

Shapleigh Board of Selectmen
Meeting Minutes
February 7, 2023

Call to Order:

Chairman, William J. Mageary called the meeting to order at 6:00 p.m., Selectmen, Scott E. Cudworth and Michael J. Cote were present. Also present, Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

In attendance: Southern Road Commissioner, Jeff Goodwin, EMA Director, Darren Rogers, Rescue Chief, Gene Streck, Assistant Rescue Chief, Sharon Jackson, Rescue Captain, Rob Hughes, Megan Moody, Shawn Cavanaugh, Tucker Pearson, Shannon Winchell, Jennifer Roux, Carolyn Rand, and Susan Marcoux.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the minutes for January 24, 2023 as presented; seconded by William J. Mageary. No further discussion. All in favor. Motion carried 3-0. Scott E. Cudworth made a motion to approve the minutes for January 31, 2023 as presented; seconded by William J. Mageary. No further discussion. All in favor. Motion carried 3-0.

Public Comment:

Jennifer Roux asked the Board to reconsider the use of the ARPA funds received and use some of the funds as it was originally encouraged, to provide a one-time bonus to essential workers that worked during the Covid-19 State of Emergency.

Unfinished Business:

i. Winter Road Maintenance Bid Opening

The Town received 3 bids for the Winter Road maintenance;

- Acton Excavators, Bid for the Northern district with no price per mile amount listed, noting that they were only able to commit to a 1 year contract.
- David Winchell Jr/DW Excavation Bid for the Northern district at \$5,400.00 per mile at 34 miles totaling \$190,400 per year for 3 years.
- Tucker Pearson/Longship Construction, Bid for the Southern district at \$5,800.00 per mile at 25.6 miles totaling \$148,480 per year for 3 years.

Scott E. Cudworth made a motion to table until next week so that the Board could review the bids and make sure the requirements of the contract are met; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

ii. Town Administrator updates

- Storm water/erosion impact letter from civil engineer for Planning Board review. Town Administrator reached out to Carl Beal, requesting the service. Snow cover may impact ability to get this done

in time for Planning Board hearing. Possibly suggest a condition of approval to have this submitted prior to "ground breaking" if the project is approved at Town Meeting. He reached out via email to the CEO over the weekend for some information which was provided, we are waiting to hear back from Mr. Beal.

- **Quotes for Town Report**

The Town received 3 quotes for the printing of the Town Report;

1. Edison Press \$1,930.24
2. Snowman Group \$ 698.47 Plus shipping or pickup in Hermon
3. Minuteman Press \$1,366.95

After discussion of previous years' experience with the vendors, Michael J. Cote made a motion to award the bid to Minuteman Press in the amount of \$1,366.95; seconded by Scott E. Cudworth. William J. Mageary stated that the lowest bid doesn't always mean the best bid. No further discussion. All in favor. Motion carried 3-0.

- The Town Administrator asked the Board if they would like to interview the applicant for the Town Clerk position that we have received a resume for. The Board agreed to hold an executive session for the interview next Tuesday, February 14, 2023 at 4 p.m. providing all parties are available on that date.
- The Planning Board Public Hearing is next Tuesday, February 14, 2023 at 6:30 p.m. for the Community Center and the Board should attend.

iii. Final warrant recommendations

- **Article 3 and 4** have been revised, Michael J. Cote made a motion to approve the articles as written; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- **Article 44** to appropriate \$451,800.00 for winter road maintenance, Scott E. Cudworth made a motion to approve the article as written; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.
- **Article 11** to increase delinquent property tax payments to 8%, Scott E. Cudworth made a motion to increase the delinquent payments to 8%; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.
- **Article 56**, Community building. Michael J. Cote made a motion to lower the Community building funds from \$291,203.86 to \$261,203.86; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- **Article 56-A** will be added to the warrant in the amount of \$30,000.00 to expend from the ARPA funds received a one time bonus for essential employees that worked during the COVID-19 pandemic and who are currently employed with the Town. After discussion Michael J. Cote made a motion to add article 56A to the warrant; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

iv. New policy draft review

Three new policies were reviewed by the Board. Scott E. Cudworth made a motion to approve all three policies (Active membership requirements Shapleigh Rescue Squad, Active membership requirements Shapleigh Fire Department, and Town issued equipment for employees) as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

v. Rescue Application

A rescue application was received for a driver position. Currently there are no openings for a driver position and Maine EMS is recommending phasing out a driver only position. Scott E. Cudworth made a motion to keep the application on file for one year; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

New Business:

i. Rescue Briefing

Chief Streck informed the Board that a neighboring first responder had passed away and wanted to have a moment of silence. The Chief wanted to thank the crew that responded for their professionalism. The rescue department roster for 2023 is at 99% full, 2021 was at 40%. The Chief wanted to remind the public that the National Suicide Hotline is 988. The Rescue Chief was approved by the National Fire Academy for a leadership class in May in Maryland and he will be out for one week. Assistant Chief, Sharon Jackson and Rob Hughes will be stepping up for the week.

Information:

Executive Session –None scheduled

Signatures:

- i.** Warrants

Any other business the Chairman may wish to bring before the meeting

Adjournment:

Michael J. Cote made a motion to adjourn at 6:45 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim Office Assistant, Joanne Holland.