

Shapleigh Board of Selectmen  
Meeting Minutes – Time 6:00 pm  
**November 28, 2023**

**I. Open Meeting**

Chairman, Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Michael J. Cote and Shawn J. Cavanaugh were also present. Also, present was the Town Administrator, Michelle Rumney, Office Assistant, Joanne Holland was absent.

**II. Attendance:**

Mike Demers, Darren Rogers, Gene Streck, Bill Mageary, Steve Guillemette, and Ann Ward.

**III. Pledge of Allegiance** – was recited.

**IV. Approval of minutes from 11/21**

Michael J. Cote made a motion to approve November 14, 2023, minutes as written; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**V. Public Comment**

- Ann Ward of Hodgdon Road presented the Board with a packet addressing resident's concerns of work done parallel to Hodgdon Road by the Snowmobile Club and to clear a trail for the club and noted Selectman Cavanaugh's direct involvement of the work, claiming destruction of the road and the protected conservation area, Goose Pond Overlook. Chairman Cudworth informed Mrs. Ward that the Board would not be discussing this tonight and would refer the matter to legal.

**VI. Unfinished Business**

- Town Administrator Update
  - Response from DOT regarding crosswalk/traffic light at PSB has been forwarded to the Board. After discussion, the Board asked the Town Administrator to reach out to Sanford to see what the crosswalk in front of City Hall cost to install. Also, suggested that we ask the Road Commissioner South to remove some of the trees/bushes to open line of sight headed towards the school on the side of the road where the storage sheds are.
  - Budget workshop agenda for next week – Roads North, EMA, Winter Maintenance, and Transfer Station.
- Ground Maintenance Proposals
  - C & D Landscaping: \$13,100
  - Seacoast Property Maintenance: \$17,250

Michael J. Cote made a motion to accept the bid received from C & D Landscaping for \$13,100 annually for a period of 3 years, seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**VII. New Business**

- Department Head Briefings
  - Road Commissioner North  
Darren Rogers, Road Commissioner North reported that they had been working on repairing the shoulders on Owls Nest and replaced a culvert. They have started ditching

on Gulf Road where they had some major washouts and may need to replace a cross culvert.

- **Rescue Chief**  
Gene Streck, Rescue Chief reported that he attended the Atlantic Partners Regional EMS meeting remotely while he was away. There are some major changes that Maine EMS has implemented, including no longer requiring the Covid 19 vaccine and the Flu vaccine. He also reported that the first round of grant funds provided through the Blue-Ribbon Initiative are set to be released. Disbursements for the first round range from \$15,000 to \$200,000. After that, annually the Department will be able to apply for funds, which are primarily intended for staffing initiatives.
  
- **Fire Chief – Steve Guillemette**  
Steve Guillemette, Fire Chief reported that Tank 4 has been out of service since Thanksgiving due to two air lines on the storage tank leaking. Knox has ordered the parts and is hoping that it will be back in service tomorrow. He also informed the Board and the Public Safety Building Committee that there is a broken stair tread at the station, someone is coming on Friday to repair before someone gets hurt. On December 12<sup>th</sup> there will be a meeting in Waterboro with transportation for RSU57 to discuss safety protocols regarding the new EV buses that the district will be putting into service. The Fire and Rescue Departments will be having a holiday potluck at the station with their families on 12/16.
  
- **CEO – Michael Demers**  
Michael Demers, Code Enforcement Officer reported that the permit activity is finally starting to slow down.

### **VIII. Information**

- i. Planning Board Agenda 11/28
- ii. Zoning Board of Appeals Public Hearing 12/04 @7:00pm
- iii. Planning Board Public Hearing, 12/12 @6:30pm proposed zoning changes
- iv. Food Drive, Cookie Walk, Crafts, Visit with Santa, 12/10 1pm – 3pm Shapleigh Memorial School.

### **IX. Executive Session - as needed.**

### **X. Signatures**

- i. Warrants

### **XI. Any other business the Board may wish to present – None.**

### **XII. Adjourn**

Michael J. Cote made a motion to adjourn at 6:35pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.