

Shapleigh Board of Selectmen
Meeting Minutes – Time 6:00 pm
April 18, 2023

I. Open Meeting

Scott E. Cudworth called the meeting to order at 6:00 p.m., Selectmen, Michael J. Cote and Shawn J. Cavanaugh were present. Also present, Town Administrator, Michelle Rumney, and Office Assistant, Joanne Holland.

II. Attendance:

Rescue Chief, Gene Streck, Fire Chief, Steve Guillemette, Rescue Captain, Rob Hughes, William Mageary, Road Commissioner North, Darren Rogers, Road Commissioner South, Jeffrey Goodwin, Gloria and Wayne Pillsbury, Kevin Brown, and Roseanne Chessie.

III. Pledge of Allegiance - was recited

IV. Approval of minutes from 4/11

Michael J. Cote made a motion to approve the meeting minutes for April 11, 2023 as presented; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

V. Public Comment

William Mageary had stated that it has been 5 ½ weeks since the town meeting and the Board should speed up the process of the Community Building so that we meet the deadline of the ARPA funds. Chairman Cudworth stated that the ARPA funds would be used first.

VI. Unfinished Business

i. Applicant for Town Forest Trustee

Michael J. Cote made a motion to appoint Kevin Brown for the Forest Trustee until March 7, 2025 (to replace Joseph Stanley); seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

ii. Town Administrator Update

- Out of the office Wed/Thursday: Available for emergencies only.
- FEMA initial request for assistance deadline is this Friday, the only information I have not received is from the Fire Department for the December 23-24 2022 Storm related calls.
- Rough draft warrant, Board needs to decide location and if all of these articles will be moved forward. Planning Board will have final language after their public hearing on the 25th.
- Mousam Watershed Dam Coalition needs a Selectman to represent the town on the committee. Shawn J. Cavanaugh will fill that position.
- RSU 57 Budget meeting will be on May 15, 2023 at 7:00 pm; Shapleigh's portion has increased by \$180,000 and the Board strongly recommends the Shapleigh residents attend and vote.

iii. Building Committee Applications

Michael J. Cote made a motion to approve Jo-Ann Cavanaugh, Gloria Pillsbury, Roseanne Chessie, Thomas Clement, Bruce Lamb, and Michael McMahon (Alt) to the

Community Building Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

The Town Administrator will notify the applicants that were approved.

iv. Commons Engraved Markers quote

The Town Administrator received a quote from Swenson Granite in Westbrook on the Commons Markers in the amount of \$1,754.40 for 24 and without engraving; to cover cost the town would have to increase the cost per paver to \$75.00. Michael J. Cote made a motion to approve the increase of cost to \$75.00 and to purchase the pavers in the amount of \$1,754.40; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

VII. New Business

i. Department Head Briefings

- **Darren Rogers, Road Commissioner North**

Speed bumps and yield sign has been put up at the Transfer Station. More grading was done last week and next week will be cleaning up the side of roads. PDQ Door is giving the Town a 15% discount on parts; the Chair signed the contract.

- **Gene Streck, Rescue Chief**

Rescue Chief Streck brought before the Board the current IV Pump and the new one. Thursday, April 13, 2023 the Chief attended the York County EMA meeting and is joining the team. The Medicare paperwork should be finished up by the end of this month ahead of schedule.

- **Steve Guillemette, Fire Chief**

Fire Chief Guillemette thanked the Town Administrator for Lloyd Hendrick's information at CMP; the Chief reached out to him and the telephone poll will be delivered by the end of this week. Logs will be cut at the Transfer Station as part of the Chainsaw training on Wednesday, May 10, 2023 after the facility is closed. All trucks have been serviced.

ii. Bridge Inspection Reports

Received the bridge inspection reports; Emery Mills Bridge had concerns with rocks and erosion under the bridge (old not new bridge). Road Commissioner South, Jeff Goodwin will look into it and also start budgeting for Knox Road Bridge.

iii. Appointments:

- **Planning Board:**

Michael J. Cote made a motion to appoint Ann Harris from the Alternate position to a open full member position and Thomas Clement as the Alternate; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- **EMA:**

Michael J. Cote made a motion to reappoint Darren Rogers as EMA Director; seconded by Shawn W. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

Michael J. Cote made a motion to reappoint Gene Streck as EMA Deputy Director; seconded by Shawn W. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- **Conservation:**

Michael J. Cote made a motion to reappoint Susan Baker to the Conservation Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- **Recreation:**

Michael J. Cote made a motion to reappoint Kristen Bennett, Jennifer Medico, and Sandra Anderson to the Recreation Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- **Williams Property:**

Michael J. Cote made a motion to reappoint Patricia Kaye-Schiess, Madge Baker, Bruce Lamb, Thomas Clement, and William Sleight to the Williams Property Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- **Community Day:**

Michael J. Cote made a motion to reappoint Monica Lemaire and Nancy Hodgdon to the Community Days Committee; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.

- iv. Scholarship applications- Michael J. Cote made a motion to table until May 2, 2023; seconded by Shawn J. Cavanaugh. No further discussion. All in favor. Motion carried 3-0.
- v. Michael J. Cote had informed the Board the he spoke with Sheriff King and he stated that if the Board wanted to talk about the contract deputy program he would be willing to do so (possibly going to hourly).
- vi. Michael J. Cote had also informed the Board that he attended the York County Budget Committee Caucus and Danika Briggs will be representing district one.

VIII. Information

- i. Planning Board Minutes and public hearing notices
- ii. 2nd Annual Roadside Clean-up Day April 22nd
- iii. So. Maine Veterans Memorial Cemetery Association letter
- iv. Violation Letters

IX. Executive Session- Pursuant to 1MRSA 405 (6) (a), Personnel Matters, Fire Department to be held at 5:45pm prior to the regular meeting, no action taken.

X. Signatures

- i. Warrants
- ii. June 13th RSU Budget Validation Election
- iii. Appointments
- iv. PDQ Door contract

XI. Any other business the Board may wish to present - None

XII. Adjourn

Michael J Cote made a motion to adjourn at 6:50pm, seconded by Shawn J Cavanaugh. No further discussion. All in favor. Motion carried, 3/0.

These minutes are not verbatim, Joanne Holland, Office Assistant.