

Shapleigh Board of Selectmen
Meeting Minutes
March 21, 2023

Call to Order:

Scott E. Cudworth called the meeting to order at 6:00 p.m., Selectmen, Michael J. Cote and Shawn J. Cavanaugh were present. Also present, Town Administrator, Michelle Rumney, and Office Assistant, Joanne Holland.

In attendance: Road Commissioner North, Darren Rogers, Road Commissioner South, Jeff Goodwin, Fire Chief, Steve Guillemette, Rescue Chief, Gene Streck, Rob Hughes, Jason Cole, Roland Legere, and William Mageary.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the meeting minutes for March 15, 2023 as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Public Comment: None

Unfinished Business:

i. Town Administrator updates

- The T.A. will be leaving early on 9/22/23 for a doctor's appointment.
- The T.A. will be out of the on Wednesday, 3/29/23 for a workshop with York County Emergency Management.
- Dogwood and 23rd Street issues are being addressed by the Road Commissioners.

ii. Draft Emergency Response Policy update

After discussion the Select Board set a workshop to go over the Emergency Response policy on Tuesday, 3/29/23 at 5p.m. Michael J. Cote made a motion to table until next week's meeting; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

New Business:

i. Department Head Briefing

Fire Chief, Steve Guillemette;

- BLS course is full with 14 people and is a success.
- Hydro will be filled in tanks next week.
- Received the final invoice for the Security System but has not been completed. The bill will not be paid until the installation is completed.
- The pole from CMP will be installed soon so that the Cascade System can be hooked up.
- Mousam Valley Tech has worked on issues with the furnace and issues still are occurring; may need to replace next year.

Rescue Chief, Gene Streck;

- Chief Streck updated the Board on the video laryngoscope system and IV pump.

- Chief Streck met with a representative for scheduling software and is awaiting quotes.
- Calls are down this month and from this time last year.

ii. York County Soil and Water - Shri Verrill

Via Zoom; requested a special town meeting on the \$13,000 matching funds for Goose Pond Road. Road Commissioner North, Darren Rogers requested a site walk, one has been scheduled for 4/5/23 at noon. After discussion the Board gave their approval for a special town meeting to take place the beginning of June for approval to re-appropriate the funds that were not used last year. The Administrator will schedule with the Town Clerk and inform all parties involved.

iii. Liquor License Application - Ted's Fried Clams, 222 Emery Mills Road

Mr. Cole requested a license to sell beer and wine to be consumed inside the premises. Michael J. Cote made a motion to approve the license for beer and wine as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

iv. 23rd Street Issues

Road Commissioner, Jeff Goodwin stated that the 23rd Street Issues are being addressed. He did some work out there on Friday and attempted to grade earlier today. It is a difficult time of year on the dirt roads.

Information:

- Planning Board Minutes 3/1/23
- Efficiency Maine - EV Initiatives

Executive Session –None

Signatures:

- Warrants
- Liquor License - Ted's Fried Clams

Any other business the Chairman may wish to bring before the meeting

Shawn J. Cavanaugh inquired if the Town has a backup IT person. The Town Administrator informed him that we have Charlie Rodriguez on back up for when our current IT person is not available.

Adjournment:

Michael J. Cote made a motion to adjourn at 6:39p.m.; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried, 3-0.

These minutes are not verbatim, Office Assistant, Joanne Holland.