

Shapleigh Board of Selectmen  
Meeting Minutes  
January 4, 2023

**Call to Order:**

Chairman William J. Mageary called the meeting to order at 6:00 pm, Selectman Michael J. Cote and Selectman Scott E. Cudworth were present, also present, Town Administrator, Michelle Rumney.

**In attendance:** Fire Chief, Steve Guillemette, EMA Director Darren Rogers, Shawn Cavanaugh, Scott Lansbury, Ken Hackey, Joe Borst

**Pledge of Allegiance:** was recited

**Approval of minutes from previous meeting:**

Michael J. Cote made a motion to approve December 27, 2022 minutes as written; seconded by Scott E. Cudworth. Motion carried 3/0.

**Public Comment:**

Shawn Cavanaugh wanted the Town to be aware of a hazard tree near his property on Shapleigh Corner Road, that when falls is going to take out the power lines. Darren Rogers noted that he was informed of the tree already and had reached out to Maine DOT to take care of it.

**Unfinished Business:**

**i. Acton Shapleigh Youth Conservation Corps:**

Three members from ASYCC were present to answer questions about their proposed budget for 2023, as well as the program itself. It was noted that the majority of their funding goes to the boat inspectors program to combat milfoil and other invasive species from getting into our waters. It is estimated that their budget will be at a deficit even with the funds retained from last years erosion control program that didn't get used due to lack of staffing. Their funding comes from Acton, Shapleigh, Lake Associations, annual golf fundraiser, and various grants. Acton has supported the program this year at \$23,100 as requested. The minimum age to work in the program is 15 years old and the program lasts about 8 weeks during the summer months.

**ii. Town Administrator updates**

- The CEO has prepared the application for the Board to sign for Planning Board Review for the proposed Community Building
- Traffic Barricades were ordered and should have been delivered this week.
- The budget committee will begin meeting next week, their first meeting they will tackle "housekeeping" items on the warrant and discuss department heads that they may wish to ask questions of at a later meeting. The chair has asked the Town Administrator to be available for future meetings to help answer questions.
- Benefit Dinner for Assistant Chief Jackson is next weekend the 14<sup>th</sup> at 4:30.
- Estimated cleanup and repair costs to date of the Dec 23<sup>rd</sup> storm have been submitted to York County EMA at just over \$10,000 to date with work still taking place this week.

- Several people have commended the Roads Crew on their repair efforts on various roads during that last storm.

**New Business:**

**i. Fire Department Applicants**

Chief Guillemette informed the public that he had received 3 applications for the department. Two for firefighter positions and a third for on scene support staff. A panel of members from the department met with the applicants and reviewed the applications and voted to make recommendations to the Board of Selectmen. The Board met prior to the meeting in executive session to review the applications.

Scott E. Cudworth made a motion to hire Andrew Auger as a firefighter, seconded by Michael J. Cote. Motion carried, 3/0.

Scott E. Cudworth made a motion to hire Heath Bryant as a firefighter, seconded by Michael J. Cote. Motion carried, 3/0.

**ii. Fire Chief Briefing-**

- Chief Guillemette informed the Board that he was in the process of forming a committee for the future replacement of Engine 1. It is taking approximately 2 years from the date of order to get a truck built to specs and delivered.
- Two submersible pumps have been ordered and are anticipated to be in this week.
- After recently responding out on Katos Nose and having a tough time turning around, the Chief has come up with a plan to go out to all the dead-end camp roads this spring and take measurements so they can make a plan on where to stage trucks where there is access to turn to run lines in the event of a fire on these roads. The concern is that if the trucks get all the way in with no place to move or turnaround, it could cost precious time. The intention is to place marked posts on these congested dead-end roads, that will alert the driver of the apparatus where to stop the trucks and start running lines in to the fire.

**iii. EMA/Roads Update-**

Darren Rogers informed the Board that Roads North had completed repairs from washouts on Loon Lane, Garland Rd, Nason Rd. There is still some repair to do on Ross Corner Road and lots of branches to clear, the crew will continue working on it in the weeks to follow. In regards to the EMA budget, ideally the 5 generators would be replaced over a 5-year time period. The idea would be to purchase a small Honda 2800–3300-watt generator each year that could be loaned to those who were on oxygen or other medically necessary devices during an outage. The EMA department would set it up at a safe distance from the house and maintain the fuel levels to keep it running during an event.

**Executive Session** – Michael J. Cote made a motion to enter in to executive session at 4:00 pm, *Pursuant to 1 M RSA 405 (6)(a), Personnel Matters*, seconded by Scott E. Cudworth. Michael J. Cote made a motion to come out of executive session at 4:30pm.

**Information:**

- i. Nomination Papers, due Jan 10th
- ii. Saco River Corridor report
- iii. Spaghetti Dinner to benefit the Jackson Family, January 14<sup>th</sup> at the Shapleigh Baptist Church 4:30-6
- iv. Budget Committee meeting Jan 10<sup>th</sup> at 5:30
- v. York County Sheriff's Office monthly report
- vi. EMA inventory list

**Any other business the Chairman may wish to bring before the meeting**

After discussion the Board agreed to meet next Tuesday at 4:30pm to go over the final budget details.

**Adjournment:**

Michael J. Cote made a motion to adjourn at 6:47 p.m.; seconded by Scott E. Cudworth. Motion carried 3-0.

These minutes are not verbatim, Town Administrator, Michelle Rumney.