

Shapleigh Board of Selectmen  
Meeting Minutes – Time 6:00 pm  
**October 17, 2023**

**I. Open Meeting**

Chairman, Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also present was the Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

**II. Attendance:**

Bill Mageary, Gloria and Wayne Pillsbury, Gene Streck, Kody Lagassee, Darren Rogers, Bud Johnson, and Scott Corliss.

**III. Pledge of Allegiance** – was recited.

**IV. Approval of minutes from 10/10**

Michael J. Cote made a motion to approve October 10, 2023, minutes as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**V. Public Comment** - None

**VI. Unfinished Business**

i. Town Administrator Update

- Contractor reached out for site visit for land clearing, could one of you meet with him? The Board will contact the contractor to set up a time for a site walk.
- Transfer station employee looking for Sunday off, both fill-ins are unavailable. The Transfer station employee will have to work as for there is no one to fill-in for him.
- Draining of the pond and excavation for the hydrant at old Eastman farm to begin this week.
- Mousam Lake Land Trust Release Deed. Michael J. Cote made a motion to sign the Municipal Release Deed for Map 4, Lot 23; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
- David Berry requested permission to put a lean-to tree stand on the Town Forestry Land. The Board gave permission to do so.

ii. Grounds Maintenance bid request draft (tabled from last week)

After discussion Shawn J. Cavanaugh made a motion to table until next week's meeting; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

iii. Public Safety Awning bids received (tabled from last week)

After a long discussion Shawn J. Cavanaugh made a motion to table until 10/27/2023 (Special Board Meeting to be held on the 27<sup>th</sup> at 12pm); seconded by Michael J. Cote. Chairman, Cudworth is against tabling and wanted to move forward, been going on for a couple of years and is a safety issue for employees. No further discussion. Motion carried 2-1, Chair opposed.

iv. RSU 57 Director vacancy

Michael J. Cote made a motion to appoint Nuvia Dighello to the RSU 57 Director vacancy until March 2024; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**VII. New Business**

i. Department Head Briefings

- Rescue Chief – Gene Streck  
Thanked his crew that had stepped up and filled open positions.
- Road Commissioner North – Darren Rogers
  - i. Still working on Ross Corner Road.
  - ii. Due to the excessive rain and repair of washouts this season, the prep work for Hams Hill paving on Owls Nest Road could not be completed. Darren Rogers asked the Board if they will allow Carroll Materials to finish the project in the next year without going out to bid for that project again if they hold the price. The Board agreed to carry that project over for next year without going back out to bid on that project.
- ii. Archive Social Proposal  
Michael J. Cote made a motion to table until next week’s meeting; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
- iii. Employee Evaluation – General Government  
With a positive evaluation Michael J. Cote made a motion to increase hourly wage by 6% to bring to minimum market standards for the position of Office Assistant as budgeted; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**VIII. Information**

- i. Public Hearing 10/17 @ 6:30pm Proposed Firearms Ordinance
- ii. Free Community Dinner 10/18 @ 5pm – Shapleigh First Baptist Church
- iii. Trunk or Treat 10/21 @ 5:30pm, Select Board voting will start at 5pm for best display. The trunk or treat has been moved to the Shapleigh Elementary School due to the forecast of rain.
- iv. MWDC Meeting 10/24 @ 3pm, Sanford City Hall Suite 302
- v. Simplified Green Homes 10/26 @ 8am Insulation Evaluation at Public Safety Building
- vi. State Referendum Election 11/7 voting at Town Hall 8am-8pm or by absentee ballot
- vii. Tri-Country Waste Group – negotiations meeting 11/8 at 6:30pm, North Berwick

**IX. Executive Session – as needed.**

**X. Signatures**

- i. Warrants
- ii. RSU 57 Director appointment
- iii. Employee Evaluation, General Government

**XI. Any other business the Board may wish to present – none.**

**XII. Adjourn**

Shawn J. Cavanaugh made a motion to adjourn at 6:31pm; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.