

Shapleigh Board of Selectmen  
Meeting Minutes – Time 6:00 pm  
June 20, 2023

**I. Open Meeting**

Chairman, Scott E. Cudworth called the meeting to order at 6:00 pm, Selectmen, Michael J. Cote and Shawn J. Cavanaugh were present. Also present was Office Assistant, Joanne Holland. Town Administrator, Michelle Rumney was not present.

**II. Attendance:**

Fire Chief, Steve Guillemette, Bill Mageary, Rescue Chief, Gene Streck, Gloria and Wayne Pillsbury, Road Commissioner South, Jeff Goodwin and Road Commissioner North, Darren Rogers.

**III. Pledge of Allegiance** – was recited.

**IV. Approval of minutes from 06/06**

Michael J. Cote made a motion to approve the minutes for June 6, 2023, as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**V. Public Comment** None

**VI. Unfinished Business**

- i. Town Administrator Update – *Town Administrator is out of the office tonight to attend the Southern Maine Planning and Development Commission – General Assembly annual meeting.*
- Insurance safety report has been received. The Town Administrator reached out to the inspector for more information on Transfer Station concerns and solutions. Bill Mageary volunteered to cut the saplings/brush from the storage facility and solar array saplings, Thank you Bill. The solar array is scheduled to be brush hogged this summer.
  - Alarm system tested and maintenance at Town Hall on 6/12, recommend replacing smoke alarms.

Michael J. Cote made a motion to approve \$970 for new smoke alarms; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- Extinguishers were inspected Municipal wide on 6/19.
- ATV Access Public Hearing (Tuesday, July 11, 2023 at 5:30pm) notices have been posted and letters mailed to abutters of the proposed Town Ways: County Rd, Nason Rd, Owls Nest Rd, Jones Rd, and Town Farm Rd. Also has been posted on Town Website and social media.

After discussion the Board requested that the Town Administrator contact Matt Leggett, from the Sanford ATV Club, and set up an appointment to meet and do a walk of the locations that would be affected.

- Normand Electric will be out this week to assess the library light ballasts and switch.
- Request to do metal detecting on Town Sites from R. Thompson, email forwarded.

Michael J. Cote made a motion to table until next week's meeting; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- Public Safety Building: The Board reviewed projects outstanding, building maintenance and general building policies.
  - The shed on the Soccer field was broken into on Friday sometime during the day. It does not appear anything was stolen, however there is some wood that needs to be replaced from where they pried it open so that the upper lock can be reinstalled. Town Administrator let Deputy Sanborn know, and she has reached out to the Parks Director about the repair, she is waiting for his reply.
- ii. RSU 57 budget vote results  
The Board reviewed the budget results (passed) from RSU 57 election. Shapleigh's assessment is \$4,640,463 of the \$30,612,312 total district school budget.
- iii. Salt Bids results  
The Board reviewed the salt bids results:
- State \$79.03 per ton
  - Co-Op (SMRPC) \$76.90 per ton
- Michael J. Cote made a motion to award the salt bid to Co-Op (SMRPC) at the rate of \$76.90 per ton; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

## VII. New Business

- Road Commissioner North, Darren Rogers
  1. PDQ started work on the doors at the Sand/Salt building; waiting for more parts to come in. The cost for the work already performed is \$1400 and will be an additional \$2900 when parts come in and the job is completed.
  2. Will be working on more graveling this week.
  3. And more grading next week.
- Fire Chief, Steve Guillemette
  1. Compressor work: the Public Safety building will be on the generator all day on Thursday to finish up electrical work.
  2. There was a crane accident that took out a pole on Shapleigh Corner Road.
  3. Looking into York County EMA vehicle driving class for all new employees.
  4. He worked on some fire hydrants last week.
  5. He would like to set up a meeting at the end of summer with the Fire Department and EMS to go over the strengths and weaknesses of both departments.
  6. The Fire Chief requested to have some berm cleaned up and the Road Commissioner, Darren Roger would as well. The Town Administrator will reach out to them.
- Rescue Chief, Gene Streck
  1. State EMA forms for grant proposals have been sent out.
  2. The Chief is looking into drafting a community paramedicine program; they would go out and meet and check on people to try and keep call volumes down and prevent unnecessary visits to the ER.
  3. The State License Level Driver Operator requirement was supposed to go into effect on July 1<sup>st</sup> but has been pushed out until July 12<sup>th</sup>.

Application for hire recommendation from Rescue Chief, Gene Streck.

Michael J. Cote made a motion to approve the hiring of Katrina Fernald to the Rescue Department; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

i. Appointments

- Michael J. Cote made a motion to appoint Allison Carter and Jessica Proto to the Recreation Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
- Michael J. Cote made a motion to reappoint Steve Guillemette as Fire Chief from July 1, 2023, to December 31, 2023; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

**VIII. Information**

- Letter from citizen regarding Building Plans and Use – Volleyball/Basketball
- Alternative Recreation use ideas for Community Building
- Planning Board Minutes
- York County Sherriff’s Office Reports April and May
- Policy Workshop, Tuesday, June 27<sup>th</sup> at 5:00pm (should be final workshop)
- Forest Management Plan
- Violation Letter from CEO – Map 021 / Lot 038A

**IX. Executive Session – IF NEEDED**

**X. Signatures**

- i. Warrants
- ii. Appointments

**XI. Any other business the Board may wish to present - None.**

**XII. Adjourn**

Michael J. Cote made a motion to adjourn at 6:36 pm; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant.