

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
June 27, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6:00 pm, Selectmen, Michael J. Cote and Shawn J. Cavanaugh were present. Also present was the Town Administrator, Michelle Rumney. Office Assistant, Joanne Holland was not present.

II. Attendance:

Fire Chief, Steve Guillemette, Bill Mageary, Rescue Chief, Gene Streck, Gloria and Wayne Pillsbury, Road Commissioner North, Darren Rogers, David Roberts, and Katrina Fernald.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 06/20

Michael J. Cote made a motion to approve the minutes for June 20, 2023, as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

V. Public Comment None

VI. Unfinished Business

i. Town Administrator Update –

- Proposed ATV Access Route “Site Visit” with the Board July 5th @ 4:30pm, will meet at the Town Hall.
- The SMPDC meeting was very informative, the State Economist presented on growth in the State over the past two years, York County is growing fast. It was also a great networking opportunity.
- Normand Electric will be replacing the broken lights at the library. Received a quote to replace them all with LED direct wiring, but that is not in the library budget for this year. He will replace just the ones that are not working for now as well as the switch and we can budget to do the rest next year so that they are all the same. The exterior light at the Town Hall was fixed, wiring will need to be addressed at some point, photos have been provided and forwarded to the Board.
- Email request to do metal detecting on Town Sites from R. Thompson. The Board wants this sent to legal for opinion on liability.
- CEO vacation days July 7th through the 17th. Deputy will cover while he is out.
- Deputy Town Clerk, Tanya Mills has begun her first week working with Kayla, the office will close for lunch for the summer daily from 12-12:30 as the Deputy will not be able to be alone until she receives her Motor vehicle certification. As a reminder for reregistration’s motor vehicle, boats, atv’s, snowmobiles, you must have SOMETHING with you to initiate the process, Vin #, plate #, previous registration #. The Clerk’s office will not be able to look it up for you as it has been done in years past, this is a State requirement. This helps ensure that the correct vehicle is being registered and will eliminate any need to cancel a registration to issue a new one if the wrong vehicle was registered due to lack of paperwork.
- Both basketball hoops are installed at the Rec Field, thank you to Doug, Jack, and Jerry for getting them up.

- Future Contract Deputy; the Board wants the Sheriff's office to present a plan to the Town that has been approved by the commissioners.
- Alex Hammerle from the City of Sanford was contacted in regards to the States concerns of the stone abutment at Emery Mills Dam site. Alex will research costs further on Sanford's end.
- Scope of work/bid request for Bell Tower repair/paint, Steve Foglio provided pictures from his drone for the Board to help with the scope of work.

VII. New Business

1. Department Head Briefings

- Road Commissioner North, Darren Rogers
 - i. Slats for the doors at the Salt/Sand building have been power washed.
 - ii. PDQ Quote came in with the additional cost at \$2944.85 and there are funds in the budget for it.
 - iii. Started work at the pit – 490 tons went out and 410 tons brought back in.
 - iv. Is getting quotes for the overhang at the Public Safety building; will talk with Road Commissioner South, Jeff Goodwin regarding the drainage. There will be regrading and retarring if necessary.
 - v. Put 6 loads of gravel down on Garland Rd. and 1 load on Gulf Rd.
 - vi. Next week will be working on washouts and more graveling.
 - vii. Looking into renting a skid steer with bushhog attached for \$500/day to try on Town roads for roadside brush cutting.
 - Fire Chief, Steve Guillemette
 - i. The Fire Chief gave the Board the run cards that they requested.
 - ii. Normand Electric ran the electrical line for the air compressor, next step is to connect the line and test the air compressor then should be completed.
 - Rescue Chief, Gene Streck
 - i. Rescue Chief introduced the new hire, Katrina Fernald.
 - ii. Katie Roese is approaching her 3-year anniversary.
 - iii. Received 2 out of 3 quotes for the office furniture.
 - iv. Asking the community to make sure that the numbers are readable on the mailboxes and houses.
 - v. Please watch out for stopped vehicles on roadside.
 - vi. Please be responsible this 4th of July.
2. Deputy Code Enforcement Officer appointment, Jason Sevigny.
Michael J. Cote made a motion to appoint Jason Sevigny as the Deputy Code Enforcement Officer/LPI; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
 3. Decommissioning Bond Brown Solar Project – cancellation notice, table until the Planning Board presents the Board with the document to sign. Michael J. Cote made a motion to table until the next meeting; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

VIII. Information

- Planning Board Agenda 6/27
- Conservation Committee Minutes
- Community Day Agenda 6/28 and Minutes 6/14
- Thank you, sentiments

IX. Executive Session – *IF NEEDED*

X. Signatures

- i. Warrants
- ii. Appointment of Fire Chief, Deputy CEO

XI. Any other business the Board may wish to present

- Zoning Violation complaint received via email to the Board, the Board would like the Town Administrator to ask the CEO to request legal opinion on the ordinance. Also, the Board would like the Town Administrator to reach out to the surveyor to see if a site plan was ready for the Community Building site.

XII. Adjourn

Michael J. Cote made a motion to adjourn at 6:34pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.