

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
October 31, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also present was the Town Administrator, Michelle Rumney. Office Assistant, Joanne Holland was absent.

II. Attendance:

Bill and Eileen Mageary, Gloria and Wayne Pillsbury, Gene Streck, Dave Roberts, Darren Rogers, and Steve Guillemette.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 10/24 and 10/27

Michael J. Cote made a motion to approve October 24, 2023, and October 27, 2023, minutes as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

V. Public Comment

Bill and Eileen Mageary on behalf of the Acton-Shapleigh Lions Club. The Lion's Club donated \$1,000; Bill and Eileen Mageary matched that donation of their own personal funds for a total donation of \$2,000 to be used for the fuel assistance program.

VI. Unfinished Business

i. Town Administrator Update

- The No ATV or motorized vehicles signs have been posted on the overlook property.
- Snow blowing of walkway at commons for Ice Skating, reached out to our plowing contractor for a quote of approximately \$1,500 as he would have to purchase an additional snow blower and get someone to run it. The Rec Committee is going to advertise looking for volunteers before we move forward with any decisions.
- Social Media Stats – The Town of Shapleigh Facebook page has 425 followers, posts reach 2,392 in last month, 743 post engagements last month which means they like or shared posts.
- Community Building Lot: After meeting with a couple of prospective bidders, they suggested that the tree clearing should be done separately before the land clearing, leveling and septic can be properly estimated. Can't see what is in there for ledge until then. Suggested contacting local loggers directly for pricing. Did warn that with the ledge in there, we could be looking at \$100k just for blasting but it's too early to tell. Suggested that the Town provide the gravel from the site, having a crusher come in and crush the existing materials during the process would be the most cost-effective way to go. There is room at the Town Pit for any excess gravel. If stumps are ground on site, savings of hauling costs and chippings can be used on site in the erosion control areas. A quote from our chipping contractor would need to be sought to make sure it is cost effective.
- Glover Construction is unable to fit the awning project in before winter, if still interested he can do in the spring, we just need to let him know.

- Rowe Ford is offering municipalities a 1 time pay 3-year lease of Hyundai Ioniq5 for \$5,500-\$7,700. This is an electric AWD compact SUV. This however would require a charging station be installed,
- ii. Map 007 / Lot 006 – Notice of Violation, deadline for correction is 12/1/2023.
 - The Board needs to take a formal action to pursue legal action if not remedied by deadline. Michael J. Cote made a motion to allow the Town’s Attorney and Code Officer to take action if the deadline for correction has not been met; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

VII. New Business

- i. Department Head Briefings
 - Road Commissioner North – Darren Rogers
 - i. Goose Pond Project is completed and came in on budget.
 - ii. After speaking with Road Commissioner South, Jeff Goodwin stock piling could start to happen as soon as Monday. And then hopefully to move onto move shoulder work.
 - iii. Next year will be working on Owl’s Nest Road and Jones Road.
 - iv. Plow contractor contacted him about opening the sand and gravel building.
 - Rescue Chief – Gene Streck
 - i. Finished the Mass Casualty Incident Response Plans and will have it for the Board soon.
 - ii. 17 calls for the Month of October which matched last year. Year to date there have been 267 calls, which is the same as last year’s total calls.
 - iii. Equipment bags have been reorganized.
 - iv. Has updated the job descriptions for his officers.
 - Fire Chief – Steve Guillemette.
 - i. No briefing currently.
- ii. Ballot Clerk Appointment

Michael J. Cote made a motion to appoint Joanne Rankin as a Ballot Clerk; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

VIII. Information

- i. Planning Board Minutes 10/10/23, Abutters Letters
- ii. Conditional Use Permit Map 004 / Lot 045C
- iii. Growth Permits: Map 012 / Lot 009 A-3 and Map 001 / Lap 020 G
- iv. Code Enforcement Memorandum re: Map 019 / Lot 013 complaint
- v. State Referendum Election 11/7 voting at Town Hall 8am – 8pm or by absentee
- vi. Tri-County Waste Group – negotiations meeting 11/8 at 6:30pm, North Berwick
- vii. Special Town Meeting 11/14 at 6:30pm, re: reallocation of remaining ARPA funds.

IX. Executive Session – not needed.

X. Signatures

- i. Warrants
- ii. Ballot Clerk Appointment

XI. Any other business the Board may wish to present

- i. Steve Guillemette asked if anything has been done about the speed limit at the safety building; the TA stated that she has contacted DOT, and they are going to be having a traffic study done. Chairman, Cudworth stated that he has emailed DOT about Route 11 pump box brook hill getting sheets of ice across the road and still has heard nothing back from them.

- ii. Shawn J. Cavanaugh stated that the plans for the Community Center are about ready to be sent to fire marshal's office and we are one stop closer.

XII. Adjourn

Michael J. Cote made a motion to adjourn at 6:36pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.