

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
August 8, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6pm, Selectman, Shawn J. Cavanaugh was present. Michael J. Cote was not present. Also present was the Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

II. Attendance:

Bill Mageary, Steve Guillemette, Gloria and Wayne Pillsbury, Gene Streck, and Darren Rogers.

III. Pledge of Allegiance – was recited.

IV. Approval of minutes from 08/01 (*tabled until next week*)

V. Public Comment

VI. Unfinished Business

i. Town Administrator Update

- Letters to property owners on Hodgdon Road have been mailed, Deputy Sanborn reported that the barricade (equipment) was no longer in the right of way on Wednesday. Scott Cudworth questioned the sand piles that had been put in the way of the snowmobile trails. That is a separate matter, the snowmobile club will likely address that through legal routes.
- Wood chipping at the Transfer Station is scheduled for the week after Labor Day.
- Tax Commitment is scheduled for next week with taxes due on September 29th.
- Waiting for a draft contract and cost estimate from the YCSO for renewing the Deputy Contract, Acton will not commit to renewing until they have the information.
- Road striping had been scheduled already, however due to all the rain this spring/summer they are well behind schedule. RC South was going to follow up with them this week to see if they have an estimated date yet.
- Have not received any bids for the repair of the Bell Tower.
- Reminder: Town Administrator will be out of the office Friday.

VII. New Business

i. Department/Committee Head Briefings

a. Road Commissioner – North, Darren Rogers

- The Town Administrator relayed that the Transfer Station employee had asked about using the second pit for brush. RC Rogers stated that it is fine to use the other brush pit at the Transfer Station because the main one is full. He will get over there and move things around when his schedule allows for it.
- The tree removal on Owl's Nest Road is going nicely and will be starting on Ross Corner Road next week.
- Working on wash outs this week (Granny Kent Pond Road was hit the hardest).
- PDQ – parts for the door at the sand building should be in this week and will be installed later this month.

b. Rescue Chief, Gene Streck

- The Rescue Department had a tough weekend and wanted to thank the employees for their professionalism through it all.
- 1 year anniversary for Noah Cyr and Andrew Auger.

- Wanted to give a special thank you to Andrew, Katie, and Kody for stepping up and for also filling shifts.
- Stats for July were 30 calls, slightly down from last July of 35 calls.

c. Fire Chief, Steve Guillemette

- Wanted to give kudos to the Rescue Staff for treating a fellow employee with a medical emergency with such compassion and treating that person like family.
- Knox Box – updated at the Church with the key to the new door, installing one at the library this week, would like to install one at the Transfer Station. The Town Administrator informed that she will be installing coded locks at the gates rather than keyed locks.
- Sending Captain Carroll and Rescue Department out to Treasure Island to check on the Knox Box's, Pumphouses and the AEDs. Captain Carroll met with the Dispatch group and received a form for homeowners to register their site information with dispatch and asked the Town Administrator to post to the Town website. Also requests that the CEO issue the form on new building permits.
- Hose training has been rescheduled to August 24th due to weather conditions.
- Fire Chief Guillemette wants to look into charging property owners for a troubled/nuisance site such as the shooting range in pit across from Boonies; recently had a call there for an injury and had to haul the stretcher across the pit through the soft gravel. There have been several Fire and Rescue calls out there over the years. Perhaps the Town could require the property owner to install a gate so that people could not drive down in there.
- Physical/Medical expense account is running low and still has to get medical clearance for any new hires. The prices have increased at Workwell on all their occupational services, and we have an increase in new hires this year. The Town Administrator stated that the donation account can be used to offset the expenses if needed, but the overall FD budget can not go into the red, or the Selectmen could be held liable for the funds.

ii. 2 Applications for hire – Fire Department

- Shawn J. Cavanaugh made a motion to approve John Tierney and Nicholas Payne to be hired for the Fire Department pending a clear background check; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 2-0.

VIII. Information

- SMPDC Annual Report
- York County Sheriff's Office monthly report
- Planning Board Agenda
- Economic Development Plan – State of Maine

IX. Executive Session- as needed.

X. Signatures

- Warrants

XI. Any other business the Board may wish to present – None.

XII. Adjourn

Shawn J. Cavanaugh made a motion to adjourn at 6:29pm; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 2-0.