

Shapleigh Board of Selectmen
Meeting Minutes
November 1, 2022

Call to Order:

Chairman William J. Mageary called the meeting to order at 6:00 pm, Selectman Michael J. Cote and Selectman Scott E. Cudworth were present, also present Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland was absent.

In attendance: Rescue Chief, Gene Streck, Fire Chief, Steve Guillemette, Town Clerk, Joanne Rankin and Road Commissioner South, Jeff Goodwin.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve November 1, 2022 minutes as presented; seconded by Scott E. Cudworth. All in favor. Motion carried 3 - 0.

Public Comment: None.

Unfinished Business:

i. Town Administrator updates

- i. The Town Administrator stated that she had received the report from MMA Insurance Loss Control consultant from when they did their walkthrough at the library. The fuel gas detectors needed to be installed near the propane heaters; they have been delivered and installed (Three at the Library, one at the Town Hall, and one at the PSB).
- ii. The estimate for sealing the cracks at the Library and Town Hall parking lots came in at \$1,200 and will be added to the grounds budget.
- iii. Fred Smith will pick up mattresses from the Transfer Station for \$10 each, will confirm where they are disposed of first.
- iv. The EMA director secured Covid-19 rapid tests to have on hand for employees.
- v. The Town Administrator asked the Board to consider some ideas for the Dedication of the Town Report and Report Cover.
- vi. Funds are available to do an early purchase of the Solar project if the Board wishes to move forward. The Board will review the contract.
- vii. The Budget books will be available next week.

New Business:

i. Rescue Chief Briefing

- Rescue Chief, Gene Streck informed the Board that they has responded to a mutual aid to Sanford
- that had been upgrade to a level two EMS stage response and that the Shapleigh Rescue personnel performed extremely well.
- In October they had responded to 25 calls which was an increase from last year.
- The Rescue Department has completed their CPR training for animals.

ii. Fire Chief - Public Safety Building updates

- Fire Chief, Steve Guillemette started off by saying how great that the fire department and rescue department get along and make a great team.
- Waiting on a light for the front of the building and hopes to have it done by the end of the week.

- Seacoast Security came out and looked at the display panel and stated that it was no good and it would need to be replaced. Seacoast Security stated it could not be fixed and the whole system needs to be updated. With the upgrade there would be a camera outside to see if there is someone there. The quote came in at \$6,605.00 the will come out of whatever is left of the cascade account and the difference will come out of the building account. Michael J. Cote made a motion to approved the \$6,605 to Seacoast Security; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
 - Fire Chief went to Chandler's in Sanford for training with a winch.
 - Also needs to upgrade the power going into the building to support the new cascade system and that is going to cost \$12,000 that would come out of the building reserve account and is hoping that the cascade system will be in early December.
- iii.** Eco Maine Contract Renewal - 1st Review
The Board will review the Eco Maine Contract Renewal.
- iv.** Williams Property Use Policy - 1st Review
Scott E. Cudworth made a motion to approve the William's Property Use Policy with taking out the word hunting; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.
- v.** Application received for Fill-In @ Transfer Station
Michael J. Cote made a motion to hire Marcel Blouin as a fill-in at the Transfer Station; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- vi.** Pole Permit
After discussion the Board stated that for pole installs the road commission should be made aware of it. Michael J. Cote made a motion to grant the 2 poles on Newfield Road; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- vii.** EPL Request
Michael J. Cote made a motion to approve Christopher Wildes EPL for 11/18/2022 - 11/20/2022; seconded by Scott E. Cote. No further discussion. All in favor. Motion carried 3-0.
- Michael J. Cote made a motion to approve 5 hours on 12/20/2022 for the Town Administrator; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- viii.** William J. Mageary informed the Board that the Mousam Watershed Dam Coalition will be holding a Zoom Meeting @ 1pm regarding Dam repairs.
- ix.** Michael J. Cote resigned from the Saco River Corridor Commission . Scott E. Cudworth made a motion to accept Michael J. Cote resignation with regret; seconded by William J. Mageary. No further discussion. Motion carried 2-0-1. Michael J. Cote abstained.
- x.** Scott E. Cudworth stated that he has gotten a couple of complaints regarding someone living in a camper and junk vehicles. The Town Administrator will reach out to the CEO.
- xi.** William J. Mageary let the Board know that the Lion's Club donated \$1,000 for the help of fuel to a family in need.
- xii.**

Executive Session –Pursuant to 1 MRSA 405 (6)(a), Personnel Matters, General Government

Michael J. Cote made a motion to go into Executive Session at 6:36 p.m.; seconded by Scott E. Cudworth. All in favor. Motion carried 3-0.

Michael J. Cote made a motion to Adjourn the Executive Session at 6:39 p.m.; seconded by Scott E. Cudworth. All in favor. Motion carried 3-0.

Information:

- i. Letter of Appointment/FD
- ii. Planning Board Minutes 10/25, Abutters notice, Growth permit
- iii. Library Inspection Report
- iv. York County Sherriff's Office Monthly Report
- v. Maine Public Broadcast Letter
- vi. CMP Billing changes

- vii. Referendum results

Signatures:

- i. Warrants
- ii. Pole Permit
- iii. EPL Request

Any other business the Chairman may wish to bring before the meeting

Michael J. Cote made a motion to approve hiring part-time “fill-in” personnel at the Library; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Adjournment:

Michael J. Cote made a motion to adjourn at 6:40 p.m.; seconded by Scott E. Cudworth. Motion carried 3-0.

These minutes are not verbatim, Office Assistant, Joanne Holland.