

Shapleigh Board of Selectmen  
Meeting Minutes  
September 13, 2022

**Call to Order:**

Chairman William J. Mageary called the meeting to order at 6:00 pm, Selectman Michael J. Cote and Selectman Scott E. Cudworth were present, also present Town Administrator, Michelle Rumney and Office Assistant, Joanne Holland.

**In attendance:** Rescue Chief, Gene Streck and CEO, Mike Demers.

**Pledge of Allegiance:** was recited

**Approval of minutes from previous meeting:**

Scott E. Cudworth made a motion to approve September 6, 2022 minutes as presented; seconded by Michael J. Cote. No further discussion. Motion carried 2-0. (Chairman Mageary abstained due to not being present at that meeting).

**Public Comment:** None

**Unfinished Business:**

- i. Cascade System Bids Award**  
Cascade System Bid Award has been rescheduled until September 20, 2022.
  
- ii. Warrant for November 8th referendum recommendations**  
The Budget Committee met with the full Board of Selectmen present and voted 4-0 to recommend the article as written.
  
- iii. Town Administrator updates**
  - The Town Administrator spoke with the Road Commissioner North regarding signs on the Mann Road curves, the Road Commissioner North has already ordered the signs and is working on the issue. He also stated that the striping of the roads are done in the fall so that they are bright for winter plowing.
  - The Town Administrator contacted DOT regarding doing a traffic study to lower the speed limit on the Mann Road and is waiting for them to respond.
  - The Board scheduled an Executive Session for Personnel Matters/Fire Department for September 20, 2022 at 5 p.m.
  - The Board scheduled a Public Hearing on September 27, 2022 at 6 p.m. to adopt the new (annual) General Assistance Appendices that go into effect on October 1, 2022.
  - The Board scheduled a Public Hearing on September 27, 2022 at 6:15 p.m. for the November 8th referendum.
  - The Server and Networking issues are ongoing, seems to be the old computers that are the ones with the most issues, currently getting by until we can get the IT guy to install the new computers and software accordingly in the front office. However, they are still getting kicked out of the network off and on, need to plan on budgeting funds for total network overhaul soon. The Town Administrator is awaiting a quote from the IT company. The Board voiced their displeasure in the company that holds the towns internet contract and asked the Town Administrator to reach out to them to let them know they are in breach of the contract and is at risk of voiding the contract unless the problem is rectified.
  - The Town Administrator updated the Board on the York County Sheriff's Contract. Legal came back with two additions in section 7 & 8. Acton is in agreement with the other changes, the Town Administrator will send it to York County Sheriff's office and see if they agree to the changes.

- The Town Administrator stated that the Harold Alfond grant is going to pay \$1,200.00 towards the Lexipol training program, \$960.00 now and another \$240 once provided proof that the department is using the training.

**iv. Guardrails**

The Board of Selectmen asked the Town Administrator to reach out to the Road Commissioner North and get an update on the guardrails for Goose Pond Road and the Hargrave bridge.

**New Business:**

**i. Rescue Chief Briefing**

Rescue Chief, Gene Streck updated the Board with Septembers schedule; out of 120 shifts 119 of them have already been filled. Rescue Chief stated that so far 2022 there have been 173 calls. The Rescue Chief wanted to let everyone know that September is National Suicide month and that the suicide hotline number has changed to 988. The Board ask the Town Administrator to post the information on the town website. A reminder from the Rescue Chief that elderly residents need to keep their button service of medical alert updated, the Town Administrator will add it on the website.

**ii. Application for On-Premise Liquor License renewal (Local 130)**

Scott E. Cudworth made a motion to approve the On-Premise Liquor License for Local 130; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

**iii. Employee evaluation - Deputy Town Clerk**

Scott E. Cudworth made a motion to approve a three percent raise for the Deputy Town Clerk based on a positive employee evaluation; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

**iv. Earned Paid Leave - Rescue Chief**

Michael J. Cote made a motion to approve the earned paid leave request from the Rescue Chief as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

**v. Shapleigh Library**

Selectman Cudworth informed the Board that the volunteer working on painting at the library has offered to fix trim around the windows and trim back some trees. After discussion Scott E. Cudworth made a motion to authorize Robert Hussey to do some repairs and tree cutbacks with thanks; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

**vi. Wiring Harness - Live Streaming**

The Board asked the Town Administrator to contact the live streaming company and inform them that they will not be receiving payment until they come back and fix the wiring harness that they have been contacted about previously.

**Information:**

- i. Planning Board notices, Agenda

**Executive Session - None scheduled**

**Signatures:**

- i. Warrants
- ii. Referendum Warrant
- iii. Earned Paid Leave request - Rescue Chief

**Any other business the Chairman may wish to bring before the meeting – None**

Michael J. Cote made a motion to adjourn at 6:39 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant