

Shapleigh Board of Selectmen
Meeting Minutes
March 28, 2023

Call to Order:

Scott E. Cudworth called the meeting to order at 6:00 p.m., Selectmen, Michael J. Cote and Shawn J. Cavanaugh were present. Also present, Town Administrator, Michelle Rumney, and Office Assistant, Joanne Holland.

In attendance: Road Commissioner North, Darren Rogers, Fire Chief, Steve Guillemette, Rescue Chief, Gene Streck, Rob Hughes, Gloria and Wayne Pillsbury, Linda Smilie, Roseanne Chessie, Ron Rivard and William Mageary.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the meeting minutes for March 21, 2023 as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Public Comment: None

Unfinished Business:

i. Town Administrator updates

- After a three-month search we were fortunate to get two applicants with experience and qualifications for the Town Clerk/Tax Collector position when other Towns are struggling to fill positions. The Board offered the position of Town Clerk/Tax Collector to Kayla Moulton; and she has accepted the offer. She will begin to be present in the office one day a week starting mid-April working with Joanne to ensure a smooth transition upon Joanne's Retirement in June. Kayla comes from a surrounding community and offers both the professional knowledge and experience as well as a well-rounded personality, with excellent customer service. Kayla also has additional certification that will allow the larger heavy trucks to be registered at Town Hall, rather than having to go to the DMV to complete registration. This will be an added service to the residents.
- Looking for guidance/assistance on creating a scope of work for the following projects that need to be done this year to be put out to bid: The scraping and painting of the bell tower at Town Hall and perhaps some window trim, and the preservation of the Gazebo in the commons.
- Pay Coyne, contract "grounds keeper" had given a quote of approximately \$1,200 last fall to seal the cracks at Town Hall and Library. The Board asked for the T.A. to reach out to Mr. Coyne and ask for a new quote.
- Vote by referendum for June 13th would require a warrant with BOS and Budget Committee recommendations by April 27th. An open Special Town Meeting could be held the first week of June if the Board wants to go that route. Planning Board meets on Tuesday, June 6th (Town office

will be closed), so it could not be that day as it would have to be held upstairs. Currently we have one article for the \$13,000 matching funds for the Goose Pond/Mousam Lake grant to mitigate storm water runoff. After discussion the Board decided to hold a Special Town Meeting on June 3rd at 10a.m. to be held at the Shapleigh Fire Station located at 506 Shapleigh Corner road. The Board also wants an article added for the Fire Department in the amount of \$25,000 for new employee turnout gear.

- T.A. is still trying to find a vendor that has the flat-finish granite pavers that are "engrave-ready" for the memorial stones in the commons, local. T.A. has had several inquiries on this since last summer. Genest has the pavers but they are not flat finish. Products online cost almost double the price to ship. So it needs to be something that can be picked up. The T.A. will post on social media to see if anyone responds.

ii. Special Town Meeting discussion

After discussion the Board decided to add two articles to be heard on. Goose Pond/Mousam Lake grant and the Fire Department for turnout gear.

iii. Any action to be taken from workshop

Michael J. Cote made a motion to revise the draft and to table until next week's meeting; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

New Business:

i. Department Head Briefing

Road Commissioner North, Darren Rogers:

- Has been working with the muddy roads trying to make them better.
- Sand and Salt door is broken and is going to get some quotes to repair.

Fire Chief, Steve Guillemette;

- Friday, March 31st the SCBA bottles will be filled and certified at the Sanford High School.
- So far this year has added 4 new employees and 2 more in the works.

Rescue Chief, Gene Streck;

- Has an interview on Friday, March 31, 2023 for a potential new employee.
- Chief Streck updated the Board on the video laryngoscope system and IV pump - tabled until next week.
- Chief Streck will be attending class in May at the National Fire Academy for certification on National Level as a chief executive officer.
- EMS Regional Command Group asked the Chief to be Co-Chair of the committee.

ii. So. Maine Veteran's Cemetery Memorial Association

A photo was taken of the Board presenting a check to the Southern Maine Veteran's Cemetery Memorial Association.

iii. Letter of Resignation - Forest Trustee

Mr. Cote made a motion to accept the letter of resignation from Joseph Stanley (Forest Trustee) with regret; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Information:

- i. Planning Board Agenda / Letter
- ii. Planning Board letter of resignation - Roger Allaire - Last day is April 11, 2023.

Executive Session –None

Signatures:

- i. Warrants

Any other business the Chairman may wish to bring before the meeting

Linda Smilie asked about the noise ordinance for barking dogs; she has already contacted ACO. The Board suggested that she talk with the CEO.

Adjournment:

Michael J. Cote made a motion to adjourn at 6:56p.m.; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried, 3-0.

These minutes are not verbatim, Office Assistant, Joanne Holland.