

Shapleigh Board of Selectmen  
Meeting Minutes  
October 4, 2022

**Call to Order:**

Chairman William J. Mageary called the meeting to order at 6:00 pm, Selectman Michael J. Cote and Selectman Scott E. Cudworth were present, also present Town Administrator, Michelle Rumney.

**In attendance:** Rescue Chief, Gene Streck, Fire Chief Steve Guillemette, Noah Cyr, Sharon Anderson

**Pledge of Allegiance:** was recited

**Approval of minutes from previous meeting:**

Michael J Cote made a motion to approve September 27, 2022 minutes as presented; seconded by Scott E Cudworth. Motion carried 3/0.

**Public Comment:**

None

**Unfinished Business:**

**i. Town Administrator updates**

The Town Administrator informed the Board that she had spoken to the Chair of the Library Trustees and the library parking lot is in need of some crack sealing. The Town Hall parking lot is also in need. It was decided that this should be a budgeted item for 2023, the Town Administrator will reach out for quotes.

**ii. Fire/Rescue applications and proposed personnel policy changes**

The Fire and Rescue Chief were both in agreement to the changes to the departments' new applications, the Board expressed that they were also in agreement with the policy changes presented.

**iii. Patco Building**

The Chair shared with the Board specs presented by Jon Bell of Patco for a 40x80 community center and asked the board to look them over and come back with questions/comments to discuss. Chief Guillemette inquired if the Board will present other options for use of the ARPA funds for Town Meeting should this article not be accepted by the voters as there was a list of requests at the last public hearing. The chair explained that that would be a topic for discussion as the Board moves along in the process. Chief Streck commented that this would serve well as a command center during emergencies and would be helpful for use in training and also a shelter site. The Board explained that the primary reason for moving forward with this proposal was the fact the facilities were not easily handicap accessible for voting and meeting purposes.

**New Business:**

**i. Rescue Chief Briefing-**

Chief Gene Streck informed the Board that in the 3<sup>rd</sup> quarter they had 92 calls for service, this is up significantly from last year 3<sup>rd</sup> quarter, which was 73 calls. In September alone, there were 25 calls. Shapleigh received 2 mutual aid and gave 2 mutual aid. The primary calls were mental health, difficulty breathing, and motor vehicle crashes. The Rescue has been relicensed until November 2023. Dr. Brown, the Town's Medical Director, will be hosting monthly training with the Town's that he is contracted with. Each town will take turns hosting trainings monthly. Shapleigh is scheduled to host in February and the training topic is "toxicology". Maine EMS is facilitating a trial overdose program involving community outreach, issuance of suboxone, and other methods. Bill Mageary

wanted to publicly thank the Chief and his crew for the excellent service and care when he recently had to call on them, many thanks to the whole crew.

**ii. Fire Chief Briefing**

Chief Steve Guillemette notified the Board that the BLS paperwork was mailed out on September 26<sup>th</sup> and he had not heard any feedback to date from Safety Works. The new lights were delivered last week and the electrician is scheduled to install them at the beginning of November. The Cascade System is on order, with anticipated installation in November as well. After reaching out to a couple general contractors regarding building an awning at the Public Safety Building, the contractors also recommended an engineered plan based on the snow load that would be coming off the station roof onto the awning. The board recommend that the Chief draw up a sketch and give to the Town Administrator so that she can reach out to some engineers for quotes. The Chief also reported that Dig-safe was out in preparation of installation of the Yogi Bear Fire Sign. Portland Glass has been out to get quotes for the exterior man doors on the building. The Fire Department will be hosting a Safe City/Lines Down training at the station on November 9<sup>th</sup>, Lebanon and Ross Corner have also been invited to attend.

The Chair inquired what the status of the hydrant repairs on Back Road and Point Road were. The Chief explained that he had been in contact with the new owners on Back Road, they wanted to have a conversation with the contractor before the hydrant was repaired, they would like some work done to the banking at the same time. The Chief reached out to the scuba diver in regards to Point Road, and is just waiting for his availability.

**iii. Employee Evaluations**

Michael J. Cote made a motion to approve a 3% increase in pay based on a positive performance evaluation for the Librarian and the Transfer Station attendant, motion seconded by Scott E.

Cudworth. Motion carried, 3/0.

**iv. Time of Request**

Michael J. Cote made a motion to approve time off for the Land Use Secretary as requested, seconded by Scott E. Cudworth. Motion carried, 3/0.

**Information:**

Planning Board Workshop minutes from 9/21

Community Day Minutes from 8/31

Keeping the Keys program offered by AAA Highway Safety

**Executive Session** –*Pursuant to 1 MRSA 405 (6)(a), Fire Department Personnel Matters*, an executive session was held prior to the regular meeting at 5:00pm. After brief discussion, the Board decided to table any action and schedule a follow up executive session for Thursday October 13, 2022 at 5:00pm and invite all parties back for further discussion.

**Signatures:**

i. Warrants

ii. Request for time off

**Any other business the Chairman may wish to bring before the meeting**

**Adjournment:**

Michael J. Cote made a motion to adjourn at 6:39p.m.; seconded by Scott E. Cudworth. Motion carried 3-0.

These minutes are not verbatim, Michelle Rumney, Town Administrator