

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
August 1, 2023

I. Open Meeting

Chairman, Scott E. Cudworth called the meeting to order at 6pm, Selectman, Michael J. Cote was present. Shawn J. Cavanaugh was not present. Also present was the Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

II. Attendance:

Fire Chief, Steve Guillemette, Bill Mageary, Gloria and Wayne Pillsbury, and Peter and Ann Ward.

III. Pledge of Allegiance – was recited

IV. Approval of minutes from 07/25

Michael J. Cote made a motion to approve the meeting minutes for July 25, 2023, as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 2-0.

V. Public Comment

- Gloria Pillsbury brought to the Boards attention that the lines on Town roads have not been painted with lines yet.
- Ann Ward requested that the Board change the language for Hodgdon Road to private road.

VI. Unfinished Business

i. Town Administrator Update

ii. Building committee- building location sketch

The Board reviewed and discussed the building location sketch.

iii. Building committee- Architectural contract proposal, one received

The Town Administrator requested a quote from six architects and only received the one from JC Cavanaugh Architectural. Michael J. Cote made a motion to approve JC Cavanaugh Architectural's quote in the amount of \$1,995; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 2-0.

VII. New Business

i. Department/Committee Head Briefings

Fire Chief, Steve Guillemette

- Annual SCBA cylinders are being tested.
- The Forestry Grant has been mailed out.
- The Cascade system was installed on Friday and is waiting for the air quality test certificate.
- Has hose testing next week in Sanford.
- Would like to donate the turnout gear that has gone out to date and can no longer be used to the Ukraine. The Board thought that it was a great idea as long as there is no cost to the town.
- The Knox Box inspections in the community have been started today.

The Town Administrator asked if the Heating Guy had come back yet; Fire Chief stated no that he did call them on Wednesday.

- ii. Hodgdon Road, prohibited access over right of way.

Peter Ward stated that Hodgdon Road was a private road; the Town Administrator stated that the Town of Shapleigh had a right of way across the road to be able to get to the Town owned land. The Town Administrator provided copies of the deed and other pertinent paperwork showing the easement. Mr. Ward disagreed.

VIII. Information

- i. Financial Reports YTD
- ii. Planning Board Minutes

IX. Executive Session- as needed.

X. Signatures

- i. Warrants

XI. Any other business the Board may wish to present.

None

XII. Adjourn

Michael J. Cote made a motion to adjourn at 6:28pm; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 2-0.