren Rogers
Been and will be ditching on Pitts Road and Ross Corner Road.
- Rescue Chief, Gene Streck
 - i. Thanked Knox’s Auto Body for coming out so quick to work on the batteries of the Ambulance.
 - ii. Received an application from a Casco Bay employee and have an interview scheduled for Friday morning.
 - iii. Need to replace extrication gear – will bring in the paperwork next week regarding that.
- ii. Abatements/Supplemental Bills

Abatements

- Account 1288 Mark and Grace Jacobs – taxed to wrong owner \$2,302.17
 - Account 0131 Gail Beaudoin – tax with building that belongs to another lot \$2,336.44
 - Account 2962 Maine Dept. of IFW – should be tax exempt \$ 525.65
 - Account 0977 Ashley Gerry – taxed to the wrong owner \$3,571.33
 - Account 2540 Sturtevant Mousam Lake Trust – removed shed prior to 4/1 \$ 4.64
 - Account 1044 Richard Grant – taxed to wrong owner \$5,599.04
 - Account 1045 Nancy and Steven Nicolucci – taxed to wrong owner \$4,511.33
 - Account 0779 Barbara and Denis Albert – taxed to wrong owner \$ 209.63
 - Account 1664 Thomas Harvey – adj. land value to portion retained by prior owner\$ 54.95
- Michael J. Cote made a motion to approve all Abatement as read by the Chairman; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Supplemental Bills

- Account 1288 Fred and Sarah Chard – original sent to wrong owner \$2,514.17
 - Account 0134 Ray Beaudoin – for building assessed to wrong lot \$2,336.44
 - Account 0977 Gerry Family Trust – original bill sent to wrong owner (stabilized)\$3,234.51
 - Account 1044 Nancy and Steven Nicolucci – original sent to wrong owner \$5,599.04
 - Account 1045 Richard Grant – original sent to wrong owner \$4,511.33
 - Account 0779 Eric and Julie Picard – original sent to wrong owner \$ 209.63
 - Account (MAP 043-059) Paul Litchfield – missed on original commitment \$ 176.81
- Michael J. Cote made a motion to approve all Supplemental Bills as read by the Chairman; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

iii. Employee Evaluation

After reviewing the employee evaluation for the Transfer Station employee, Richard Anderson; Michael J. Cote made a motion to approve a 3% pay increase based on a positive evaluation; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

VIII. Information

- i. Planning Board Agenda
- ii. Community Building Committee Agenda 9/28, updated floor plan
- iii. Property Tax due date – 9/29

IX. Executive Session – Pursuant to 1 MRSA 405 (6) (a), Personnel Matters

The Board held an Executive Session Pursuant to 1 MRSA 405 (6) (a), Personnel Matters at 5:30 pm, no action taken.

X. Signatures

- i. Warrants
- ii. Abatements/Supplemental Bills

XI. Any other business the Board may wish to present – None.

XII. Adjourn

Michael J. Cote made a motion to adjourn at 6:23pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.